

**VCU Institute and Center (IC)  
Review Process (2013-2014)**

**Timeline:**

	<u>Dates</u>
Vice President for Research initiates review process	November 18, 2013
IC Directors* submit annual reports to IC Oversight Officials**	January 31, 2014
IC Oversight Officials review annual reports	February 2014
IC Directors and Oversight Officials finalize goals and objectives for upcoming year	by March 21, 2014
Budget requests with justifications submitted to IC committee at discretion of the IC Oversight Official	April 11, 2014
Review of budget requests by institutional IC Committee	April 14-May 15, 2014
Budget Recommendations from IC Committee to SVPHS and Provost	May 16, 2014
Final Approval from VCU President's Cabinet	by end of May 2014
Funding Period	1 July 2014- 30 June 2015

**VCU Committee on Institutes and Centers**

Francis L. Macrina, Ph.D., Vice President for Research (Chair of Committee)  
Virginia Commonwealth University

Edmund O. Acevedo, Ph.D., Professor and Chair of  
Health and Human Performance

Gordon Archer, M.D., Senior Associate Dean for Research and Research Training  
School of Medicine

Terry Atkinson, Special Assistant to the Provost for Strategic Initiatives, Office of the Provost and Senior Vice President for Academic Affairs

Alison Baski, Ph.D., Professor and Executive Associate Dean  
College of Humanities and Sciences

Jay Bonfili, Associate Vice President for Health Sciences,  
Office of the Senior Vice President for Health Sciences

Thomas F. Huff, Ph.D., Vice Provost for Life Sciences,  
VCU Life Sciences

Ann Nichols-Casebolt, Ph.D., Senior Associate Vice President for Research Development,  
Office of Research

John Wiencek, Ph.D., Senior Vice Provost for Administration & Strategic Initiatives  
Office of the Provost and Senior Vice President for Academic Affairs

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\* IC Director, individual responsible the operation of an IC

\*\* IC Oversight Official, the person to whom IC Director reports (e.g., Dean, Vice President)