

**VCU Institute and Center (IC)  
Review Process (2014-2015; revised)**

**Timeline:**

	<u>Dates</u>
Vice President for Research initiates review process	December 1, 2014
IC Directors* submit annual reports to IC Oversight Officials**	February 13, 2015
IC Oversight Officials review annual reports	February-March 2015
IC Directors and Oversight Officials finalize goals and objectives for upcoming year	by March 23, 2015
Budget requests with justifications submitted to IC committee at discretion of the IC Oversight Official	April 10, 2015
Review of budget requests by institutional IC Committee	April 13-May 15, 2015
Budget Recommendations from IC Committee to SVPHS and Provost	May 18, 2015
Final Approval from VCU President's Cabinet	by end of May 2015
Funding Period	1 July 2015- 30 June 2016

**VCU Committee on Institutes and Centers**

Francis L. Macrina, Ph.D., Vice President for Research (Chair of Committee)  
Virginia Commonwealth University

Edmund O. Acevedo, Ph.D., Professor and Chair of  
Kinesiology & Health Sciences

Gordon Archer, M.D., Senior Associate Dean for Research and Research Training  
School of Medicine

Alison Baski, Ph.D., Professor and Executive Associate Dean  
College of Humanities and Sciences

Jay Bonfili, Associate Vice President for Health Sciences,  
Office of the Senior Vice President for Health Sciences

Thomas F. Huff, Ph.D., Vice Provost for Research and Life Sciences,  
VCU Life Sciences

Ann Nichols-Casebolt, Ph.D., Senior Associate Vice President for Research Development,  
Office of Research

John Wiencek, Ph.D., Interim Provost and Vice President for Academic Affairs

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\* IC Director, individual responsible for the operation of an IC  
\*\* IC Oversight Official, the person to whom IC Director reports (e.g., Dean, Vice President)