**{Name of Your Organization and Logo}**

**{Date}**

**{Name**

**Title**

**Company**

**Address**

**City/Town/Zip}**

Dear:

The **{your organization}** is extremely thankful for your **{or company’s}** participation in year **{20…}** Many positive results have occurred due to the faithful support of contributors like {**company name}.**

Our new funding cycle for the **{your Organization}** begins **{month/year}** and continues until **{month/year}.** There are many more things to accomplish over the next year and the **{your organization}** wants to continue to work with volunteers **{and constituents or/and business leaders}** within **{your area}** to further the success and growth of **{your organization, county, city, other).**

Your continued support to **{your organization}**is essential to the success of our efforts for **{your program(s) or/and initiative or/and project(s)}.** We are extremely grateful for your {$ commitment that you pledged} to this year’s Annual Campaignand look forward to your continued support at this level or greater in the future.

Again, we thank you and are pleased and thankful to have you as one of our donors **{or contributors}.**

Sincerely,

**{Your Organization’s Board Chairperson} {Executive Director/CEO}**