



UNIVERSITY
OF THE
PHILIPPINES

OFFICE OF THE VICE-PRESIDENT FOR PLANNING AND FINANCE
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24 September 2013

MEMORANDUM NO. LGSB 2013-097

FOR: The Chancellors:
UP Diliman
UP Los Baños
UP Manila
UP Visayas
UP Open University
UP Mindanao
UP Baguio

The Dean, UP Cebu

FROM: *Lisa Grace S. Bersales*
LISA GRACE S. BERSALES
Vice President for Planning and Finance

SUBJECT: List of Graduates Required by CHED

In line with CHED Memorandum Order No. 15 Series of 2013, we would like to request your Registrar's Office to:

- Download a copy of CHED's spreadsheet file (List of Graduates) thru web address <http://fmo.up.edu.ph>,
- Kindly accomplish the form, and
- Email the e-copies of accomplished form and the duly-signed transmittal letter to the Planning Services Division of the UP System Budget Office thru sysbudget@up.edu.ph **on or before 15 October 2013.**

Thank you.