

St. Patrick SUCCEED Academy Registration Agreement 2011-2012

Family Name _____

(Please READ and INITIAL each item)

1. _____ We agree to support and participate in school activities, Parent-Teacher conferences, Parent Club/ Booster Club functions, and any other meetings called by the principal or her representatives.
2. _____ We understand that, as a Catholic school, primary importance is placed on the spiritual development of students. As the primary educators, we agree to go to church with our child(ren) on Sundays and holy days.
3. _____ We understand that St. Patrick SUCCEED Academy, as a Catholic education institution, has an obligation to cooperate with parents in the moral and spiritual education of their child. Therefore, in the same way, we have an obligation to support our principal, faculty, and staff in whatever measure is necessary to insure that this occurs. Continued failure to do so may be cause for dismissal.
4. _____ We understand that in the case of disciplinary matters that occur at school or at school related activities, our child(ren) will receive appropriate consequences that best suit the infraction. It is our responsibility to support the school in disciplinary measures. Continued failure to do so may be cause for dismissal.
5. _____ We understand that the principal reserves the right at all times, within the context of the rules and regulations of St. Patrick SUCCEED Academy and the Diocese of Sacramento to suspend or dismiss a student.
6. _____ We understand that a non-refundable registration fee of \$250.00 per student is due each year at the time of registration. Children will not be re-enrolled if all accounts are not current or if the registration fee(s) is not paid.
7. _____ We understand that if we register for the 2011-2012 school year by May 11th, 2011 we will be credited 5 parent hours (25 parent hours required).
8. _____ We understand that upon dismissal or withdrawal of the student for any reason there will be a pro-rated refund of tuition or extension fees already received by the school.
9. _____ We understand that we are obligated to speak respectfully to the St. Patrick SUCCEED Academy teachers and staff members just as they are obligated to speak respectfully to us.
10. _____ We understand that the family roster is to be used only for school related business and may not be used for personal gain in any way.
11. _____ We understand that tuition and clubhouse fees (if applicable) are automatically debited from our bank account through the FACTS Tuition Management Company unless they are paid in full. We prefer the payment schedule checked below for our yearly tuition:

(Please check only ONE of the following payment options)

- A. _____ One annual payment due by August 31, 2011.
(4% discount applied to full tuition only).
- B. _____ Ten monthly payments. The first payment being either
July 5th or 20th, 2011 and the last being either April 5th or 20th, 2012.

C. _____ Eleven monthly payments. (Not available to 8th grade parents.) The first payment being either July 5th or 20th, 2011 and the last being either May 5th or 20th, 2012.

D. _____ Twelve monthly payments. (Not available to 8th grade parents.) The first payment being either July 5th or 20th, 2011 and the last being either June 5th or 20th, 2012. We understand that by choosing this option that we will be responsible for paying registration and tuition during May 2011.

E. _____ (For LATE REGISTRATION only)

- Date student entered: _____
- Number of monthly payments: _____
- Payment dates: _____

12. _____ We understand that all families of St. Patrick SUCCEED Academy are expected to contribute a MINIMUM of 25 hours. Each family is responsible for tracking their own parent hours and turning them in once 25 hours have been completed. Since every family shares in the substantial benefits from the proceeds of our Catholic school's family fundraising activities all must share equally in the labors necessary to assure their profitable operation. Failure to fulfill the 25 hour service minimum will result in a \$225 supplemental registration fee. Hours are counted from May 1, 2011 – April 30, 2012. Please turn in your parent hour slips to the school office ONLY when you have met the full 25 hours.

12a. _____ (For Late Registration Only)
Number parent hours required _____

13. _____ We understand that we must bring in a total of \$225.00 in fundraising and/or cash by April 30, 2012. We prefer to reach our goal of \$225.00 by:

A. _____ Submitting a check for \$225.00 along with this registration packet

B. _____ Actively participating in the Parent Club and/or Booster Club fundraising activities offered at the school, and will complete our obligation of \$225.00 by April 30, 2012.

C. _____ (For Late Registration Only)

Amount required: \$_____ (due by April 30, 2012)

14. _____ We understand that in the event of a dispute regarding payment of tuition, and legal proceedings begin, the prevailing party shall be awarded reasonable legal fees and costs.

Mother/Guardian Signature _____ Date _____

Father/Guardian Signature _____ Date _____

ST. PATRICK SUCCEED ACADEMY
Registration Agreement Addendum
Tuition policy

Family Name: _____

In the event that a student's tuition becomes delinquent past 60 days during the school year, it is required that the parent/ guardian immediately notifies the school principal to rectify the situation.

For families that are currently delinquent, the following policy will be implemented:

By December 1, prior to Christmas break, families must meet in person with the principal to discuss the following:

- 1- determine a date in which tuition will be brought current**
- 2- In the event of extreme financial hardship, discuss a contract restructure that is agreeable by the administration of the school, for the remainder of the current year**
- 3- Written commitment to the terms of either an agreed upon payment plan and/ or new contract**
- 4- Family acknowledges that the student will not be able to register for the upcoming school year should the commitment not be fulfilled**
- 5- No student will be allowed to register for the upcoming school year if a family is delinquent on its tuition. The student will be placed on a waiting list and allowed to apply once all financial commitments are met for the previous year(s).**
- 6- In the event that a family shows little interest or intent to honor their tuition contract, the principal has the authority (under direction of the Executive Director and/ or ad hoc committee of the board) to expel the student from the school.**

Signature: _____

Date: _____