|  |  |
| --- | --- |
| To | {HOTEL} |
| Address | {ADDRESS} |
| Attn | {ATTN\_HOTEL\_NAME} – {ATTN\_HOTEL\_PHONE} |
| Tel | {HOTEL\_TEL} - Fax : {HOTEL\_FAX} |
| From | {FROM} |
| Attn | {ATTN\_NAME} - {ATTN\_PHONE} |
| Email | {ATTN\_EMAIL} |
| Tel | {TEL} - Fax: {FAX} |

**FAX RESERVATION**

1. Room Reservation:

Made tour code : {MADETOUR} Nationlity: {NATIONLITY}

| **Type** | **Quantity** | **Unit Price** | **Check in** | **Check out** |
| --- | --- | --- | --- | --- |
| {MERGEFIELD booking\_info} | | | | |
|  |  |  |  |  |

{NOTES}

2. Convention:

{CONVENTION}

- Price: {COST}

- Include: {INCLUDE}

3. Dinning plan:

{DINING\_PLAN}

Confirm service: {CONFIRM}

Date: {DATE}

{DEPARMENT}