

Associate Vice President for Research Development

The Office of Research at Virginia Commonwealth University is conducting an internal search to fill the position of Associate Vice President for Research Development. Nominations and applications are invited.

The Associate Vice President for Research Development will hold a 12 month administrative appointment and will provide leadership in the development, enhancement, and promotion of the VCU research mission. Primary areas of responsibility include: 1) initiating, coordinating, and supporting faculty efforts to seek extramural research funding; 2) fostering an enhanced institutional environment for faculty investigators and trainees; and 3) developing and deploying educational experiences and resources designed to improve the competitiveness of VCU researchers.

Responsibilities

The duties of the Associate Vice President for Research Development include:

- Ongoing analysis of strengths and weaknesses of research expertise across the university
- Assist in identification of funding opportunities that match with faculty expertise
- Facilitate and coordinate strategic planning initiatives in interdisciplinary proposal development
- Oversight of grant seeking and proposal writing educational activities
- Working with the research deans of all VCU schools to facilitate communication between the Office of Research and the schools on matters related to research
- Oversight of initiatives mandated by VCU2020
 - Cultivation of an institution-wide mentoring system for researchers
 - Working with the Honors college to engage undergraduates in research
 - Developing and overseeing an Office of Postdoctoral Activities
 - Working with the Dean of the Graduate School to increase the number of doctoral students
 - Developing and deploying strategies to increase non-NIH federal funding
- Represent the Office of the Vice President for Research and/or the Vice President at meetings and on various committees as requested
- Other duties as assigned

Qualifications

The candidate must have an earned doctorate in one of the disciplines within the university and hold a tenured position at VCU. The candidate must have a demonstrated commitment to research as evidenced by a scholarly publications and a record of research training. Also required are: a record of relevant leadership in faculty and/or administrative positions; excellent oral and written communication skills; experience and proven ability to work with administrators and diverse groups of faculty and students; an understanding of research administration with direct experience in funded research; knowledge of federal and private funding agencies; and, a general knowledge of the research enterprise across both campuses of VCU.

Application

Application materials must be submitted by November 20, 2006 and include the following: a curriculum vitae, a letter of intent and relevant experience, and the names and addresses of three references. Candidate review will begin immediately. All communications, which will be held in strict confidence, should be directed to:

Mr. Michael A. Newsome
Director of Finance and Administration
Office of Research
Virginia Commonwealth University
Box 980568
Richmond, VA 23298-0568
Phone (804) 827-2265
Email: manewsom@vcu.edu

Virginia Commonwealth University is an Equal Opportunity/Affirmative Action Employer. Women, minorities and persons with disabilities are encouraged to apply.