EMPLOYEE HEALTH ENROLLMENT APPLICATION

(Group Size 15+)

Please PRINT in ink and return to your employer. Use extra sheets of paper if necessary. The Primary Care Physician (PCP) listings of Anthem and its affiliated HMO company can be obtained through www.anthem.com.

APP

EMPLOYER/GROUP USE ONLY

Group Name	Group Number	Effective Date M D Y
VCU Postdoctoral Fellows	OB.6.1.5.8.0.1	

Date of hire	Full time hire date	# Hours working per week	Date of eligibility for coverage

Position/Title	Employee's Social Security #:

1. CHECK COMPANY(S) AND WRITE IN PRODUCT THAT APPLIES. APPLICATION COMPLETED FOR:

❑ **Anthem Blue Cross and Blue Shield** _____

☒ **HealthKeepers, Inc.** HK25 POS **(HMO)**

Note for Lumenos Health Savings Account (HSA) enrollees:
If you enroll in an Anthem Lumenos HSA plan, Anthem will facilitate the opening of a Health Savings Account in your name, if directed by your employer.

Coverage Option
If your employer/group offers HMO coverage which does not permit you to receive the full range of covered services from the provider of your choice, you will also have the option at the time of your initial enrollment and at each renewal to choose a health care plan allowing you to access care from the provider of your choice ("point-of-service" plan). This point-of-service plan may be offered by the HMO, Anthem Blue Cross and Blue Shield or by another carrier.

2. REASON FOR APPLICATION (Check as many as apply)

❑ Initial enrollment
❑ Annual open enrollment
❑ New hire
❑ Rehire – Date of rehire:
❑ COBRA – Qualifying Event: _____
Event Date:
❑ Marriage
Date of marriage:
❑ Loss of eligibility for other coverage
Date previous coverage ended:
❑ Birth of child
❑ Add Dependent*
Date of adoption/placement for adoption, court order or legal appointment:

*If adding a dependent due to adoption, placement for adoption, medical child support order, legal appointment (such as guardianship), legal documentation must be attached to the enrollment application.

3. TYPE OF COVERAGE/PLAN

Health Coverage
❑ Employee Only
❑ Employee and Spouse
❑ Employee and One Child
❑ Employee and Children
❑ Employee and Family

Vision Coverage
❑ Voluntary Vision
(type of coverage must match health coverage)

4. EMPLOYEE INFORMATION* (Please refer to Definitions of Eligibility, Section 9)

**If applying for coverage that requires a Primary Care Physician (PCP), list the PCP name, PCP number and address.*

Social security #	Date of birth (MM/DD/YYYY)	Sex: ❑ M ❑ F

Last name	First name	M.I.

Street address (Please include Apt. #)		

City	State	Zip

Daytime phone (with area code)	Evening phone (with area code)	
( ) –	( ) –	

Email address	

Anthem PCP name* (please provide first and last name)	Anthem PCP ID number*

PCP Address	Current patient? ❑Yes ❑No

IF NO DEPENDENTS, PLEASE SKIP TO QUESTION 6 ON PAGE 3

5. FAMILY INFORMATION* (If electing Employee Only coverage, skip to Section 6)

**If applying for HMO or POS coverage, list the PCP name and PCP number. Each family member may select a different PCP.*

List all family members applying for coverage. List additional dependents on a separate sheet and attach it to the application. Please indicate the relationship between you and each dependent and provide the social security number and date of birth for each covered dependent. In the event of adding a newborn for which their social security number is not available, please complete this application at this time and forward to Anthem their social security number when obtained.

Relationship to applicant ❑Spouse ❑Domestic Partner	Social security #	Date of birth (MM/DD/YYYY)	Sex: ❑M ❑F
Last name	First name		M.I.
Anthem PCP Name*		Anthem PCP ID #*	
Email address			
Anthem PCP Address		Current patient? ❑Yes ❑No	

Relationship to applicant ❑Child	Social security #	Date of birth (MM/DD/YYYY)	Sex: ❑M ❑F
Last name	First name		M.I.

Check all that apply:

❑ Child is covered by non-custodial parent due to medical child support order (attach documentation)

❑ Child is over age 25 and disabled/handicapped prior to age 26 (attach physician certification)

Anthem PCP Name*	Anthem PCP ID #*
Email address (optional – dependent must be age 18 or older)	
Anthem PCP Address	Current patient? ❑Yes ❑No

Relationship to applicant ❑Child	Social security #	Date of birth (MM/DD/YYYY)	Sex: ❑M ❑F
Last name	First name		M.I.

Check all that apply:

❑ Child is covered by non-custodial parent due to medical child support order (attach documentation)

❑ Child is over age 25 and disabled/handicapped prior to age 26 (attach physician certification)

Anthem PCP Name*	Anthem PCP ID #*
Email address (optional – dependent must be age 18 or older)	
Anthem PCP Address	Current patient? ❑Yes ❑No

IF NO DEPENDENTS, PLEASE SKIP TO QUESTION 6 ON PAGE 3

Relationship to applicant ❑Child	Social security #	Date of birth (MM/DD/YYYY)	Sex: ❑M ❑F
Last name	First name		M.I.

Check all that apply:
❑ Child is covered by non-custodial parent due to medical child support order (attach documentation)
❑ Child is over age 25 and disabled/handicapped prior to age 26 (attach physician certification)

Anthem PCP Name*	Anthem PCP ID #*
Email address (optional – dependent must be age 18 or older)	
Anthem PCP Address	Current patient? ❑Yes ❑No

Relationship to applicant ❑Child	Social security #	Date of birth (MM/DD/YYYY)	Sex: ❑M ❑F
Last name	First name		M.I.

Check all that apply:
❑ Child is covered by non-custodial parent due to medical child support order (attach documentation)
❑ Child is over age 25 and disabled/handicapped prior to age 26 (attach physician certification)

Anthem PCP Name*	Anthem PCP ID #*
Email address (optional – dependent must be age 18 or older)	
Anthem PCP Address	Current patient? ❑Yes ❑No

6. TELL US ABOUT YOUR OTHER INSURANCE

Please list any health care plan/HMO that you or your family members have been covered by within the past 24 months including Anthem. List additional information on a separate sheet and attach it to the application.

Other carrier/plan name	Policy/ID number
Effective date (MM/DD/YY)	Please indicate whom this coverage applies to (check all that apply): ❑Self ❑Spouse ❑All Children ❑Child: Last Name First Name

Do you intend to continue this coverage? ❑Yes ❑No
If no, please provide cancellation date of coverage: _____
If yes, please provide the following information:

Address of other coverage		
City	State	Zip
Phone number of other carrier/plan ( ) –	Policyholder name (Last, First, M.I.)	
Policyholder's date of birth	Type of coverage: ❑Health ❑Dental ❑Group Insurance ❑Non Group Insurance	

7. MEDICARE COVERAGE

If you or your dependents are enrolled in Medicare Part A, B & D complete the following. List additional dependents on a separate sheet and attach it to the application.

Last name of covered person	First name	M.I.

HIC #	Medicare Part A Effective date	Medicare Part B Effective date	Medicare Part D Effective date	65 or over: ❑Working ❑Retired

Reason for Medicare Entitlement:

❑Age ❑Disability ❑End Stage Renal Disease (ESRD) ❑ESRD & Disability

8. DEFINITIONS

Eligible employee:

- An active employee of the Group Policyholder who works at least 25 hours per week as of the effective date. Employment must be verifiable from state or federal wage tax reports.
- An employee, as defined above, who enters into employment after the coverage effective date and who completes the group imposed waiting period for eligibility (if any) and applies for coverage within 31 days.
- Any other class of persons identified by the Group Policyholder, provided that written approval of their eligibility is obtained from the HMO or Anthem Blue Cross and Blue Shield; or
- Employees eligible for continuous coverage under state or federal laws, e.g. COBRA.
- To become an eligible employee, a director or officer of a corporate Group must meet the same requirements as other employees of the Group Policyholder.
- Independent contractors (those whose wages are reported on IRS Form 1099) are considered to be self-employed and are not eligible for group coverage.

Eligible dependent:

- Employee's spouse, or children age 26 or younger, which includes a newborn, natural child, or a child placed with the employee for adoption, a stepchild or any other child for whom the employee has legal guardianship or court ordered custody. The age limit for enrolling a child is age 26. Coverage for children will end on the last day of the month in which the children reach age 26.
- The age limit of 26 does not apply for the initial enrollment or maintaining enrollment of an unmarried child who cannot support himself or herself because of mental retardation, mental illness, or physical incapacity that began prior to the child reaching the age limit. Coverage may be obtained for the child who is beyond the age limit at the initial enrollment if the employee provides proof of handicap and dependence at the time of enrollment. (The employee may be asked to provide a physician's certification of the dependent's condition.)
- Dependents eligible for continuous coverage under State or Federal laws, e.g. COBRA.

9. EMPLOYEE CERTIFICATION (Please date and sign this certification.)

I certify that I have read or have had read to me the completed application, and I realize any false statement or misrepresentation in the application may result in loss of coverage under the policy.

- For Lumenos Health Savings Account enrollees: Except as otherwise provided in any agreement between me and the financial custodian, the custodian of my Health Savings Account (HSA), I understand that my authorization is required before the financial custodian may provide Anthem with information regarding my HSA. I hereby authorize the financial custodian to provide Anthem with information about my HSA, including account number, account balance and information regarding account activity. I also understand that I may provide Anthem with a written request to revoke my authorization at any time.
- If the Company checked on page 1 of this application is Anthem Blue Cross and Blue Shield (Anthem), I understand that if false or misleading information is discovered within two years after the effective date of my coverage, Anthem may void my coverage without advance notice and refund my premium (less any claims paid) back to the effective date shown on this application, or may adjust the group's premium retroactively to my effective date. If the amount of benefits paid by Anthem exceeds the premiums paid, I agree to refund the excess amount to Anthem.
- If the Company checked on page one of this application is HealthKeepers, Inc., I understand that the health maintenance organization (HMO) may cancel my coverage with 31 days advance written notice of termination if it finds, within two years of the effective date of my coverage, that I misrepresented information on this application.

The employee, and any person authorized to act on behalf of the employee, is entitled to receive a copy of this form and will be provided with a copy upon their request.

Employee Signature _____ Date _____