Data Preparation & Cleaning

- Data structure was reviewed to understand key fields, including transaction details, product categories, pricing, and timestamps.
- Initial checks confirmed no obvious issues such as missing data, outliers, or miscategorized entries.
- o A new column for **revenue** was added, calculated as price * quantity.
- This new column was appended to the right of the raw dataset rather than modifying the original structure to maintain data integrity.
- Formatting improvements included applying appropriate data types, colorcoding relevant fields for clarity, and adding filters for easier review.

Data Exploration

To gain a deeper understanding of the dataset, key exploratory steps were performed:

• Transaction Volume Analysis:

- o Identified **total transactions** (149,456) and examined distribution across the six-month period.
- Assessed transaction trends by day of the week and hour of the day to pinpoint peak activity periods.

Product and Pricing Insights:

- Reviewed unit prices, ranging from \$0.80 (flavor syrup) to \$45.00 (premium coffee beans).
- Analyzed product categories, including bakery items, branded merchandise, coffee, coffee beans, drinking chocolate, flavors, loose tea, packaged chocolate, and tea.

Data Analysis & Visualization

Key metrics were summarized using pivot tables and visualized through charts:

• Revenue Trends:

Revenue by month was analyzed and visualized using a line chart.

• Transaction Patterns:

 Number of transactions by day of the week and hour of the day were summarized using column charts.

• Product Performance:

- Transactions by **product category** were sorted in descending order to highlight top-selling categories.
- A detailed breakdown of transactions and revenue by product type was filtered to the Top 15 products, providing insights into the highest-performing items.