



UNIVERSITY
OF THE
PHILIPPINES

OFFICE OF THE VICE-PRESIDENT FOR PLANNING AND FINANCE

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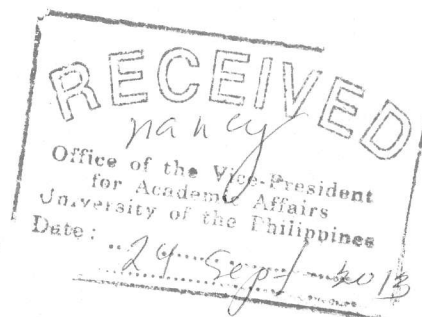
Trunkline: (632) 981-8500 loc. 2504 or 2530

24 September 2013

MEMORANDUM NO. LGSB 2013-100

FOR: DR. GISELA P. CONCEPCION
Vice-President for Academic Affairs

FROM: *Lisa Grace S. Bersales*
LISA GRACE S. BERSALES
Vice President for Planning and Finance



SUBJECT: UP System Administration - Scholarships/Fellowships, First
Semester Data, AY 2013-2014

In line with the annual data collection on above subject, we would like to request your respective unit to:

- Download Form 08 (UP System Administration - Scholarships/Fellowships) thru web address <http://fmo.up.edu.ph>.
The website is operational during regular office hours;
- Kindly accomplish the said form. Please fill it out completely and correctly. If not applicable, indicate "N.A." in the form; and
- Email the e-file of the accomplished form together with the duly-signed transmittal letter to the Planning Services Division of the UP System Budget Office thru sysbudget@up.edu.ph on or before 15 October 2013.

Please be reminded that the information you will provide in this data collection will serve as a reference for budget evaluation and planning.

If you have further questions, email Planning Services Division or call at (02) 981-8500 local 3025 or 928-8615.

Thank you.

cc: Ana Maria P. Canlas-Alarilla, UPS Budget Office