

# ATIKAH AZMI SIREGAR

+62 823-6353-6685 | atikahazmisiregar@gmail.com | <https://linkedin.com/in/atikahasrg/> | <https://bit.ly/atikahazmisiregar>

Langkat, North Sumatera

Bachelor's Degree in Industrial Engineering from Malikussaleh University 2022, GPA 3.74. Has internship experience in the fields of Insurance Marketing, PLN, Data Cleansing and IT. Have the motivation to continue learning, target-oriented and easy to adapt. I have an interest in Management, Resource Planning (ERP), Digital and Technology.

## Work Experiences

---

### Sinergi Tuntas Solusi - Indonesia

Sep 2023 - Present

#### Material Master Data Governance Intern

- Cleaning spare parts inventory data 100 data/day for one of the companies in the Indonesian Shipping Industry
- Conduct research to ensure part suitability and create complete part specifications
- Build communication and coordinate with the team to complete tasks well
- Able to use Google Spreadsheet and Microsoft Office well, quickly and thoroughly

### BPJS Kesehatan - Lhokseumawe, Indonesia

Feb 2022 - Aug 2022

#### Relationship Officer Intern

- Marketing the JKN-KIS program to companies in the BPJS Health KC Lhokseumawe work area through telemarketing and canvassing
- Build and maintain good relationships with clients on a regular basis by responding to all clients' needs as best as possible and holding activities to maintain good relationships
- Organizing participant deactivation data through the BPJS Health eDABU (Electronic Business Entity Fund) application
- Accompany and assist participants in using the BPJS Health service application (Mobile JKN and Pandawa) for registration, deactivation and correction of membership data
- Increase participants' understanding by 45-55% of the JKN-KIS BPJS Health program at Malikussaleh University

### PT. Indonesia Power PLTU - Langkat, North Sumatera

Jul 2021 - Aug 2021

#### Process Analyst Intern

- Able to adapt to the company's work environment and culture
- Conduct an analysis of the effectiveness of the conveyor belt as a coal transporter using the Overall Equipment Effectiveness & Failure Mode and Effect Analysis method and compile the results of the analysis into the form of a Project Report
- Present the results of the analysis and provide suggestions for improvements for company improvement

## Education Level

---

### Malikussaleh University - Lhokseumawe, Indonesia

Sep 2018 - Aug 2022

#### Bachelor Degree in Industrial Engineering, 3.74/4.00

- Actively participating in Independent Campus activities to improve skills and knowledge in the academic and non-academic fields (MSIB Merdeka Campus Alumni Batch 1 and 2)
- Active in volunteer activities and organizing campus activities (PKKMB Mentor BEM FT Unimal 2022, Teaching Volunteer BEM Unimal 2018)
- Collaborate with the Team to take part in the Entrepreneurial Student Program: Rempah Drink and pass the University selection stage
- Final Assignment: Analysis of the Service Quality of the JKN BPJS Health Mobile Application Using the Service Quality Method (Servqual), grade: A

### Sinergi Tuntas Solusi - Indonesia

Mar 2023 - Sep 2023

#### Certificate in Odoo Functional and Business Analyst

- Complete all ERP, Inventory and Odoo ERP System learning
- Mastering Odoo ERP System Modules: Inventory, Purchase, Sales, Accounting, etc
- Able to create and implement Odoo to solve business problems
- Building communication and collaborating with the Team to complete the Final Assignment: Developing an Odoo ERP System for Synergy Pharmacy (Simulation) responsible as Leader and Project Manager
- Become the best participant with the highest Mandiri Project and Team Project scores

### Progate - Indonesia

Mar 2023 - Apr 2023

#### Certificate in Frontend Development

- Complete all Front-end Development learning using HTML&CSS, JavaScript and Git
- Building communication and collaboration with the team to build the Pet Shop Website using HTML&CSS, JavaScript
- Completing the Final Assignment: Website Calculator using JavaScript

**Certificate in Full Stack Engineering**

- Successfully completed learning Frontend Web Engineering (React Development) using React Js and completed the Independent Project: Shoe Shop Website
- Successfully completed Backend Engineering (REST API Development) using Golang and completed the Mandiri Project: Patchwork Bank
- Create UI/UX design plans using Figma and manage code using GitHub.
- Collaborate with the team to complete the Final Project: Hospital Management System, acting as Frontend Engineer and UI/UX Design

## Organization Experiences

---

**MSIB Kampus Merdeka - Indonesia**

Feb 2022 - Aug 2022

*Head Intern of BPJS Kesehatan*

- Leading a Team of more than 113 participants spread across 16 BPJS Health Branch Offices throughout Indonesia
- Coordinating the Independent Campus Team with the BPJS Health Internship PIC and all interns
- Ensure that all interns receive internship information properly and accurately
- Collect, check and ensure data and documents of all apprentices comply with the conditions for disbursing salary

**Himpunan Mahasiswa Teknik Industri - Lhokseumawe, Indonesia**

Apr 2019 - Apr 2021

*Member of Education and Social Division*

- Prepare and organize seminars or training events for all Industrial Engineering Students at Malikussaleh University
- Building communication and collaborating with all divisions to make major association events a success

## Skills, Achievements & Other Experiences

---

- **Hard Skills** 🌐 (2023): Microsoft Office, Google Workspace, Odoo ERP, HTML/CSS, JavaScript, Python, SQL, VS Code, Canva, Marketing Insurance dan Business Developer
- **Soft Skills** (2023): Adaptation, Communication, Team Work, Leadership, Time Management, Critical Thinking
- **Achievements** 🌐 (2022): TOEFL Score:560 Certified oleh Global Operation Indonesia
- **Projects** 🌐 (2023): Personal Portfolio Website
- **Modules Taken** (2023): Database Design and Programming with SQL Oracle Academy oleh Universitas Sumatera Utara x FGA Digitalent Kominfo
- **Webinars Attended** 🌐 (2022): Digital Marketing Festival (Digital Marketing Journey) oleh Rakamin Academy
- **Webinars Attended** 🌐 (2022): Digital Marketing VIX (Virtual Internship Experience) oleh Rakamin Academy
- **Webinars Attended** 🌐 (2022): Product and Business Developer VIX (Virtual Internship Experience) oleh Rakamin Academy