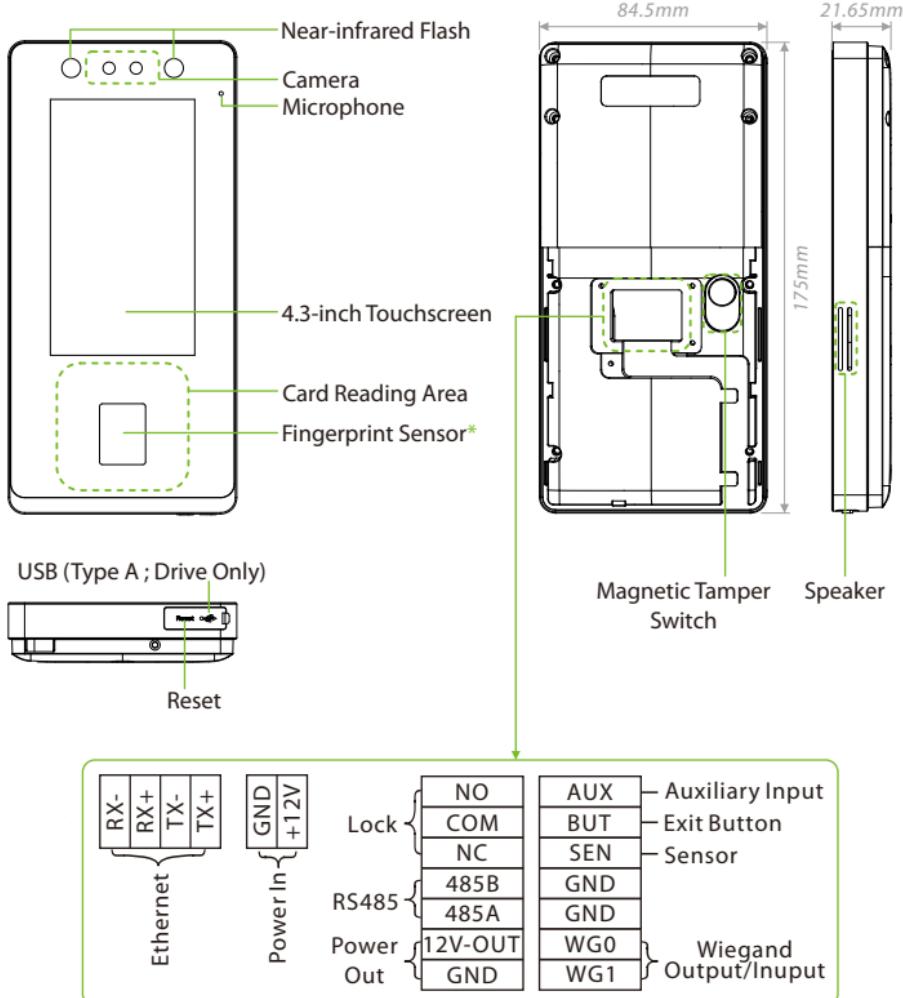


Quick Start Guide

SenseFace 4 Series

Version: 1.1

1 Overview



Note:

- To ensure the accuracy of fingerprint recognition, please remove the fingerprint sensor protective film before using your fingerprint.
- Not all products have the function with *, the real product shall prevail.

2 Installation Environment

Please refer to the following recommendations for installation:



INSTALL INDOORS
ONLY



AVOID INSTALLATION
NEAR
GLASS WINDOWS



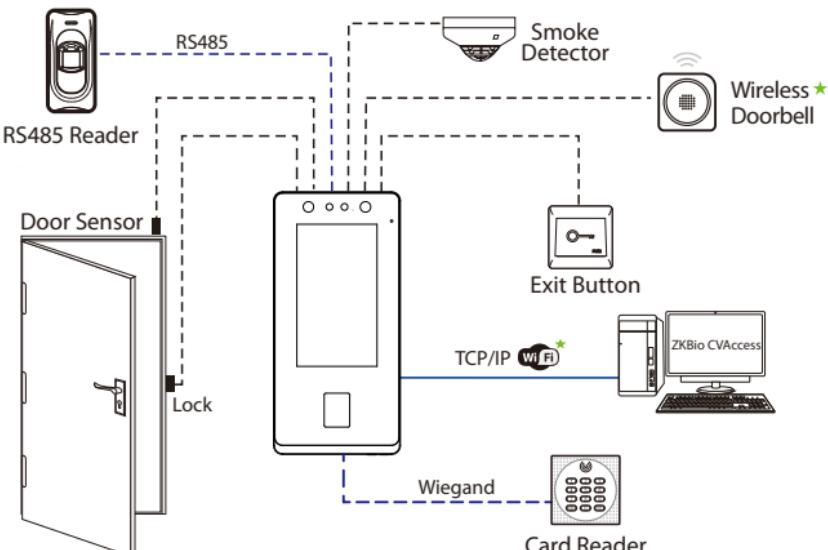
AVOID DIRECT
SUNLIGHT
AND EXPOSURE



AVOID USE OF ANY
HEAT SOURCE
NEAR THE DEVICE

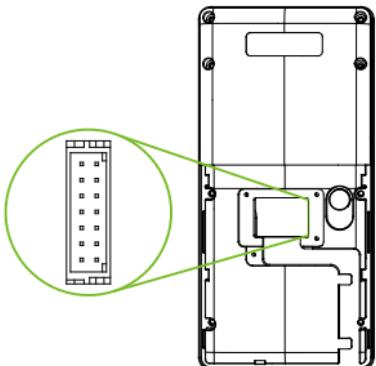
- Avoid direct contact to sunlight for a long time.
- Protect the device from moisture, water, and rain.
- Handle the device with care.
- Make sure that the device is not installed in close proximity to a sea or other environments where metal oxidation and rust may occur if the device is exposed for a long time.
- Protect the device from lightning.
- Make sure that the device is not working in an acidic or alkaline environment for a long time.

3 Standalone Installation



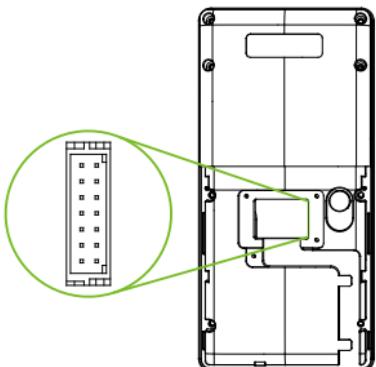
4 Exit Button and Door Sensor Connection

| | |
|---------|-----|
| NO | AUX |
| COM | BUT |
| NC | SEN |
| 485B | GND |
| 485A | GND |
| 12V-OUT | WG0 |
| GND | WG1 |

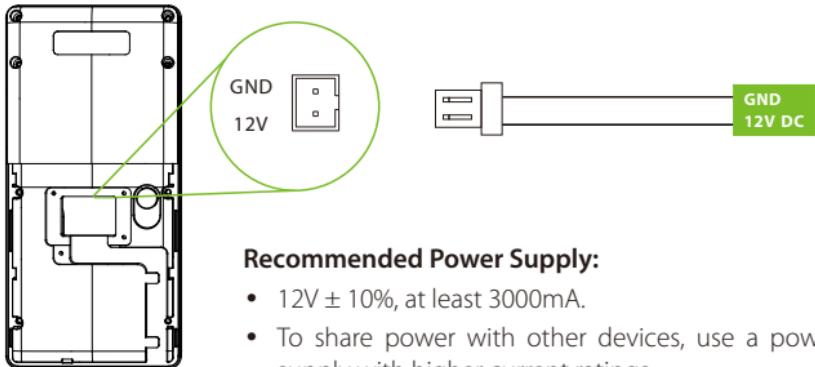


5 Smoke Detection Connection

| | |
|---------|-----|
| NO | AUX |
| COM | BUT |
| NC | SEN |
| 485B | GND |
| 485A | GND |
| 12V-OUT | WG0 |
| GND | WG1 |



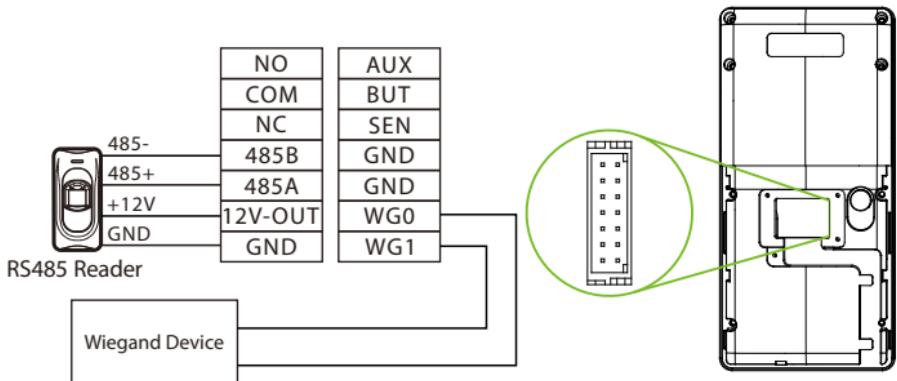
6 Power Connection



Recommended Power Supply:

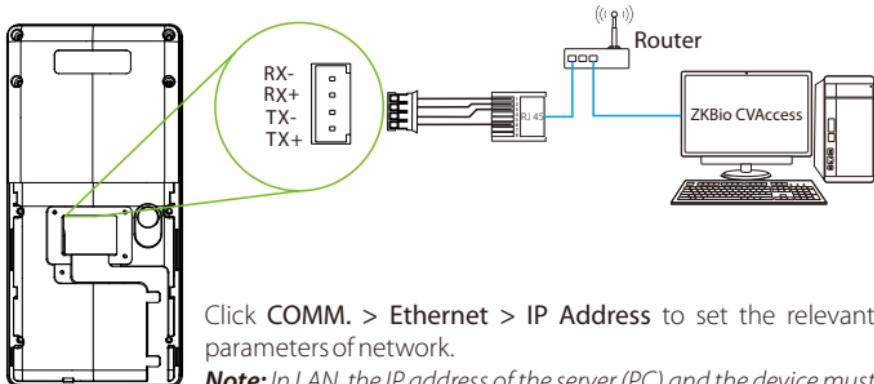
- $12V \pm 10\%$, at least 3000mA.
- To share power with other devices, use a power supply with higher current ratings.

7 RS485 and Wiegand Connection



Note: The Wiegand interface is shared, and the user can choose to use either the Wiegand input or Wiegand output function to interface with different Wiegand devices.

8 Ethernet Connection



Click **COMM. > Ethernet > IP Address** to set the relevant parameters of network.

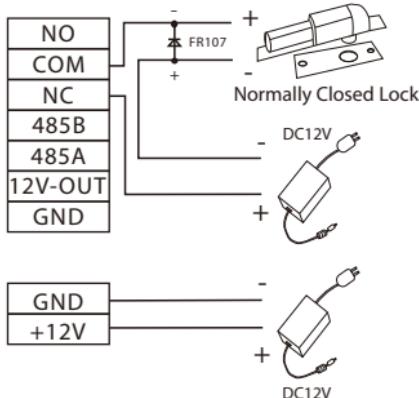
Note: In LAN, the IP address of the server (PC) and the device must be in the same network segment when connecting to the software.

9 Lock Relay Connection

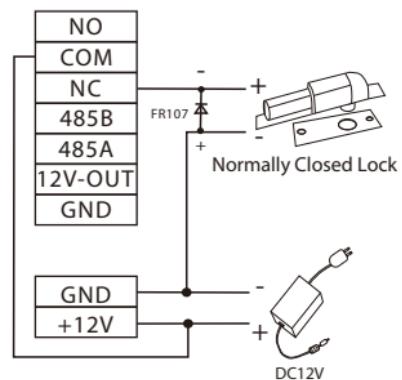
The system supports Normally Opened Lock and Normally Closed Lock.

The NO LOCK (Normally opened at Power On) is connected with "NO1" and "COM" terminals, and the NC LOCK (Normally closed at Power On) is connected with "NC1" and "COM" terminals. Take NC Lock as an example below:

Device not sharing power with the lock:



Device sharing power with the lock:

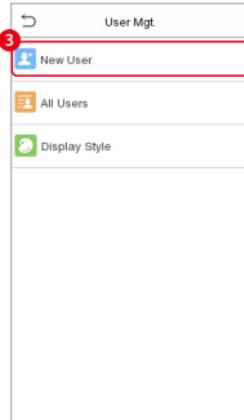
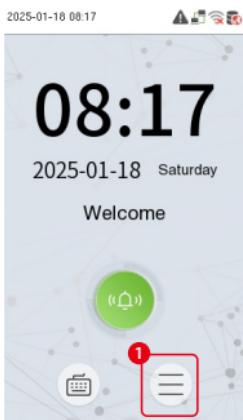


10 User Registration

When there is no super administrator set in the device, click  icon to enter the menu. Add a new user, set their User Role to Super Admin, and the system will request administrator verification before granting access to the menu. It is strongly recommended to register a super administrator initially for security purposes.

Method 1: Register on the device

Click on  > **User Mgt.** > **New User** to register a new user. The options include entering the User ID and Name, Setting User Role and Access Control Role, Registering Fingerprint*, Face, Card Number, Password and Adding Profile Photo.



| New User | |
|---------------------|-------------|
| User ID | 2 |
| Name | |
| User Role | Normal User |
| Fingerprint | 0 |
| Face | 0 |
| Card | 0 |
| Password | |
| Profile Photo | 0 |
| Access Control Role | |

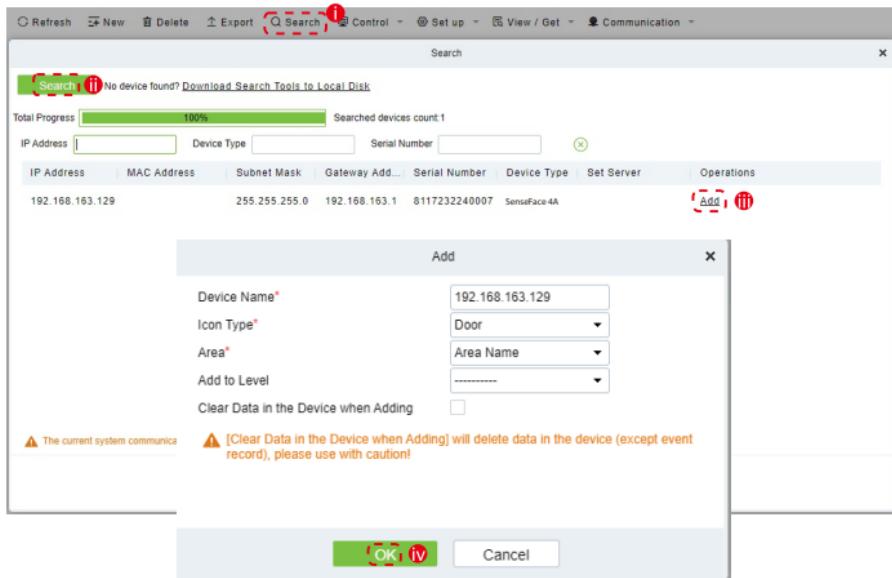


Method 2: Register on ZKBio CVAccess Software

● Register on the PC

Please set the IP address and cloud service server address in the Comm. Menu option on the device.

1. Click [Access] > [Device] > [Search] > [Search] to search the device on the software. When an appropriate server address and port is set on the device, the searched device displays automatically.



2. Click [Add] in operation column, a new window will pop-up. Select Icon type, Area, and Add to Level from each drop down list and click [OK] to add the device.
3. Click [Personnel] > [Person] > [New] and fill in all the required fields to register new users in the software.
4. Click [Access] > [Device] > [Control] > [Synchronize All Data to Devices] to synchronize all the data to the device including the new users.

For more details, please refer to the *ZKBio CVAccess User Manual*.

● Register on the Phone

Once the ZKBio CVAcces software is installed, the users could enroll their face template via a browser application on their own mobile phone.

1. Click [Personnel] > [Parameters], enter “http://Server address: Port” in the QR Code URL bar. The software will automatically generate a QR code. Scan the QR code or login onto “http://Server address: Port/tokenAdreg” by the mobile phone to register users.

The image shows two screenshots of the ZKBio CVAcces software interface. On the left, the 'Personnel Registration' screen displays fields for Personnel ID (111), First Name (xia), Last Name (Last Name), and a preview of a user profile picture. On the right, the 'Self-service Registration' screen shows the 'Parameters' tab selected. It includes options for 'Enable Self Registration' (Yes) and a 'QR Code URL' field containing the URL <http://192.168.163.85:8080/cvps/v1/adreg/tokenAdreg>. A large QR code is generated and displayed below the URL, enclosed in a red border. Below the QR code, there is a section titled 'Personal sensitive information protection' with a list of checked items: Personnel ID, Last Name, Certificate Number, Email, Photo, First Name, Gender, Mobile Phone, Birthday, and Face Picture.

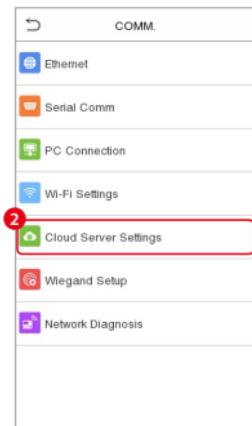
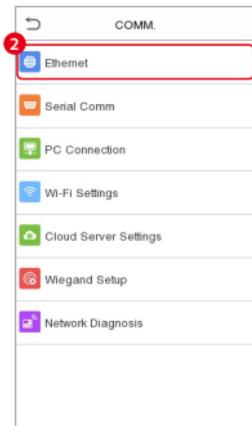
2. The users will be displayed in [Personnel] > [Pending Review]. Click the [Review] option and assign a department, then click [OK] to successfully add the user.

The image shows the 'Pending Review' screen of the ZKBio CVAcces software. It lists users with their Personnel ID, First Name, Last Name, and Mobile Phone. One user, with Personnel ID 111, is selected. A modal dialog box titled 'Review' is open, displaying the user's details: First Name (xia), Last Name (Last Name), Photo (Profile picture), and a dropdown menu for 'IT Department' and 'Area Name'. At the bottom of the dialog are 'Ok' and 'Cancel' buttons.

11 Ethernet and Cloud Server Settings

Click on  > **COMM.** > **Ethernet** to set the network parameters. If the TCP/IP communication of the device is successful, the icon  will be displayed in the upper right corner of the standby interface.

Click on  > **COMM.** > **Cloud Server Settings** to set the server address. If the device communicates with the server successfully, the icon  will be displayed in the upper right corner of the standby interface.



12 SIP Settings

The device achieves video intercom there are two modes, respectively, the **LAN** and **SIP server**.

Local Area Network Use

In this mode, please make sure that the SIP Server of the device is disabled. This function needs to be used with the indoor monitor VT07-B01.

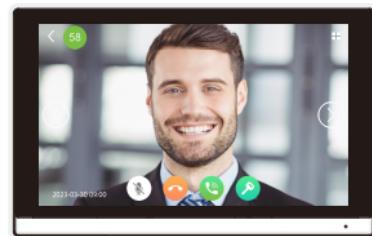
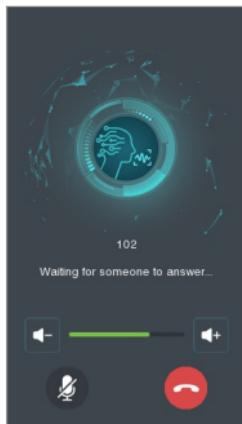
1. Set the indoor monitor to the same network segment as the device.
2. On the indoor monitor, click [**Setting**] > [**Advance Setting**] > [**Device Manage**]>[**Add**] to add the device.
3. On the device, click > **Intercom** > **SIP Settings** > **Contact List** > **Add** to add the connected indoor monitor.

Room Number: Customize the number of the indoor monitor.

Call Address: It is the IP Address of the indoor monitor.

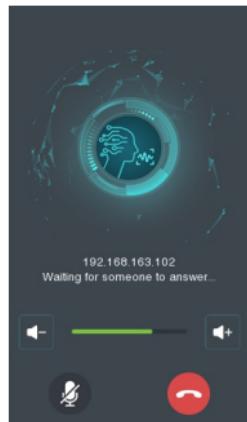
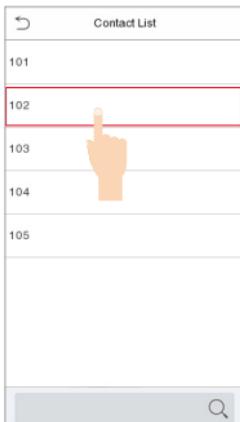
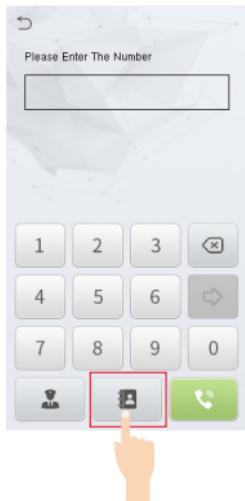
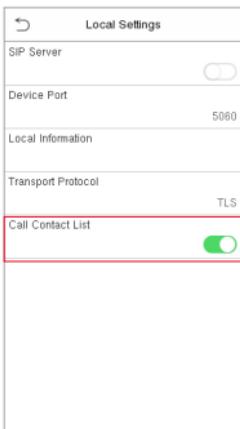
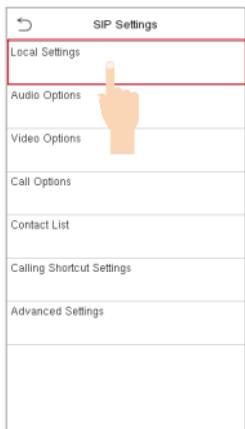
● Enter the Number or IP Address of the Indoor Monitor

Click icon on the device and enter the Number or IP Address of the indoor monitor in the pop-up interface of the device.



● Call Contact List

1. On the **SIP Settings** interface, click **Local Settings** to enable the call contact list.
2. Click  icon on the device to enter the call page, then you can click the  icon to open the contact list, select the number of the indoor monitor you want to call.



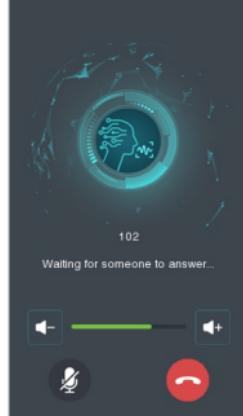
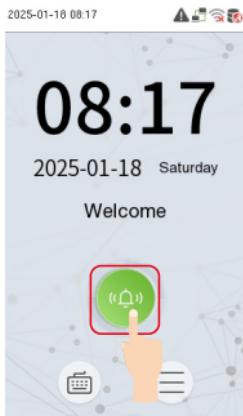
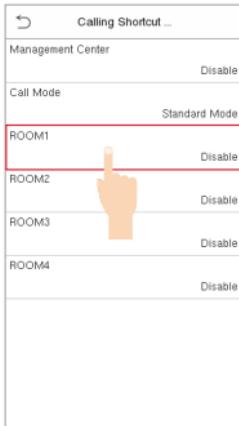
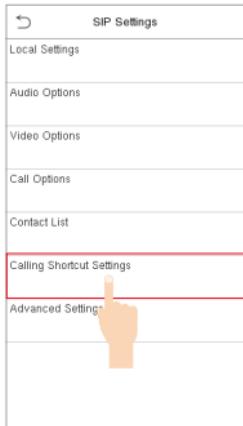
● Calling Shortcut Keys

1. On the **SIP Settings** interface, click **Calling Shortcut Settings** to enable and define the shortcut keys.

Name: Customize the name of the shortcut keys.

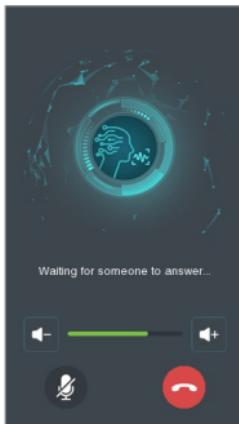
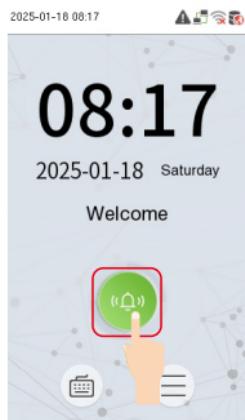
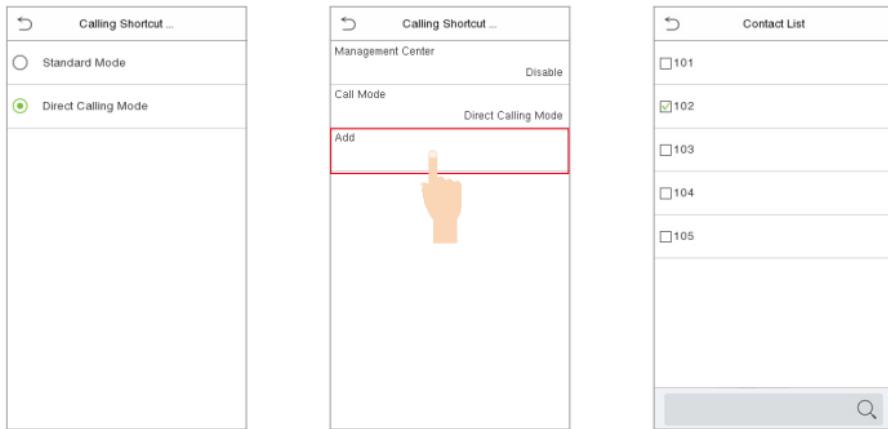
Number: Select the room number that set in the **Contact List** Menu.

2. Click the  icon on the device and click the calling shortcut keys to call the indoor monitor.



- **Direct Calling**

1. On the **SIP Settings** interface, click **Calling Shortcut Settings > Call Mode > Direct Calling Mode > Add**. Select the indoor monitors that you want to call, then the indoor monitors will be displayed in the list.
2. Click the  icon on the device to call the indoor monitors directly.

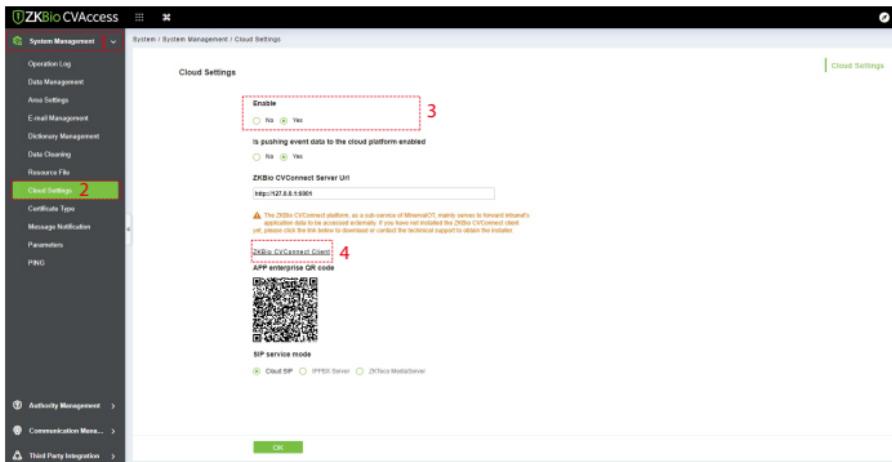


SIP Server

In this mode, please make sure that the SIP Server of the device is enabled. This function needs to be used with the ZKBio CVAccess server, ZKBio Zexus Mobile App, indoor monitor VT07-B26L-W / VT07-B22L and PC Client BioTalk Pro.

There are 2 kinds of SIP server: **Cloud SIP** and **PBX server**. Here take **Cloud SIP** as an example.

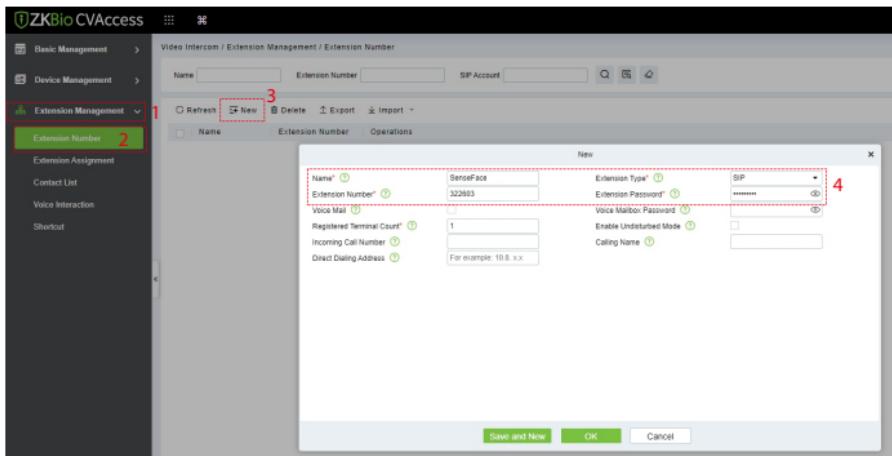
1. On the ZKBio CVAccess software, click **System > System Management > Cloud Settings** to enable the Cloud SIP service. Click **ZKBio CVConnect Client** to download and install it. (**Note:** The specific installation and activation steps of the client can refer to *ZKBio Zexus Mobile App User Manual*.)



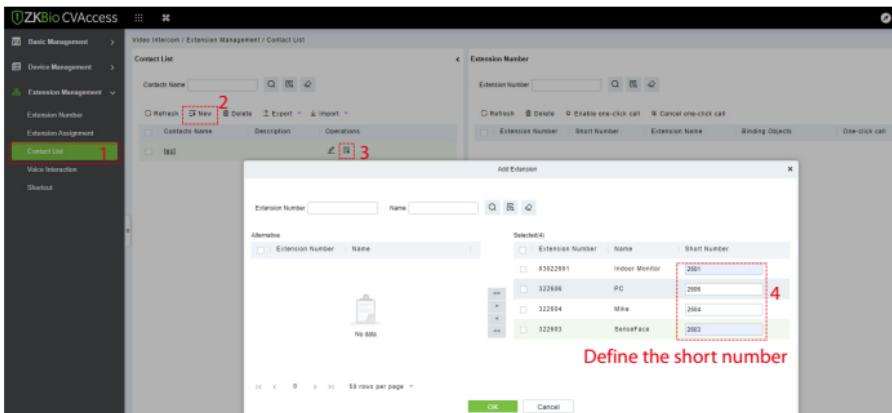
2. Add the device to the **Access** Module of the software. Then the device will be automatically synchronized to the **Video Intercom** module.



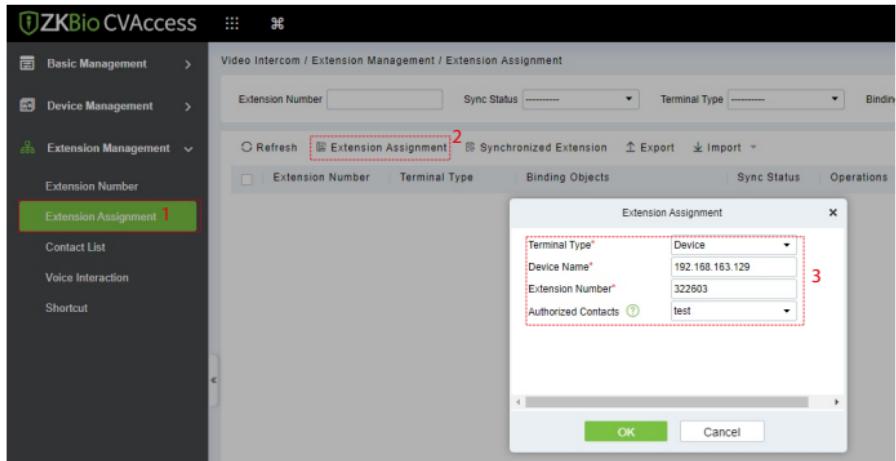
3. Click **Video Intercom > Extension Management > Extension Number > New** to add the extension numbers.



4. Click **Contact List > New** to add the contacts. Then click the icon to add extension numbers to it.



5. Click **Extension Assignment > Extension Assignment** to assign an extension number and synchronize the contacts to the device.

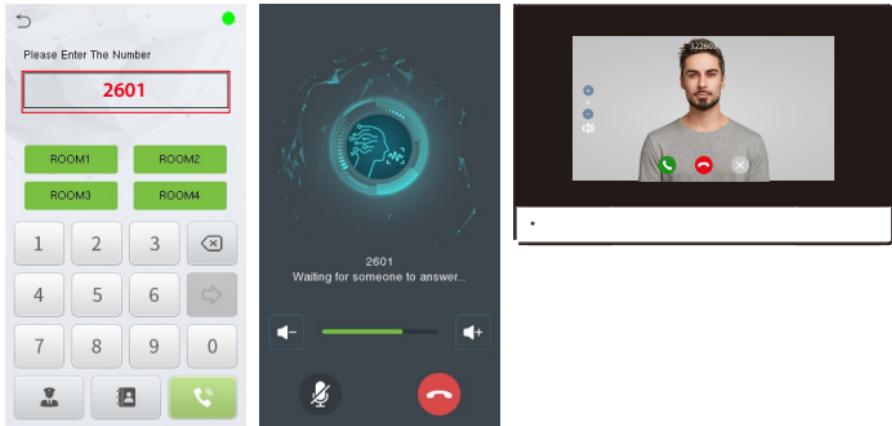


6. Once the SIP is set up correctly, a green dot will appear in the upper right corner of the call page, indicates that the device is connected to the server.

- **Device Call the Indoor Monitor (VT07-B26L-W / VT07-B22L)**

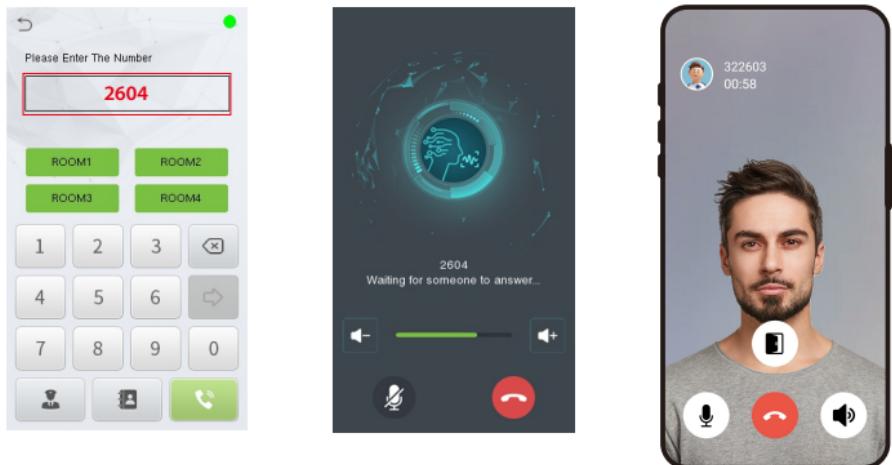
1. On the ZKBio CVAccess software, click **Video Intercom > Device Management > Device > New** to add the indoor monitor. Then assign an extension number to the indoor monitor.
2. Click the icon on the device to enter the call page, enter the Short Number of the indoor monitor, or click the icon to open the contact list, select the indoor monitor you want to call.

Note: Click > **Intercom > SIP Settings > Local Settings > Call Number Type**, select the call number type as **Room Number**.



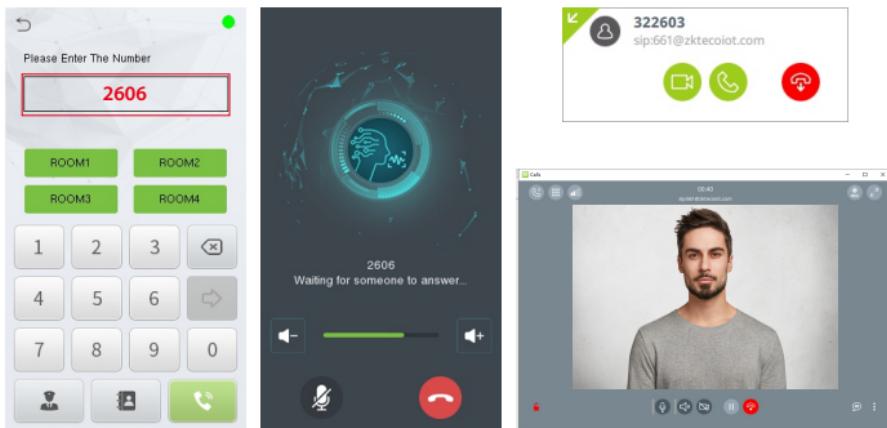
● Device Call the Phone (ZKBio Zexus App)

1. On the ZKBio CVAccess software, assign an extension number to the personnel.
2. Click the icon on the device to enter the call page, enter the Short Number of the personnel, or click the icon to open the contact list, select the personnel you want to call.



● Device Call the PC Client (BioTalk Pro)

1. Install the BioTalk Pro software and configure the SIP account. (The SIP account is created in the ZKBio CVAccesss.)
2. Click the icon on the device to enter the call page, enter the Short Number of the PC client, or click the icon to open the contact list, select the PC clinet you want to call.

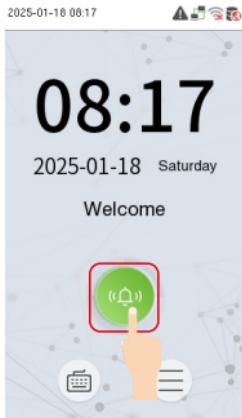


Two-way calls can be made between the device, indoor monitor, ZKBio Zexus App, and PC client (BioTalk Pro). For more details, please refer to the user manual.

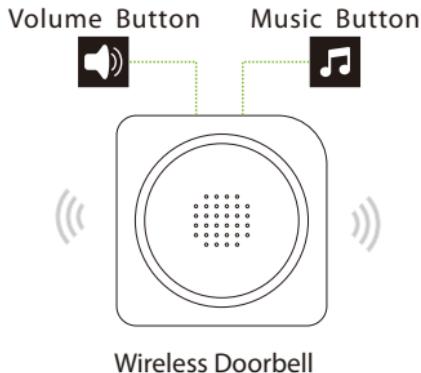
13 Connect the Wireless Doorbell ★

This function needs to be used with the wireless doorbell.

First, power on the wireless doorbell. Then, press and hold the music button  for 1.5 seconds until the indicator flashes to indicate it's in pairing mode. After that, click on the device icon , if the wireless doorbell rings and the indicator flashes, it means the connection is successful.



Device



Wireless Doorbell

After a successful pairing, clicking the icon  of the device will ring the wireless doorbell.

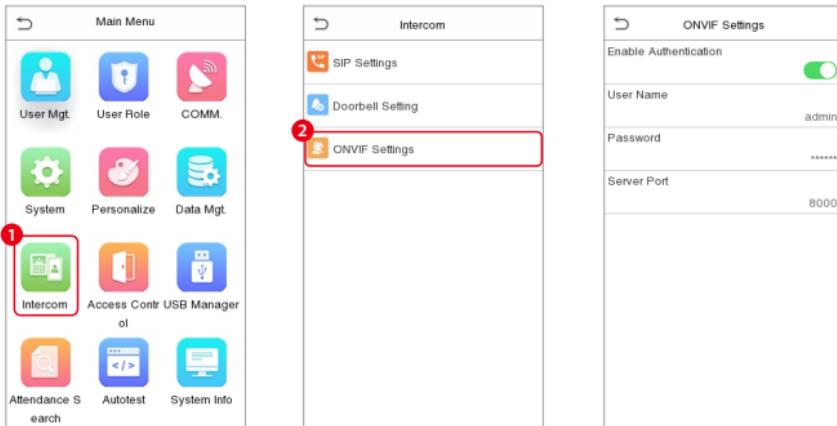
Note: Generally, each device connects to 1 wireless doorbell.

14 ONVIF Settings

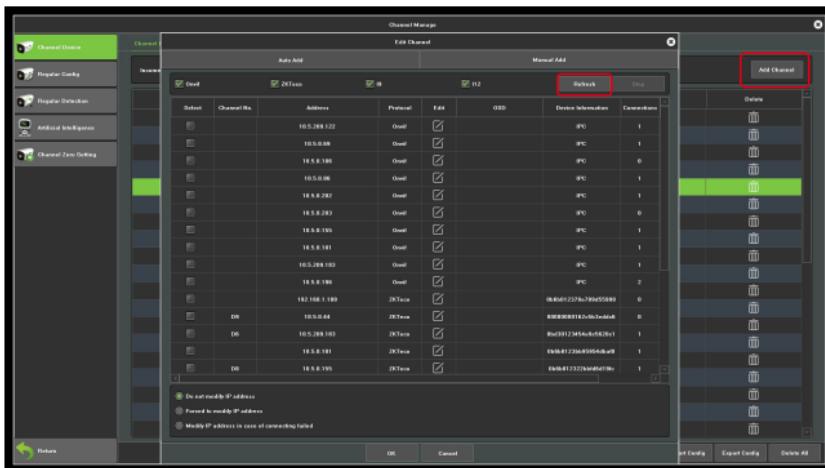
This function needs to be used with the Network Video Recorder (NVR).

1. Set SenseFace 4 Series device to the same network segment as the NVR.
2. Click > **Intercom** > **ONVIF Settings** to set the User Name and Password.

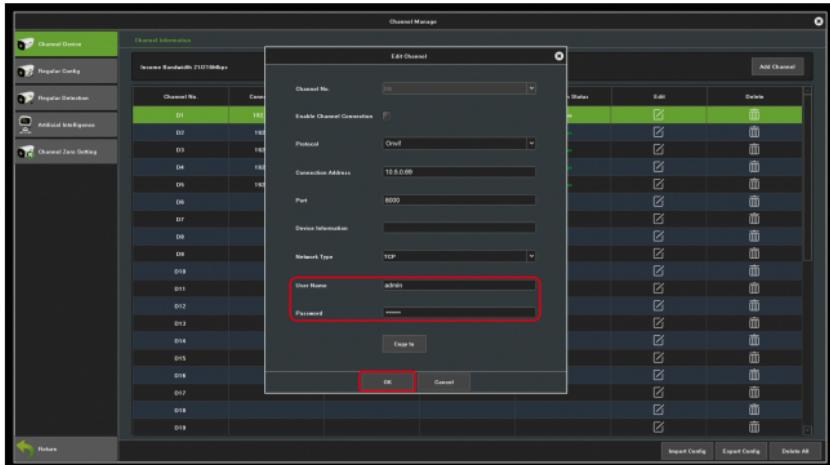
Note: If the Authentication function is disabled, then there is no need to input the User Name and Password when adding the device to the NVR.



3. On the NVR system, click **Start** > **Menu** > **Channel Manage** > **Add Channel** > **Refresh** to search for the device.



4. Select the checkbox for the device you want to add and edit the parameters in the corresponding text field, then click on **OK** to add it to the connection list.



5. After successfully adding, the video image obtaining from the device can be viewed in real-time.

For more details, please refer to the *NVR User Manual*.

ZKTeco Industrial Park, No. 32, Industrial Road,
Tangxia Town, Dongguan, China.

Phone : +86 769 - 82109991

Fax : +86 755 - 89602394

www.zkteco.com

