



OAKRIDGE INTERNATIONAL SCHOOL
BENGALURU
A NORD ANGLIA EDUCATION SCHOOL

MYP 5 DESIGN ePORTFOLIO HANDBOOK

MAY 2025 Batch



Section I

Timeline for submission		
Criterion	Date of submission	Comments
Criterion A i,ii	Nov 18 th 2024	
Criterion A iii, iv	Nov 27 th 2024	
Criterion B i,ii	Dec 09 th 2024	
Criterion B iii,iv	Dec 20 th 2024	
Criterion C i,ii	Jan 3 rd 2025	
Criterion C iii, iv	Jan 31 st 2025	
Criterion D i,ii,iii,iv	Feb 7 th 2025	
ePortfolio, Appendix, Bibliography	Feb 17 th 2025	First Draft
	March 12th 2025	Final Draft

Section II

Checklist for the Tasks
Introduction
Problem Area/Problem Statement
Target audience
Evidences (primary/secondary) to prove the problem is existing
Justification with evidence to prove that the problem needs solution
Connect problem statement with KC, RC, GC and SOI
Research plan with justifications and date
Analysing minimum 5 products
Developing a range of feasible design ideas
A detailed logical plan, which describes the efficient use of time and resources
Demonstrating excellent technical skills
Outlining the requirements for the creation of the chosen solution.
Designing detailed and relevant testing methods (Use minimum 3 different testing methods)



Submission of the ePortfolio

Submission limits (examiners will not read beyond these limits)	
Written work	40 A4 pages
Appendix (unassessed)*	10 A4 pages

*An appendix can be used to demonstrate supporting research or raw data that would otherwise impact upon the overall maximum page count. It will not be formally assessed, but may be referred to in order to confirm specific parts of the report. This may be uploaded as a separate document to the main written work.

Section III

Important Note:

1. All student work submitted for eAssessment must be prepared according to IB requirements. In particular, students are responsible for understanding all IB academic integrity requirements, especially those relating to authenticity and intellectual property.
2. All work submitted for school-based assessment—including MYP ePortfolios—must be the candidate's own authentic and individual work.
3. Candidate work must not exceed the prescribed limit. (Please note, examiners will not read, watch, listen or mark beyond the maximum permitted pages or audio/video evidence.)
4. Candidates should keep files to the smallest possible size that does not negatively affect the quality of the work submitted. This will minimize the time required for uploading and downloading. When creating a PDF, ensure the size of the pages within the PDF are set to A4/letter-size.
5. The following table indicates maximum permissible file sizes and file types.

	Films/videos/ screencasts	Audio files	Images	Documents
Maximum file size	500 Mb	60 Mb or 60 minutes	5 Mb	50 Mb
Acceptable file types	.mp4 .mov (codec H264) .m4v	.mp3 .m4a	.jpg .jpeg .png	.doc .docx .pdf (non-editable) .rtf

6. Links to websites or videos are not permitted for any ePortfolio subject; instead students must submit screenshots, screencasts or audio/video files of material/evidence.
7. Candidates should be advised to keep files to a reasonable size to help prevent any difficulties with upload and marking. It is expected that most documents will be considerably less than 50 Mb. The maximum file size for a particular component is stated in the task instructions.
8. It is recommended that videos are submitted in .mp4 format. However, both .mov and .m4v are acceptable because they will be converted into .mp4 format by the IB. A resolution of no more than 200 dpi is recommended.

Formatting:

The following formatting is recommended for ePortfolios.

1. Use of fonts such as Arial, minimum font size 11 (where the language supports it)
2. Single (or greater) line spacing
3. Numbered pages

For components with page limits, it is not acceptable to “shrink to fit” an ePortfolio to remain within page limits by:

1. reducing white space on the page
2. reducing A3 to A4 so the font size becomes less than 11 point
3. choosing a non-standard font.

Examiners are instructed not to award marks for work that has been “shrunk to fit” in this way. To check how a document will be presented to an examiner for marking, the following options are available.

1. View the document in a “Print Preview” mode
2. Print the document
3. Export the document as a PDF file