



BMCT Terminal User Manual

Version 1.2 Dated: 06th Feb'23

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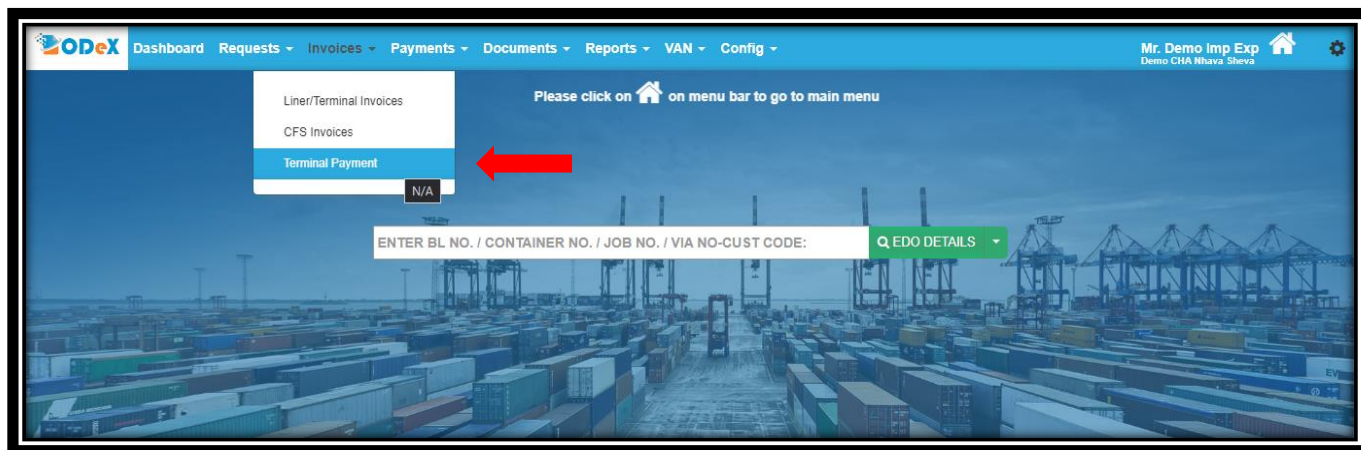
This document will cover the end-to-end process of making a payment to the terminal and also updating the container pickup time from the terminal.

1) Customer Login and Module Selection

Step 1: Customer log on to <https://in.odexglobal.com/> and selects the eDO option with the gateway port location i.e Nhava Sheva.

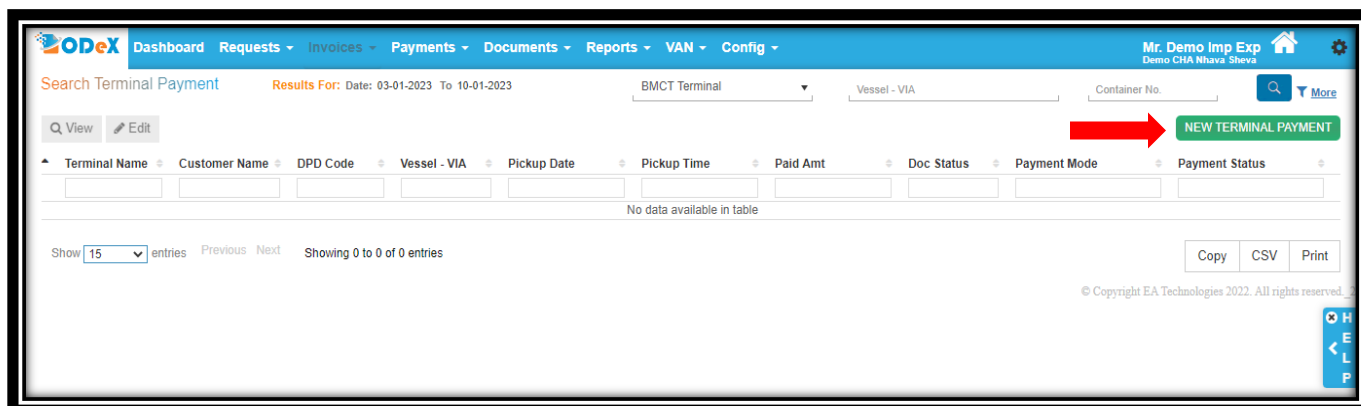


Step 2: Customer selects the Invoices option and then clicks on Terminal Payment



2) Initiate New Payment

Step 1: To make a new payment click on the NEW TERMINAL PAYMENT button as shown.



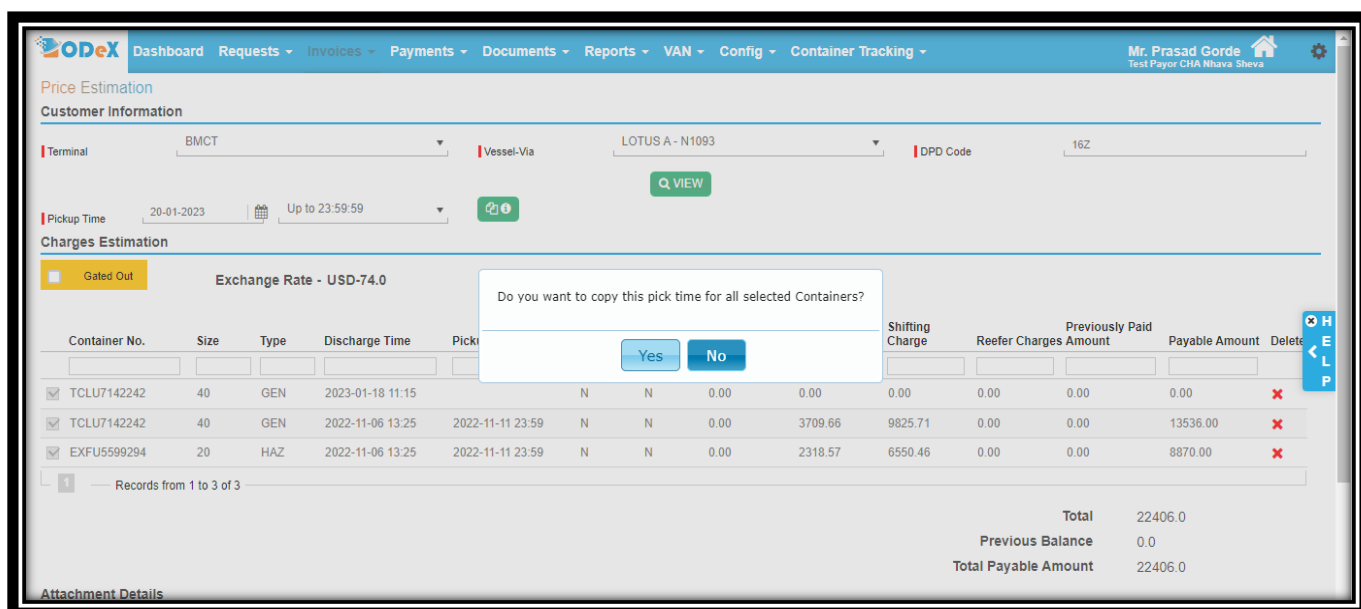
The screenshot shows the ODeX dashboard with the 'Payments' tab selected. A red arrow points to the 'NEW TERMINAL PAYMENT' button in the top right corner. The dashboard includes a search bar for 'Terminal Payment' and a table with columns: Terminal Name, Customer Name, DPD Code, Vessel - VIA, Pickup Date, Pickup Time, Paid Amt, Doc Status, Payment Mode, and Payment Status. The table currently shows 'No data available in table'.

3) Updating Terminal mandatory fields.

All fields highlighted with red line to their left as highlighted are mandatory and cannot be left blank.

Select the terminal name, vessel, enter the DPD code and click on Pickup time, later save the same and click on "View" to see the container details with payable amount.

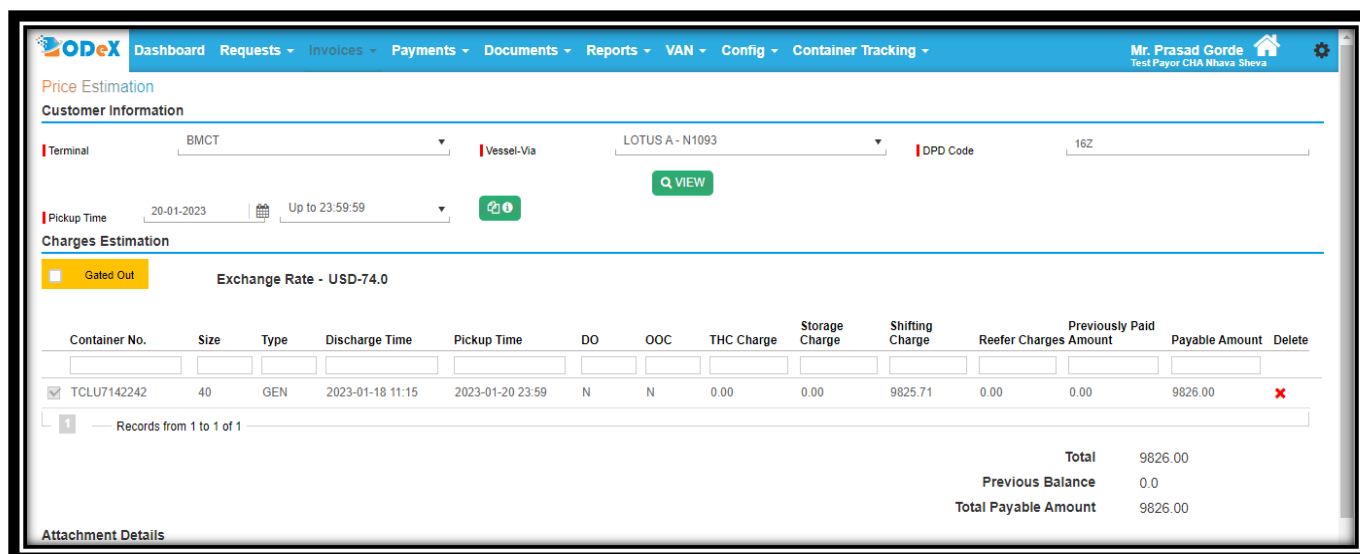
On the "Pickup Time", select the Date and time slot (11:59 hrs & 23:59 hrs), The system will prompt if you want to apply the same pick-up date and time for multiple containers selected as per the below screen.



The screenshot shows the 'Charges Estimation' screen. A modal dialog is displayed asking: "Do you want to copy this pick time for all selected Containers?". The dialog has 'Yes' and 'No' buttons. The background shows the 'Customer Information' section with fields for Terminal (BMCT), Vessel-Via (LOTUS A - N1093), and DPD Code (16Z). The 'Pickup Time' is set to 20-01-2023 Up to 23:59:59. Below this is the 'Charges Estimation' table with columns: Container No., Size, Type, Discharge Time, Pickup Time, Shifting Charge, Reefer Charges Amount, Previously Paid, Payable Amount, and Delete. The table lists three containers: TCLU7142242, TCLU7142242, and EXFU559294. The 'Total Payable Amount' is 22406.0.

Note – Per transaction you can select only one pickup date and time slot.

This will calculate the estimated amount to be paid to the Terminal as displayed.



Price Estimation

Customer Information

Terminal: BMCT Vessel-Via: LOTUS A - N1093 DPD Code: 16Z

Pickup Time: 20-01-2023 Up to 23:59:59

Charges Estimation

Gated Out Exchange Rate - USD-74.0

Container No.	Size	Type	Discharge Time	Pickup Time	DO	OOB	THC Charge	Storage Charge	Shifting Charge	Reefer Charges	Previously Paid Amount	Payable Amount	Delete
<input checked="" type="checkbox"/> TCLU7142242	40	GEN	2023-01-18 11:15	2023-01-20 23:59	N	N	0.00	0.00	9825.71	0.00	0.00	9826.00	<input checked="" type="checkbox"/>

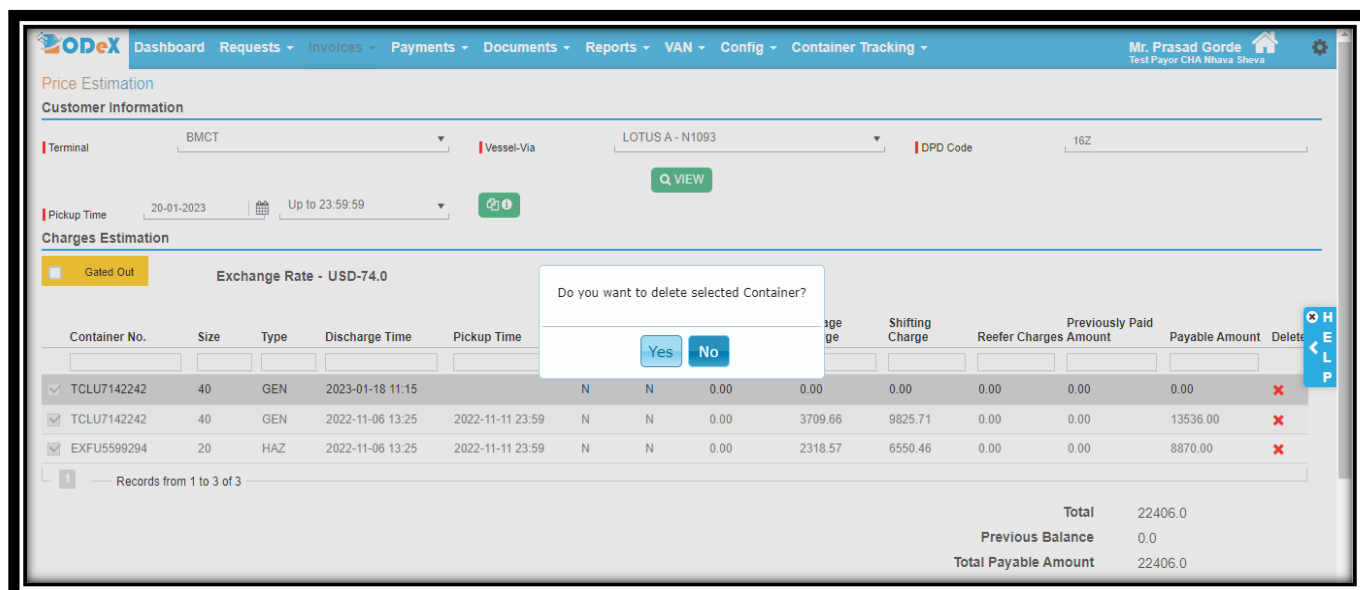
Records from 1 to 1 of 1

Total 9826.00
Previous Balance 0.0
Total Payable Amount 9826.00

Attachment Details

4)Selecting / De-selecting containers to pay

You can select or deselect the containers by clicking on the **X** as highlighted in the below screen. A confirmation message will be shown.



Price Estimation

Customer Information

Terminal: BMCT Vessel-Via: LOTUS A - N1093 DPD Code: 16Z

Pickup Time: 20-01-2023 Up to 23:59:59

Charges Estimation

Gated Out Exchange Rate - USD-74.0

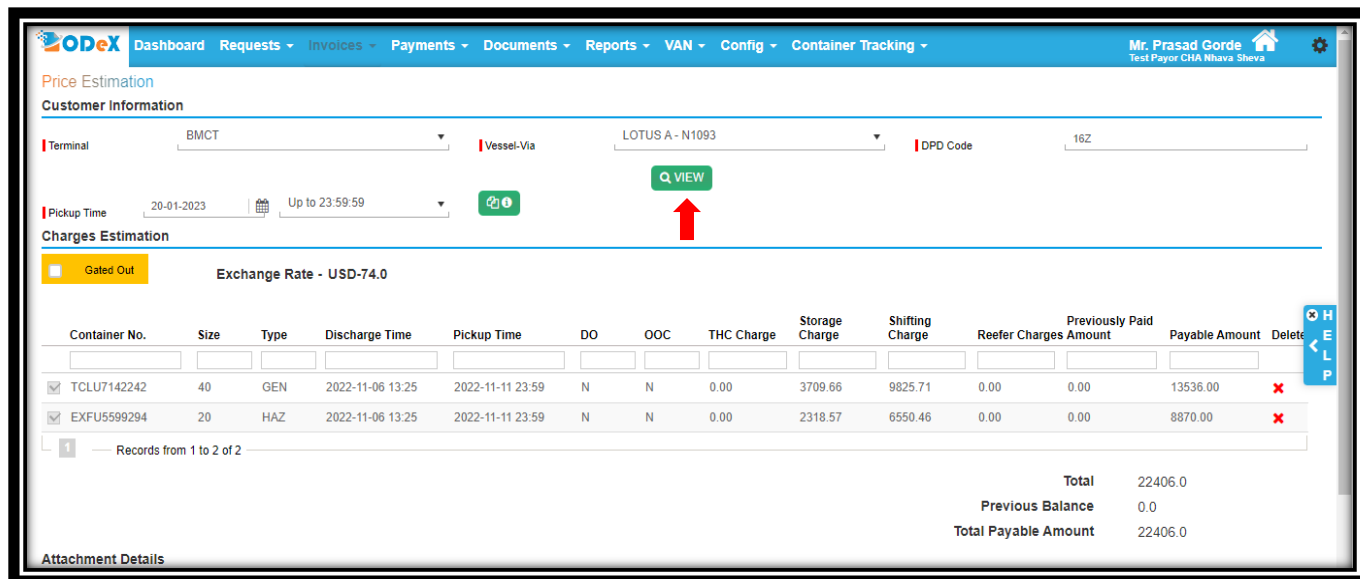
Do you want to delete selected Container?

Container No.	Size	Type	Discharge Time	Pickup Time	DO	OOB	THC Charge	Storage Charge	Shifting Charge	Reefer Charges	Previously Paid Amount	Payable Amount	Delete
<input checked="" type="checkbox"/> TCLU7142242	40	GEN	2023-01-18 11:15		N	N	0.00	0.00	0.00	0.00	0.00	0.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> TCLU7142242	40	GEN	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	3709.66	9825.71	0.00	0.00	13536.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> EXFU5599294	20	HAZ	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	2318.57	6550.46	0.00	0.00	8870.00	<input checked="" type="checkbox"/>

Records from 1 to 3 of 3

Total 22406.0
Previous Balance 0.0
Total Payable Amount 22406.0

Once confirmed, the list will not display the container that has been deleted. If you want to add the container again or deleted it by mistake you will have to click on the view button again and this will reset the transaction. You will only be able to do this before you save the transaction with selected pickup date.



Price Estimation

Customer Information

Terminal: BMCT Vessel-Via: LOTUS A - N1093 DPD Code: 162

Pickup Time: 20-01-2023 Up to 23:59:59

Charges Estimation

Gated Out Exchange Rate - USD-74.0

Container No.	Size	Type	Discharge Time	Pickup Time	DO	OOC	THC Charge	Storage Charge	Shifting Charge	Reefer Charges Amount	Previously Paid	Payable Amount	Delete
<input checked="" type="checkbox"/> TCLU7142242	40	GEN	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	3709.66	9825.71	0.00	0.00	13536.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> EXFU5599294	20	HAZ	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	2318.57	6550.46	0.00	0.00	8870.00	<input checked="" type="checkbox"/>

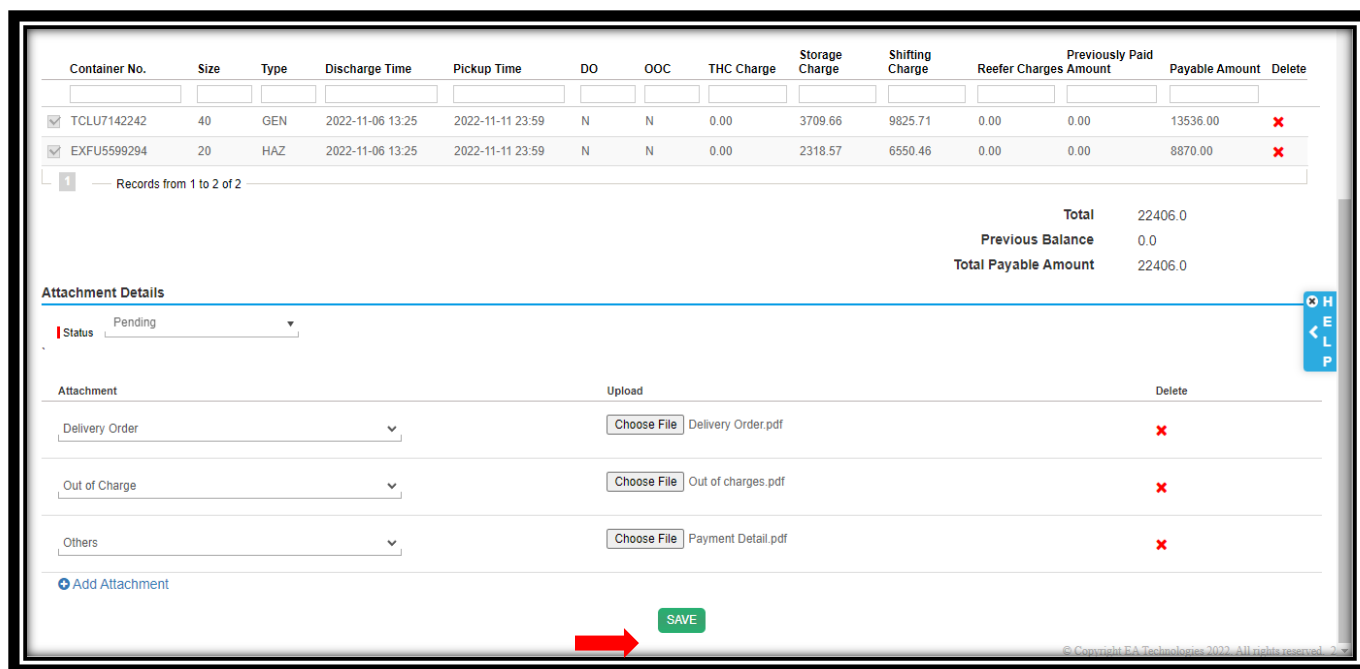
Records from 1 to 2 of 2

Total: 22406.0
Previous Balance: 0.0
Total Payable Amount: 22406.0

Attachment Details

5) Upload Documents

Before making payment, customer needs to select the attachment option by clicking on choose file and uploads the Delivery Order, Out of Charge, stamp duty. Once documents are uploaded then click on save.



Attachment Details

Status: Pending

Attachment	Upload	Delete
Delivery Order	<input type="button" value="Choose File"/> Delivery Order.pdf	<input checked="" type="checkbox"/>
Out of Charge	<input type="button" value="Choose File"/> Out of charges.pdf	<input checked="" type="checkbox"/>
Others	<input type="button" value="Choose File"/> Payment Detail.pdf	<input checked="" type="checkbox"/>

6) Making Payments

After uploading the documents successfully, below screenshot will appear to proceed further to make online or offline payments click on pay. In case of any changes required the same can be done by clicking on the EDIT button. Please read the Terms and Conditions and select check box and then click the PAY button to continue.

Container No.	Size	Type	Discharge Time	Pickup Time	DO	OOB	THC Charge	Storage Charge	Shifting Charge	Reefer Charges	Previously Paid Amount	Payable Amount	Delete
<input checked="" type="checkbox"/> TCLU7142242	40	GEN	2022-11-06 13:25	2023-01-20 23:59	N	N	0.00	0.00	0.00	0.00	0.00	0.00	
<input checked="" type="checkbox"/> EXFU5599294	20	HAZ	2022-11-06 13:25	2023-01-20 23:59	N	N	0.00	0.00	0.00	0.00	0.00	0.00	

Records from 1 to 2 of 2

Total 0.0

Previous Balance 0.0

Total Payable Amount 0.0

Attachment Details

Status: Pending Rejection Remarks:

Attachment	Upload	Delete
<input type="text"/>	Delivery Order.pdf	
<input type="text"/>	Out of charges.pdf	
<input type="text"/>	Payment Detail.pdf	

☒ **Terms and Conditions** : I agree that this payment is an estimated amount which will be finalized basis the actual time of delivery (i.e. gate out time), any special service requests and all other applicable escalations/charges not included herein

➔
EDIT
PAY
➔

On clicking the PAY button, you can scroll at the bottom to access the payment section. Select the relevant payment mode and continue.

Note – Offline Payment Not via ODeX will be checked and verified by the Terminal for offline payment timelines.

6a) Online Payment

Below screenshot shows the payment options where customer can select the Online payment option to make a payment via Net Banking, UPI, Cards, VAN etc.

Payment Details

Online

Offline

☐ ODeX Service Charge via Subscription

Name on Invoice

Test Payor CHA

Address on Invoice

HEAD OFFICE, e., MUMBAI CITY, MAHARASH

State

MAHARASHTRA

GSTIN/Provisional ID

27AAACA3997R1Z1

Consignee Name

Payment Status

Select

Total Payable Amount

9826.0

ODeX Service Charge

0.0

IGST

0.0

SGST

0.0

CGST

0.0

TOTAL

9826.0

ODeX Payment Ref No.

Banking

VAN

☒ Preferred Bank

Select

☐ Card

☐ UPI

☐ I Agree with [terms & conditions](#)

PAY

ODeX

Dashboard

Requests

Invoices

Payments

Documents

Reports

VAN

Config

Container Tracking

Mr. Prasad Gorde

Test Payor CHA Nhava Sheva

Payment Confirmation

[Click Here to raise new DO request and attach required documents.](#)

BMCT

Payment Status	Payment Approved
Payment No.	TPMT23012000001
Payment Date	20-01-2023
VAN Acc No.	TESTDBS02201202101
Payment Ref No.	1120230120000002

Payment Summary

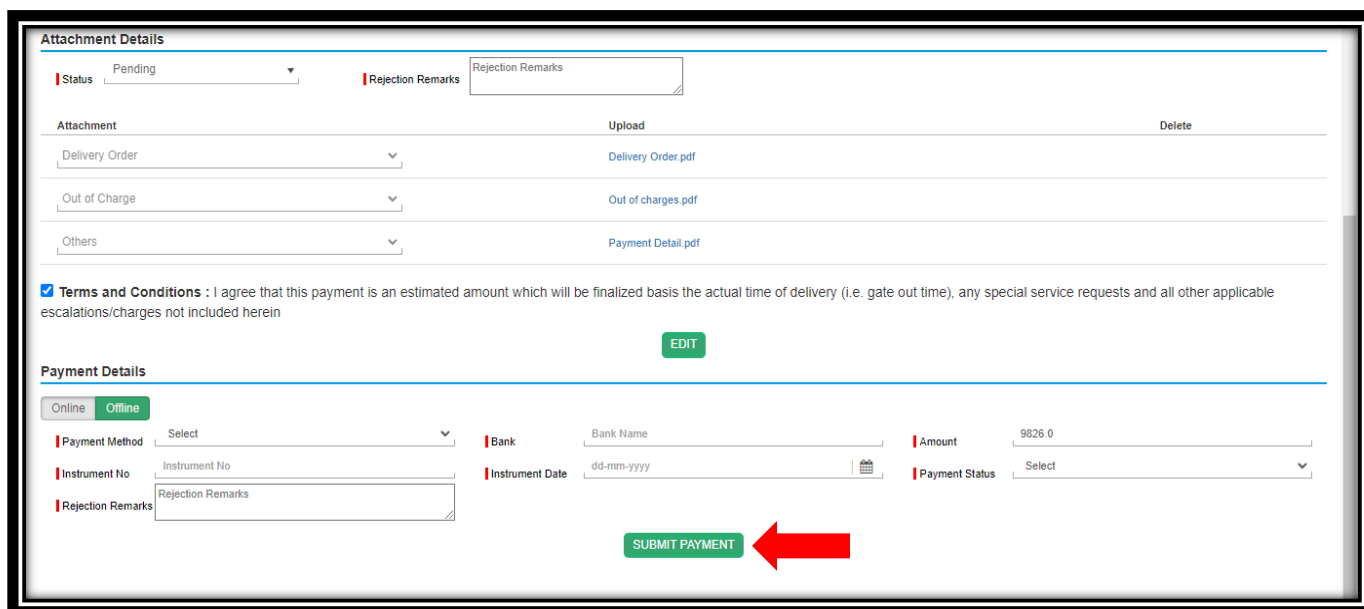
BMCT

Total Inv Payment Amt	9826.0	Details
ODeX Service Charge	177.0	Details
Total Payment Amt	10003.0	

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6b) Offline Payment

Customer can also select the Offline option as per below screenshot if payment is directly made to the terminal and only update the transaction details on ODeX.



The screenshot shows the 'Attachment Details' and 'Payment Details' sections of the ODeX interface.

Attachment Details:

- Status: Pending
- Rejection Remarks: (Empty field)
- Attachment: Delivery Order, Out of Charge, Others
- Upload: Delivery Order.pdf, Out of charges.pdf, Payment Detail.pdf
- Delete: (Link)

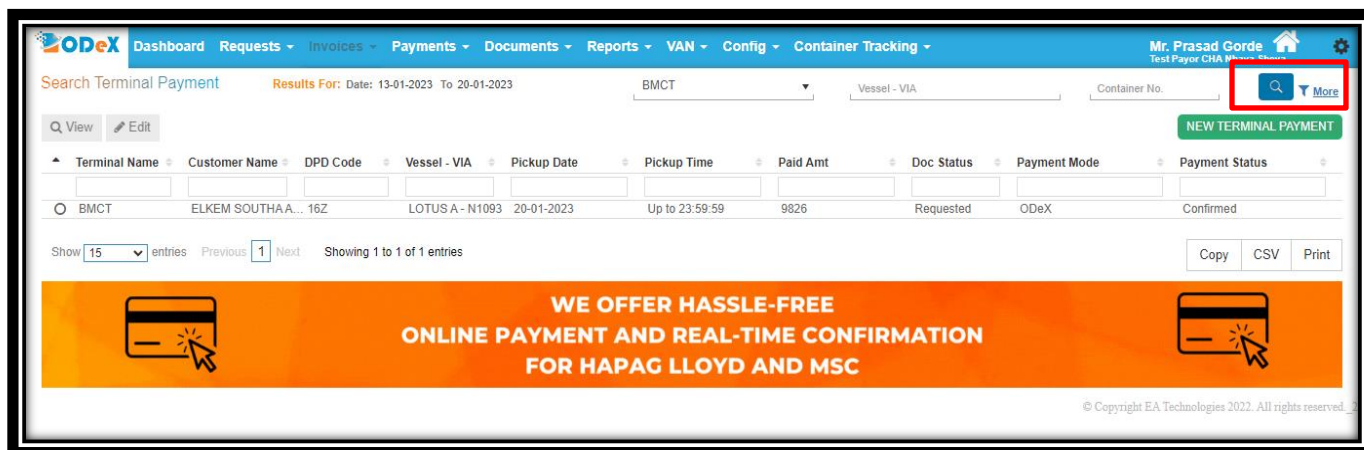
Payment Details:

- Online: (Selected)
- Offline: (Link)
- Payment Method: Select
- Instrument No: (Empty field)
- Rejection Remarks: (Empty field)
- Bank: Bank Name, Instrument Date (dd-mm-yyyy)
- Amount: 9826.0
- Payment Status: Select

Buttons: EDIT, SUBMIT PAYMENT (highlighted with a red arrow)

7) Track Request

To track the status the customer can search the payment as shown.



The screenshot shows the ODeX Dashboard with the 'Track Request' section highlighted.

Dashboard Header:

- Dashboard, Requests, Invoices, Payments, Documents, Reports, VAN, Config, Container Tracking
- Mr. Prasad Gorde, Test Payer CHA, View Profile

Search Terminal Payment:

- Results For: Date: 13-01-2023 To 20-01-2023
- BMCT, Vessel - VIA, Container No.
- NEW TERMINAL PAYMENT

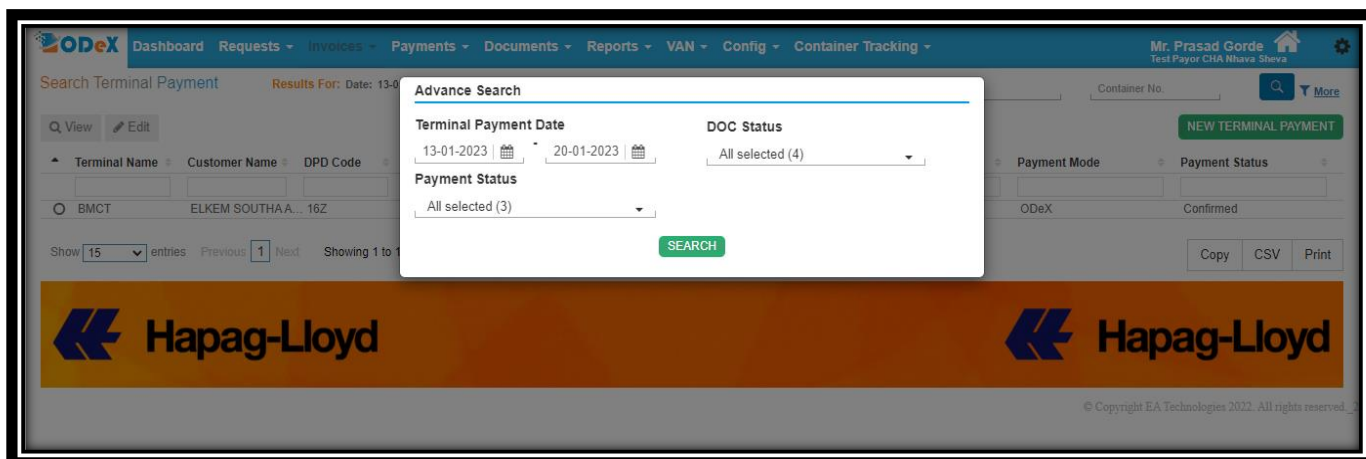
Table:

Terminal Name	Customer Name	DPD Code	Vessel - VIA	Pickup Date	Pickup Time	Paid Amt	Doc Status	Payment Mode	Payment Status
BMCT	ELKEM SOUTHAA...	16Z	LOTUS A - N1093	20-01-2023	Up to 23:59:59	9826	Requested	ODeX	Confirmed

Footer:

- Show 15 entries, Previous 1 Next, Showing 1 to 1 of 1 entries
- Copy, CSV, Print
- WE OFFER HASSLE-FREE ONLINE PAYMENT AND REAL-TIME CONFIRMATION FOR HAPAG LLOYD AND MSC
- © Copyright EA Technologies 2022. All rights reserved.

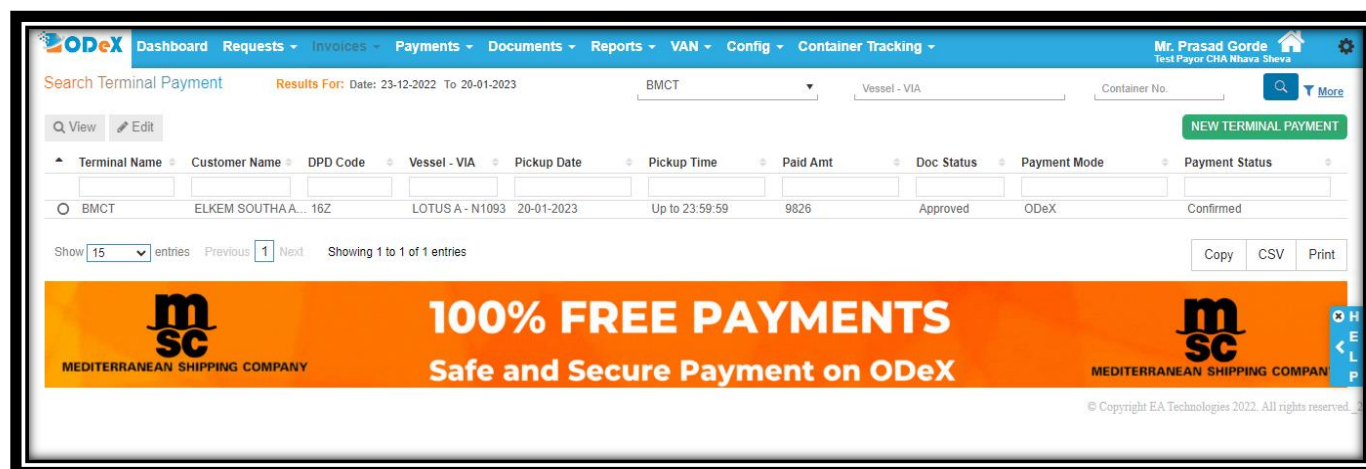
Customer can further track the requests submitted and through the MORE option can select the status of the requests as highlighted.



The status of the DOC will show as approved once the Terminal approves the same on ODeX after confirming the payment details and the documents attached. Below screenshot would display all records with different statuses.

Status mentioned as Requested are those for which the payment is done and awaited a confirmation from the terminal.

Approved status are those against which the terminal has confirmed the payments received and also verified the documents as shown below



Lastly, status as Pending are those for no payments have been initiated and are kept as draft and can be edited to continue further.

THANK YOU