

## Controlled Substances Disposal Log

DEA Registrant: \_\_\_\_\_

DEA Registration #: \_\_\_\_\_

Storage Cabinet Location: \_\_\_\_\_

Schedule(s)<sup>1</sup>: \_\_\_\_\_

| Lot # or Tracking # | Drug and Concentration | Amount Disposed | Reason for Disposal | Disposal Route <sup>2</sup> | DEA # of recipient <sup>4</sup> | Returned Date | Returned by (Print name) | Returned by (Signature) |
|---------------------|------------------------|-----------------|---------------------|-----------------------------|---------------------------------|---------------|--------------------------|-------------------------|
|                     |                        |                 |                     |                             |                                 |               |                          |                         |
|                     |                        |                 |                     |                             |                                 |               |                          |                         |
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|                     |                        |                 |                     |                             |                                 |               |                          |                         |

<sup>1</sup>Disposal Logs for Schedule I & II must be maintained separately from Schedules III-V

<sup>2</sup>If disposal is conducted by any manner other than return to supplier or reverse distributor, circumstances should be fully described and documented

<sup>3</sup>RD = Reverse Distributor

<sup>4</sup>DEA number of the RD<sup>3</sup> or supplier who will be accepting the substances for disposal

Instructions: When substance has expired or is no longer usable or needed, add to this log and store separately from other inventory. Record disposal information when disposal occurs. Maintain completed form in records for at least two years and date of last transaction.