OAKRIDGE INTERNATIONAL SCHOOL BENGALURU

A NORD ANGLIA EDUCATION SCHOOL

Personal Project Report WritingSession

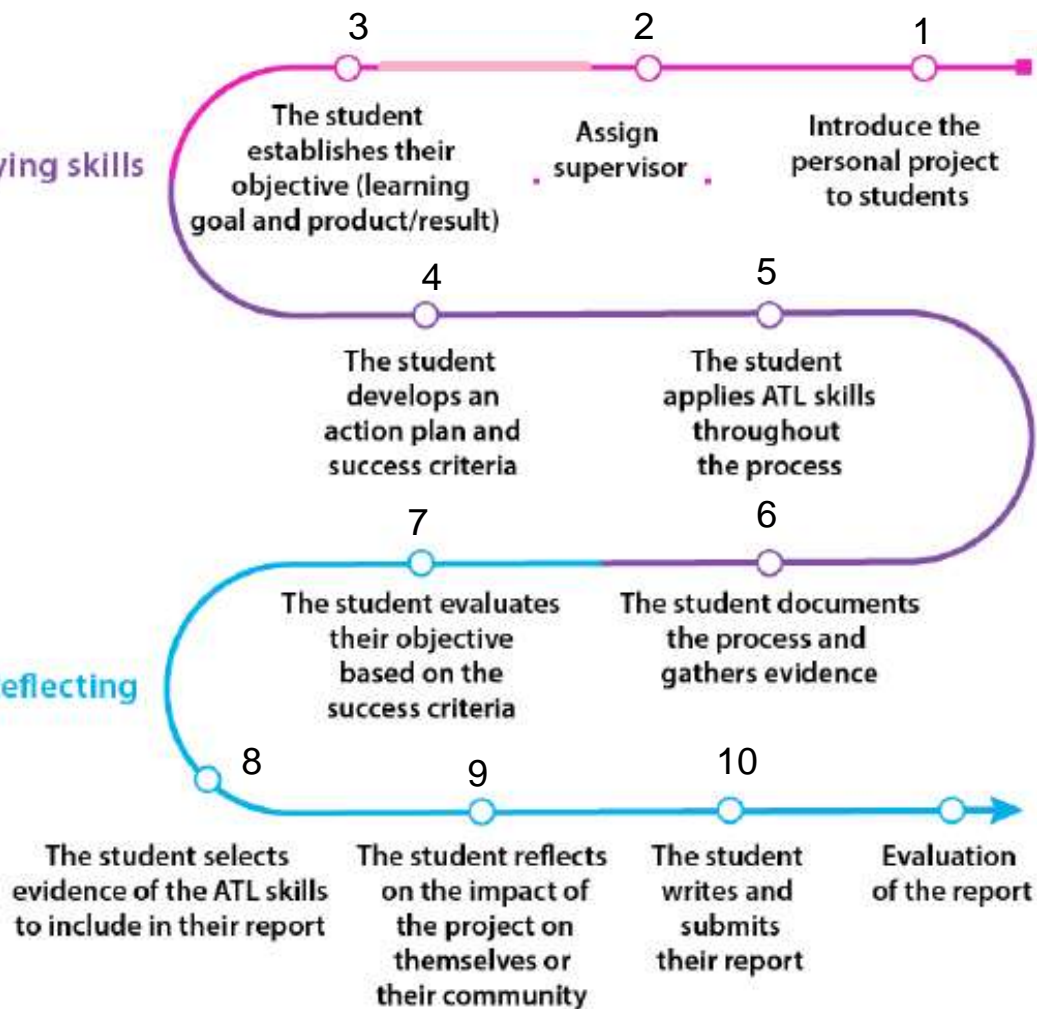## Oct 14th 2024

Planning

3 — The student establishes their objective (learning goal and product/result)

2 — Assign supervisor

1 — Introduce the personal project to students

Applying skills

4 — The student develops an action plan and success criteria

5 — The student applies ATL skills throughout the process

6 — The student documents the process and gathers evidence

7 — The student evaluates their objective based on the success criteria

Reflecting

8 — The student selects evidence of the ATL skills to include in their report

9 — The student reflects on the impact of the project on themselves or their community

10 — The student writes and submits their report

Evaluation of the report

Approaches to learning

End of the project (25 hours)

Assessment Criteria – Criteria A

- **Criterion A: Planning**

- state a learning goal for the project and explain how a personal interest led to that goal

- state an intended product and develop appropriate success criteria for the product

- present a clear, detailed plan for achieving the product and its associated success criteria.

Personal Project- Criteria A- Evidences in the Report

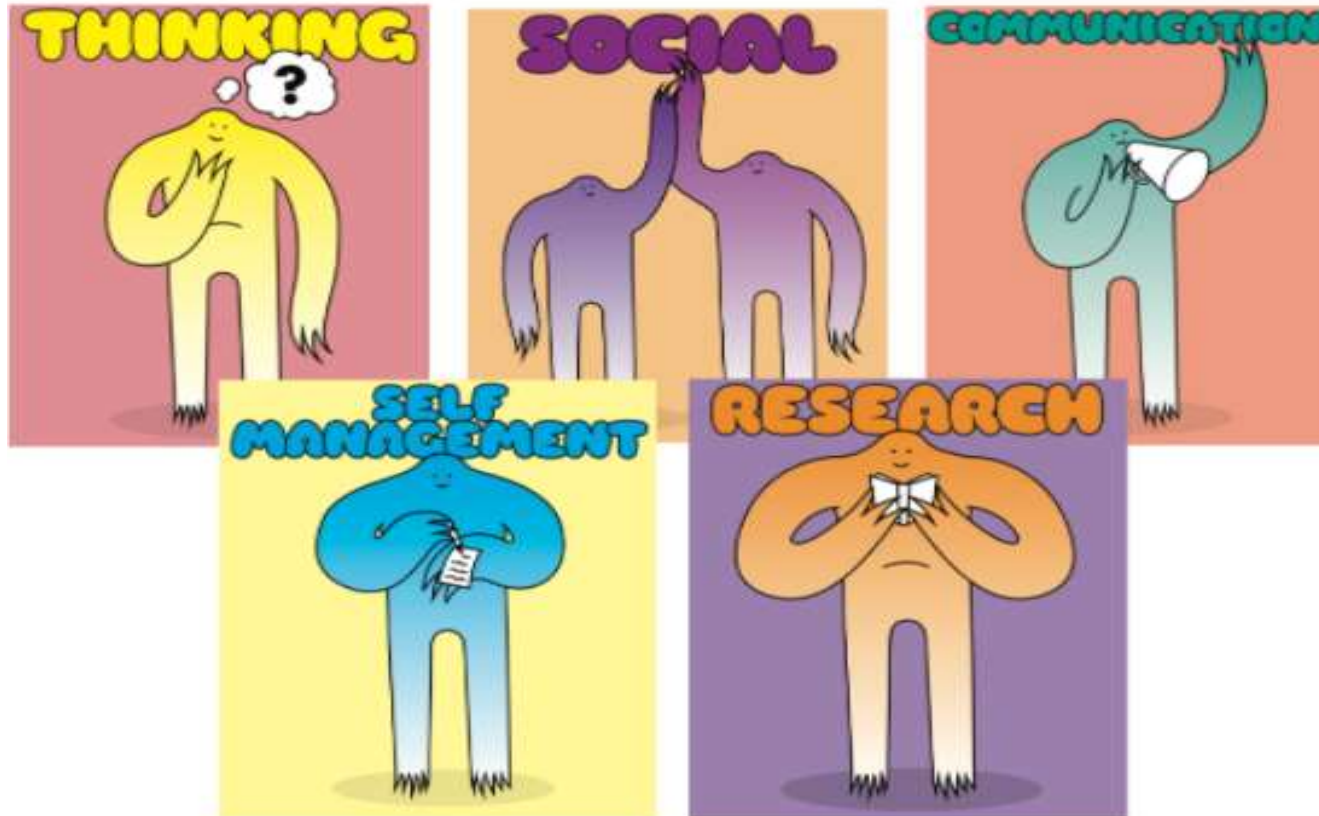**🔖 Objective A: Planning**

Students present _what_ they did in their project.

Students must:	Examples of evidence students might* include:
- state a learning goal for the project and explain how a personal interest led to that goal - state an intended product and develop appropriate success criteria for the product - present a clear, detailed plan for achieving the product and its associated success criteria.	- a list and/or diagram of interests and related learning goals - a list of possible strategies to achieve personal and academic goals - a diagram showing the connections between the learning goal and the product - a series of steps leading to the completion of the product - a timeline for completing short- and long-term tasks. *Students **must** include their **action plan** and **success criteria**.

Persona Project- Criteria B

- **Criterion B: Applying**

- skills explain how the ATL skill(s) was/were applied to help achieve their learning goal

- explain how the ATL skill(s) was/were applied to help achieve their product.

Personal Project- Criteria B

Persona Project- Criteria B- Evidences in the Report

Objective B: Applying Skills	REPORT CHECKLIST	EVIDENCE (examples only)
AtL SKILLS & LEARNING GOAL **Criterion B Strand i.** *explain how the ATL skill(s) was/were applied to help achieve their learning goal*	❑ Identify the chosen AtL Skill(s) **developed** throughout the process of achieving the learning goal ❑ Explain how the AtL Skill(s) were applied to help achieve the learning goal ❑ Justify **strengths and limitations** of chosen AtL Skill(s) ❑ Include evidence of a broad range of chosen AtL Skill Category ❑ AtL Skills	• a series of inquiry questions (research skills) • sample correspondence with the project supervisor (communication skills) • screenshot of daily reminders or alerts to complete personal project tasks (self-management) • reflection about resolving a conflict (social skills) • summary of prior learning that is relevant to the project (thinking skills) • interview with a professional on the topic chosen
AtL SKILLS & PRODUCT GOAL **Criterion B Strand ii.** *explain how the ATL skill(s) was/were applied to help achieve their product.*	❑ Identify the chosen AtL Skill(s) **developed** throughout the process of achieving the product goal ❑ Explain how the AtL Skill(s) were applied to help achieve the product goal ❑ Justify **strengths and limitations** of chosen AtL Skill(s) ❑ Include evidence of a broad range of chosen AtL Skill Category ❑ AtL Skills	• a series of inquiry questions (research skills) • sample correspondence with the project supervisor (communication skills) • screenshot of daily reminders or alerts to complete personal project tasks (self-management) • reflection about resolving a conflict (social skills) • summary of prior learning that is relevant to the project (thinking skills) • interview with a professional on the topic chosen

Personal Project – Criteria C

- Objective C: Reflecting
- Students report on why they did their project
- explain the impact of the project on themselves or their learning
- evaluate the product based on the [success criteria.](#)

Personal Project – Evidences in the Report

<table>
<tr>
<td colspan="2" align="center">🔖 Objective C: Reflecting
Students report on <u>why</u> they did their project.</td>
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<tr>
<td>Students must:</td>
<td>Examples of evidence students might include:</td>
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explain the impact of the project on themselves or their learning
evaluate the product based on the success criteria
support their comments with specific evidence or detailed examples.

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evaluation of the product against the success criteria
images showing key features of the product
analysis of the causes for success and/or failure
summary of new knowledge or insights related to the learning goal.

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Personal Project – Report Format

	Format			
Document File types: .doc, .docx, .pdf (non-editable), .rtf				**Recording** File types: .mp3, .m4a, .mp4, .mov (codec H264), .m4v
15 pages		and		No recording
14 pages		and		1 minute
13 pages		and		2 minutes
12 pages		and		3 minutes
11 pages		and		4 minutes
10 pages		and		5 minutes
9 pages		and		6 minutes
8 pages		and		7 minutes
7 pages		and		8 minutes
6 pages		and		9 minutes

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Format of the written report

Project – Report Checklist

15 pages (maximum)

11 point font size (minimum, either calibri or Arial)

2 cm margins (minimum)

Evidence – Evidence presented in images must be clearly visible at the size submitted

Bibliography – Bibliography is uploaded separately and is not included in the page limit

No title page – Do not include a title page, if included it will count towards page limit

Academic Integrity – Students must sign a separate academic integrity form, this will be uploaded separately along with the report.

Personal Project - Documentation Review

Students

- Process Journal which is shared with Mentor & PP Coordinator
  - Weekly review with Mentor
- Report which is shared with Mentor & PP Coordinator
  - Weekly review with Mentor

PP Coordinator & In Charge

- Tracker of Mentor Meetings
  - Need based PPC meeting with mentors / online review
- Points of Discussion shared monthly

Personal Project - Standardization

- Robust system of standardization-
  - 2 rounds by 2 sets of teachers
- Final standardization/ Moderation
  - PP Coordinator & MYP Coordinator

Resources

Lenny Dutton Website
PRC My Ib