

CREATE A PLAN

A plan will be there when your motivation isn't, make one right now.



SET DAILY PRIORITIES

Write down your 3 big things for the day and crush them.



SET A TIMER

You've heard it before:

- 25 minutes of work
- 5-minute break
- Repeat



BATCHING TASKS

If you have 3 - 4 easy tasks that you can do at the same time, do it.



• EAT THE FROG

Always do the hardest task first, it'll make the rest of the day awesome.



DAILY CLEAN-UP

Spend 3 minutes at the end of the day cleaning up and organising.

Your future self will thank you.



TAKE EXERCISE BREAKS

You can:

- Walk
- Do yoga
- Stretch out

It will do wonders for you.



HAVE A NOTEPAD AT ALL TIMES

Stopping to do something else hurts your progress. If you have a thought, write it down.



Drop a 100 if you reached this last slide!

This shows you are part of the 0.01% who actually finish what they start.