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Subject: General letter of recommendation for Alexander Borisov

To whom it may concern,

It is my great pleasure to recommend Alexander Borisov as a potential employee at your firm. I first met Alexander when he was a student in my English in Practice course at Kanda Institute of Foreign Languages. From the outset, I was very impressed with his knowledge on a wide range of subjects, his curiosity and his desire to make something of his life. In the classroom Alexander got on well with his classmates but his English ability and general level of knowledge were far above that of the other students, even though his was the highest-level class at KIFL. Therefore, in the second term, I asked and was given permission by the school's education department to offer Alexander a one-to-one lesson in place of that course. I gave Alexander very challenging assignments, including essays, interviews and debate. He not only completed these difficult assignments for the course but also exceeded my expectations with the quality of his work. I was very impressed by his effort, his ability to defend his opinions in an articulate manner, and his positive attitude toward learning. Positive comments from his other instructors at KIFL have only strengthened my opinion that he is an exceptional student. Consequently, I have no doubt that the qualities Alexander has demonstrated as a student will also serve him well in the workplace. Alexander has a strong curiosity and desire to learn, excellent communication skills, a strong work ethic, and a quick intellect. In addition, he is a very personable young man, with outstanding people skills and a positive, friendly demeanor. For those reasons, as well as his open mind and willingness to be taught, I strongly believe Alexander will be excellent addition to any team and any company would be lucky to have him.

Please don't hesitate to contact me if you have any questions about his qualifications, and thank you for your time and consideration.

Sincerely,
Sean Green