Virginia Commonwealth University

Individual Investigator Agreement

**Name of Institution with the Federalwide Assurance (FWA):** Virginia Commonwealth University

**Applicable FWA #:** 00005287

**Individual Investigator’s Name:** Click here to enter text.

**VCU Principal Investigator:** Click here to enter text.

**IRB #:** Click here to enter text.

**Title of Research Study:** Click here to enter text.

**Individual Investigator Responsibilities:**

1. The above-named Individual Investigator has reviewed: 1) *The Belmont Report: Ethical Principles and Guidelines for the Protection of Human Subjects of Research*; 2) the U.S. Department of Health and Human Services (HHS) regulations for the protection of human subjects at 45 CFR part 46; 3) the FWA and applicable Terms of the FWA for the institution referenced above; and 4) the relevant institutional policies and procedures for the protection of human subjects.
2. The Investigator understands and hereby accepts the responsibility to comply with the standards and requirements stipulated in the above documents and to protect the rights and welfare of human subjects involved in research conducted under this Agreement.
3. The Investigator will comply with all other applicable federal, international, state, and local laws, regulations, and policies that may provide additional protection for human subjects participating in research conducted under this agreement.
4. With respect to Significant Financial Interest disclosure, the Investigator will adhere to Conflict of Interest policies and procedures of the institution named above. This requires initial and ongoing reporting of financial investments and relationships.
5. The Investigator will abide by all determinations of the Institutional Review Board (IRB) designated under the above FWA and will accept the final authority and decisions of the IRB/IEC, including but not limited to directives to terminate participation in designated research activities.
6. The Investigator will complete any educational training required by the Institution and/or the IRB prior to initiating research covered under this Agreement.
7. The Investigator will report promptly to the IRB any proposed changes in the research conducted under this Agreement. The investigator will not initiate changes in the research without prior IRB review and approval, except where necessary to eliminate apparent immediate hazards to subjects.
8. The Investigator will report immediately to the IRB any unanticipated problems involving risks to subjects or others in research covered under this Agreement.
9. The Investigator, when responsible for enrolling subjects, will obtain, document, and maintain records of informed consent for each such subject or each subject’s legally authorized representative as required under HHS regulations at 45 CFR part 46 (or any other international or national procedural standards selected on the FWA for the institution referenced above) and stipulated by the IRB.
10. The Investigator acknowledges and agrees to cooperate in the IRB/IEC’s responsibility for initial and continuing review, record keeping, reporting, and certification for the research referenced above. The Investigator will provide all information requested by the IRB in a timely fashion.
11. The Investigator will not enroll subjects in research under this Agreement prior to its review and approval by the IRB.
12. Emergency medical care may be delivered without IRB review and approval to the extent permitted under applicable federal regulations and state law.
13. This Agreement does not preclude the Investigator from taking part in research not covered by this Agreement.
14. The Investigator acknowledges that he/she is primarily responsible for safeguarding the rights and welfare of each research subject, and that the subject’s rights and welfare must take precedence over the goals and requirements of the research.

**VCU Investigator Responsibilities:**

1. The VCU investigator will direct and appropriately supervise all of the collaborative research activities to be performed by the collaborating individual investigator outside of Virginia Commonwealth University.
2. The VCU investigator will ensure that the education and training of this collaborating investigator is adequate to carry out the responsibilities delegated to him/her.

***VCU Investigator***

*I agree and accept the responsibilities under this agreement as outlined above:*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| VCU Investigator signature: | |  |  | | | | | Date: |  |
| Name: | Click here to enter text. | | | | Title: | Click here to enter text. | | | |
| Address: | Click here to enter text. | | | Phone: | | Click here to enter text. | | | |
|  | Richmond, VA 23298 | |  | | | |  | | |

***Individual Investigator***

*I agree and accept the responsibilities under this agreement as outlined above:*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Investigator Signature: | |  |  | | | | | | Date: |  |
| Name: | Click here to enter text. | | | | Title: | Click here to enter text. | | | | |
| Address: | Click here to enter text. | | | Phone: | | Click here to enter text. | | | | |
|  | Click here to enter text. | | | | | |  |  | | |

***Virginia Commonwealth University Official***

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| FWA Institutional Official (or  designee) signature: | |  | | | | | Date: |  |
| Name: | Francis L. Macrina, Ph.D. | | Title: | | Vice President for Research | | | |
| Address: | 800 East Leigh Street, Suite 115 | | | Phone: | 804-827-2262 | | | |
|  | Richmond, VA 23298 | |  | | |  | | |