

# Path #2: VCUeRA Electronic Proposal Submission

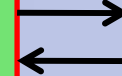
PI prepares proposal in VCUeRA including electronic IAF. Routing to school dean(s) is electronic when PI hits “submit.”\* “COI Investigators” designated on IAF complete FCOI reporting in [AIRS](#).



Proposal is electronically delivered to OSP; should arrive to OSP at least five (5) business days prior to sponsor-published deadline.



OSP receives and reviews proposal; resolves all concerns. PI must finalize research plan three (3) business days prior to deadline.



Team Reviewer assigned to proposal; corrections and revisions to proposal (by PI/OSP)



OSP submits proposal to sponsor.

\*Note: If proposal is a “clinical trial,” approval from [CRSO](#) office is required. Proposal will be electronically routed to CRSO for approval.