



## 2014-2015 New Investigators' Grant Writing Institute Attestations and Endorsements

Participant Information			
First Name		Last Name	
Title			
School			
Department			
Email		Work Phone	
Participant Attestation			
By signing below, I agree, if selected, to participate fully in the 2014-2015 Grant Writing Institute activities (as relevant). This includes cohort meetings (approximately one per month), large workshops, peer review of proposals, agency visits, mock panel reviews, and work with my mentor. I agree to develop a proposal for extramural funding by Summer 2015 as advised by Institute facilitators and my mentor. I agree to provide feedback for evaluating this program.			
Participant Signature		Date	
Participant's Departmental Endorsement			
By signing below, my department agrees to support the above named researcher's participation in the 2014-2015 Grant Writing Institute with release time (as appropriate) and provide evaluative feedback to the program.			
Chair/Designee Signature		Date	
Chair Name (print)			
Email		Work Phone	
Mentor Information			
First Name		Last Name	
Title			
School			
Department			
Email		Work Phone	
Mentor Attestation			
By signing below, I agree, if selected, to participate in the 2014-2015 Grant Writing Institute activities as fully as my schedule allows. This includes the Kick-off meeting, reviewing my mentee's proposal drafts, helping prepare my mentee for the agency visit, peer reviews, and panel reviews, and providing individualized guidance to my mentee (e.g. connecting him/her to professional networks and resources, etc.) in preparation for a planned proposal submission by Summer 2015. I agree to provide feedback for evaluating this program. I understand that I will receive \$300.00 in a departmental account for my active participation.			
Mentor Signature		Date	
Mentor's Departmental Endorsement			
By signing below, my department agrees to support the above named mentor's participation in the 2014-2015 Grant Writing Institute with release time (as appropriate) and provide evaluative feedback to the program.			
Chair/Designee Signature		Date	
Chair Name (print)			
Email		Work Phone	

Complete and sign this form, and save as a PDF. Upload it and your biographical sketch to your on-line 2014-2015 Grant Writing Institute Application Form. All documents must be received by **5:00pm on Friday, August 4, 2014**. **Questions?** Contact Jessica Venable at [jcvenable@vcu.edu](mailto:jcvenable@vcu.edu) or 827-1443.