

**VCU Institute and Center (IC)  
Review Process (2015-2016)**

**Timeline:**

	<u>Dates</u>
Vice President for Research initiates review process	November 17, 2015
IC Directors* submit annual reports to IC Oversight Officials**	January 30, 2016
IC Oversight Officials review annual reports	February 2016
IC Directors and Oversight Officials finalize goals and objectives for upcoming year	by March 23, 2016
Budget requests with justifications submitted to IC committee at discretion of the IC Oversight Official	April 10, 2016
Review of budget requests by institutional IC Committee	April 13-May 15, 2016
Budget Recommendations from IC Committee to SVPHS and Provost	May 18, 2016
Final Approval from VCU President's Cabinet	by end of May 2016
Funding Period	1 July 2016- 30 June 2017

**VCU Committee on Institutes and Centers**

Francis L. Macrina, Ph.D., Vice President for Research and Innovation (Chair of Committee)  
Office of Research and Innovation

Edmund O. Acevedo, Ph.D., Professor and Chair of  
Kinesiology & Health Sciences

Jan Chlebowsky, Ph.D., Associate Dean for Graduate Education  
School of Medicine

Alison Baski, Ph.D., Professor and Interim Dean  
College of Humanities and Sciences

Jay Bonfili, Interim Vice President for Research and Administration, and Associate Vice President for Health Sciences,  
Office of Finance and Administration, and Office of the Senior Vice President for Health Sciences

Douglas Boudinot, Ph.D., Dean  
The Graduate School

Ann Nichols-Casebolt, Ph.D., Senior Associate Vice President for Research Development,  
Office of Research and Innovation

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\* IC Director, individual responsible for the operation of an IC  
\*\* IC Oversight Official, the person to whom IC Director reports (e.g., Dean, Vice President)