



BMCT Terminal User Manual

Version 1.2 Dated: 06th Feb'23

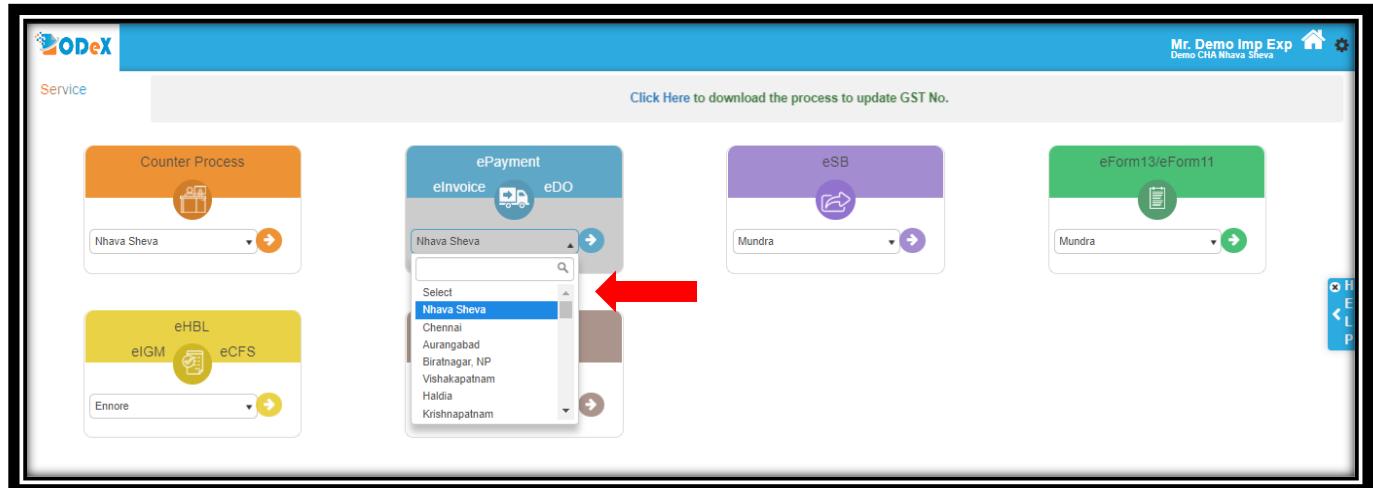
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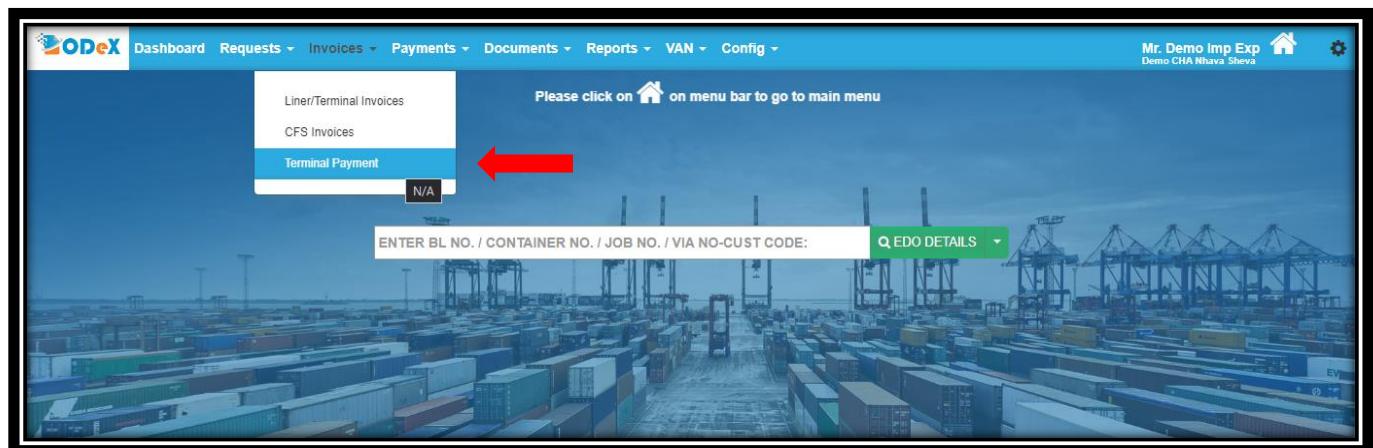
This document will cover the end-to-end process of making a payment to the terminal and also updating the container pickup time from the terminal.

1) Customer Login and Module Selection

Step 1: Customer log on to <https://in.odexglobal.com/> and selects the eDO option with the gateway port location i.e Nhava Sheva.



Step 2: Customer selects the Invoices option and then clicks on Terminal Payment



2) Initiate New Payment

Step 1: To make a new payment click on the NEW TERMINAL PAYMENT button as shown.

The screenshot shows the ODeX dashboard with the 'Payments' tab selected. At the top right, there is a user profile for 'Mr. Demo Imp Exp' and a search bar for 'Search Terminal Payment'. Below the search bar is a table header with columns: Terminal Name, Customer Name, DPD Code, Vessel - VIA, Pickup Date, Pickup Time, Paid Amt, Doc Status, Payment Mode, and Payment Status. A red arrow points to the green 'NEW TERMINAL PAYMENT' button located at the bottom right of the table area. The footer includes links for Copy, CSV, Print, and copyright information.

3) Updating Terminal mandatory fields.

All fields highlighted with red line to their left as highlighted are mandatory and cannot be left blank.

Select the terminal name, vessel, enter the DPD code and click on Pickup time, later save the same and click on "View" to see the container details with payable amount.

On the "Pickup Time", select the Date and time slot (11:59 hrs & 23:59 hrs), The system will prompt if you want to apply the same pick-up date and time for multiple containers selected as per the below screen.

The screenshot shows the 'Price Estimation' screen under the 'Payments' tab. It displays 'Customer Information' with fields for Terminal (BMCT), Vessel-Via (LOTUS A - N1093), and DPD Code (16Z). Below this is the 'Charges Estimation' section. A modal window is open asking 'Do you want to copy this pick time for all selected Containers?'. It contains 'Yes' and 'No' buttons. The main table lists three containers with their details and charges. At the bottom, it shows a summary of totals: Total 22406.0, Previous Balance 0.0, and Total Payable Amount 22406.0. There is also an 'Attachment Details' section at the bottom.

Container No.	Size	Type	Discharge Time	Pickup Time	Shifting Charge	Reefer Charges Amount	Previously Paid	Payable Amount	Delete	
TCLU7142242	40	GEN	2023-01-18 11:15		N	N	0.00	0.00	0.00	X
TCLU7142242	40	GEN	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	3709.66	9825.71	X
EXFU599294	20	HAZ	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	2318.57	6550.46	X

Note – Per transaction you can select only one pickup date and time slot.

This will calculate the estimated amount to be paid to the Terminal as displayed.

The screenshot shows the ODeX Price Estimation page. In the 'Customer Information' section, the terminal is set to BMCT, vessel/via to LOTUS A - N1093, and DPD code to 16Z. The pickup time is set to 20-01-2023 Up to 23:59:59. In the 'Charges Estimation' section, a single container (TCLU7142242) is selected for pickup on 2023-01-20 at 23:59. The total payable amount is listed as 9826.00.

Container No.	Size	Type	Discharge Time	Pickup Time	DO	OOC	THC Charge	Storage Charge	Shifting Charge	Reefer Charges	Previously Paid Amount	Payable Amount	Delete
TCLU7142242	40	GEN	2023-01-18 11:15	2023-01-20 23:59	N	N	0.00	0.00	9825.71	0.00	0.00	9826.00	X

Records from 1 to 1 of 1

Total 9826.00
Previous Balance 0.0
Total Payable Amount 9826.00

4)Selecting / De-selecting containers to pay

You can select or deselect the containers by clicking on the X as highlighted in the below screen. A confirmation message will be shown.

The screenshot shows the ODeX Price Estimation page with three containers selected for pickup. A confirmation dialog box is overlaid on the screen asking 'Do you want to delete selected Container?'. The dialog has 'Yes' and 'No' buttons. The total payable amount is listed as 22406.00.

Container No.	Size	Type	Discharge Time	Pickup Time	DO	OOC	THC Charge	Storage Charge	Shifting Charge	Reefer Charges	Previously Paid Amount	Payable Amount	Delete
TCLU7142242	40	GEN	2023-01-18 11:15		N	N	0.00	0.00	0.00	0.00	0.00	0.00	X
TCLU7142242	40	GEN	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	3709.66	9825.71	0.00	0.00	13536.00	X
EXFU5599294	20	HAZ	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	2318.57	6550.46	0.00	0.00	8870.00	X

Records from 1 to 3 of 3

Total 22406.00
Previous Balance 0.0
Total Payable Amount 22406.00

Once confirmed, the list will not display the container that has been deleted. If you want to add the container again or deleted it by mistake you will have to click on the view button again and this will reset the transaction. You will only be able to do this before you save the transaction with selected pickup date.

Price Estimation

Customer Information

Terminal: BMCT | Vessel-Via: LOTUS A - N1093 | DPD Code: 16Z

Pickup Time: 20-01-2023 | Up to 23:59:59

Charges Estimation

Gated Out: Exchange Rate - USD-74.0

Container No.	Size	Type	Discharge Time	Pickup Time	DO	OOC	THC Charge	Storage Charge	Shifting Charge	Reefer Charges Amount	Previously Paid	Payable Amount	Delete
TCLU7142242	40	GEN	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	3709.66	9825.71	0.00	0.00	13536.00	X
EXFU5599294	20	HAZ	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	2318.57	6550.46	0.00	0.00	8870.00	X

Records from 1 to 2 of 2

Total: 22406.0
Previous Balance: 0.0
Total Payable Amount: 22406.0

Attachment Details

5) Upload Documents

Before making payment, customer needs to select the attachment option by clicking on choose file and uploads the Delivery Order, Out of Charge, stamp duty. Once documents are uploaded then click on save.

Container No. Size Type Discharge Time Pickup Time DO OOC THC Charge Storage Charge Shifting Charge Reefer Charges Amount Previously Paid Payable Amount Delete

TCLU7142242	40	GEN	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	3709.66	9825.71	0.00	0.00	13536.00	X
EXFU5599294	20	HAZ	2022-11-06 13:25	2022-11-11 23:59	N	N	0.00	2318.57	6550.46	0.00	0.00	8870.00	X

Records from 1 to 2 of 2

Total: 22406.0
Previous Balance: 0.0
Total Payable Amount: 22406.0

Attachment Details

Status: Pending

Attachment	Upload	Delete	
Delivery Order	Choose File	Delivery Order.pdf	X
Out of Charge	Choose File	Out of charges.pdf	X
Others	Choose File	Payment Detail.pdf	X

Add Attachment

SAVE

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6) Making Payments

After uploading the documents successfully, below screenshot will appear to proceed further to make online or offline payments click on pay. In case of any changes required the same can be done by clicking on the EDIT button. Please read the Terms and Conditions and select check box and then click the PAY button to continue.

Container No.	Size	Type	Discharge Time	Pickup Time	DO	OOC	THC Charge	Storage Charge	Shifting Charge	Previously Paid Reefer Charges Amount	Payable Amount	Delete
TCLU7142242	40	GEN	2022-11-06 13:25	2023-01-20 23:59	N	N	0.00	0.00	0.00	0.00	0.00	
EXFU5599294	20	HAZ	2022-11-06 13:25	2023-01-20 23:59	N	N	0.00	0.00	0.00	0.00	0.00	

Records from 1 to 2 of 2

Total 0.0
Previous Balance 0.0
Total Payable Amount 0.0

Attachment Details

Status: Pending | Rejection Remarks: [Empty Box]

Attachment: Delivery Order.pdf, Out of charges.pdf, Payment Detail.pdf | Upload | Delete

Terms and Conditions : I agree that this payment is an estimated amount which will be finalized basis the actual time of delivery (i.e. gate out time), any special service requests and all other applicable escalations/charges not included herein

EDIT **PAY**

On clicking the PAY button, you can scroll at the bottom to access the payment section. Select the relevant payment mode and continue.

Note – Offline Payment Not via ODeX will be checked and verified by the Terminal for offline payment timelines.

6a) Online Payment

Below screenshot shows the payment options where customer can select the Online payment option to make a payment via Net Banking, UPI, Cards, VAN etc.

Payment Details

<input checked="" type="radio"/> Online	<input type="radio"/> Offline	<input type="checkbox"/> ODeX Service Charge via Subscription			
Name on Invoice	Test Payor CHA	Address on Invoice	HEAD OFFICE, e., MUMBAI CITY, MAHARASHTRA	State	MAHARASHTRA
GSTIN/Provisional ID	27AAACA3997R1Z1	Consignee Name			
Total Payable Amount	9826.0	ODeX Service Charge	0.0	Payment Status	Select
SGST	0.0	CGST	0.0	IGST	0.0
ODeX Payment Ref No.		TOTAL 9826.0			

Banking
 VAN

Preferred Bank

 Card
 UPI

I Agree with [terms & conditions](#)

PAY ←

ODEX Dashboard Requests Invoices Payments Documents Reports VAN Config Container Tracking

Mr. Prasad Gorde Test Payor CHA Niava Sheva

Payment Confirmation Click Here to raise new DO request and attach required documents.

BMCT

Payment Status	Payment Approved
Payment No.	TPMT2301200001
Payment Date	20-01-2023
VAN Acc No.	TESTDBS02201202101
Payment Ref No.	112023012000002

Payment Summary

BMCT	
Total Inv Payment Amt	9826.0
ODeX Service Charge	177.0
Total Payment Amt	10003.0

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6b) Offline Payment

Customer can also select the Offline option as per below screenshot if payment is directly made to the terminal and only update the transaction details on ODeX.

Attachment Details

Status: Pending	Rejection Remarks: [Text Area]
Attachment:	Upload: Delivery Order.pdf
Delivery Order	
Out of Charge	Out of charges.pdf
Others	Payment Detail.pdf

Terms and Conditions : I agree that this payment is an estimated amount which will be finalized basis the actual time of delivery (i.e. gate out time), any special service requests and all other applicable escalations/charges not included herein

Payment Details

Online	Offline	
Payment Method: Select	Bank: Bank Name	Amount: 9826.0
Instrument No: Instrument No	Instrument Date: dd-mm-yyyy	Payment Status: Select
Rejection Remarks: [Text Area]	SUBMIT PAYMENT (Red Arrow)	

7) Track Request

To track the status the customer can search the payment as shown.

Search Terminal Payment Results For: Date: 13-01-2023 To: 20-01-2023

Terminal Name	Customer Name	DPD Code	Vessel - VIA	Pickup Date	Pickup Time	Paid Amt	Doc Status	Payment Mode	Payment Status
BMCT	ELKEM SOUTHA... 16Z	LOTUS A - N1093	20-01-2023	Up to 23:59:59	9826	Requested	ODEX	Confirmed	

Show 15 entries Previous 1 Next Showing 1 to 1 of 1 entries

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ONLINE PAYMENT AND REAL-TIME CONFIRMATION
FOR HAPAG LLOYD AND MSC**

Customer can further track the requests submitted and through the MORE option can select the status of the requests as highlighted.

The status of the DOC will show as approved once the Terminal approves the same on ODeX after confirming the payment details and the documents attached. Below screenshot would display all records with different statuses.

Status mentioned as Requested are those for which the payment is done and awaited a confirmation from the terminal.

Approved status are those against which the terminal has confirmed the payments received and also verified the documents as shown below

Lastly, status as Pending are those for no payments have been initiated and are kept as draft and can be edited to continue further.

THANK YOU