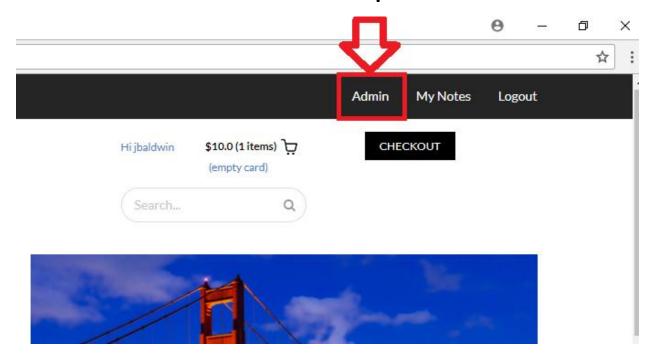
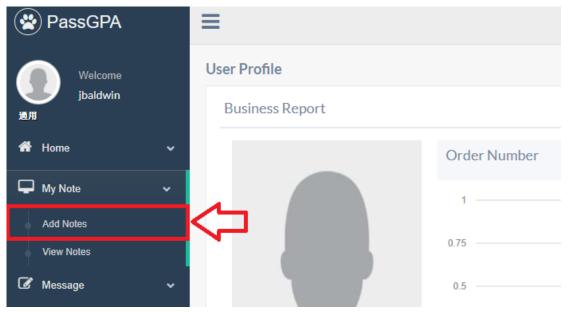
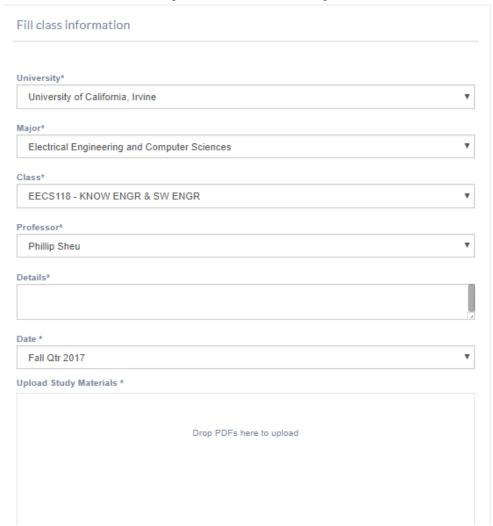
STEP 1: Click Register at the top of the page and create an account. Then click the link at the top titled "Admin".



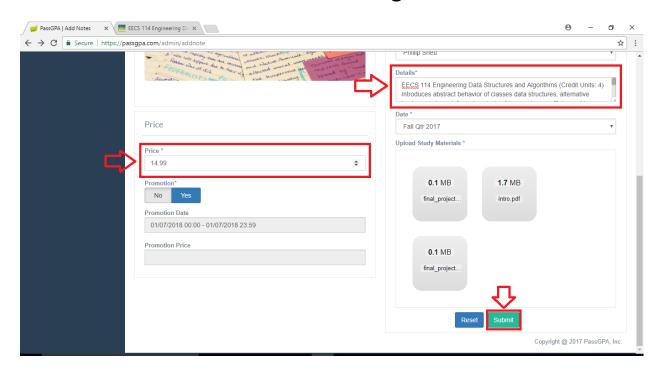
STEP 2: Click the dropdown where it says "My Note" and click "Add Notes".



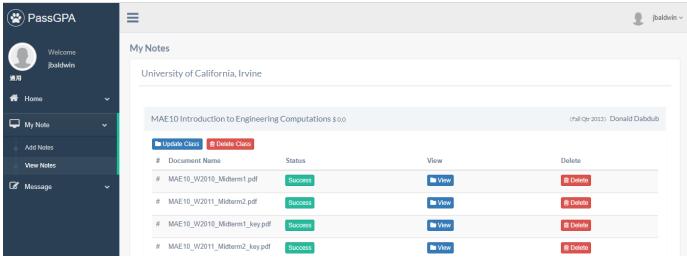
STEP 3: On the right side, fill in the information for your class and upload your class material by dragging and dropping your class files into the box indicated at the bottom. NOTE: Only PDFs are accepted!! Max 100MB.



STEP 4: Set the price that you want to sell your course, on the left side of the page as indicated. And be sure to fill out a good description of your course. Then click the green "Submit" button on the right.



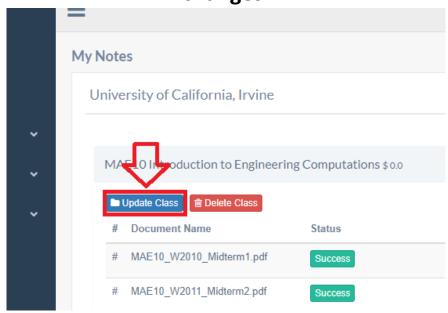
STEP 5: After you click "Submit", you may view the material that you uploaded on this page. AND THAT'S IT!! YOU DID IT!



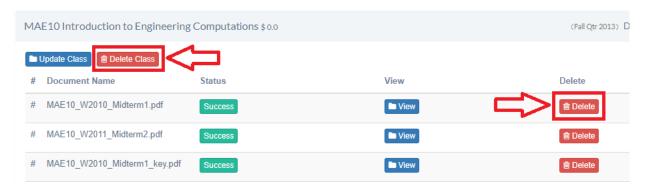
How to Navigate Our Site & Additional Remarks

To update a class or to add additional material, click the blue "Update Class" button. This will take you back to the original page where you filled in your class information.

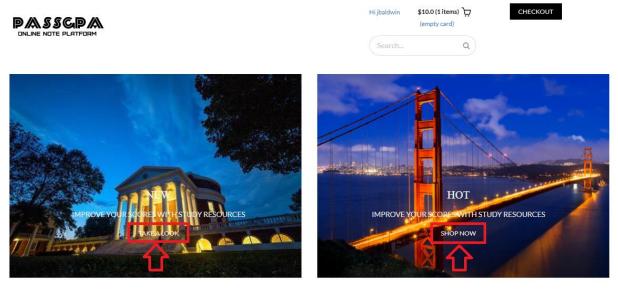
When finished, click "Submit" again to save your changes.



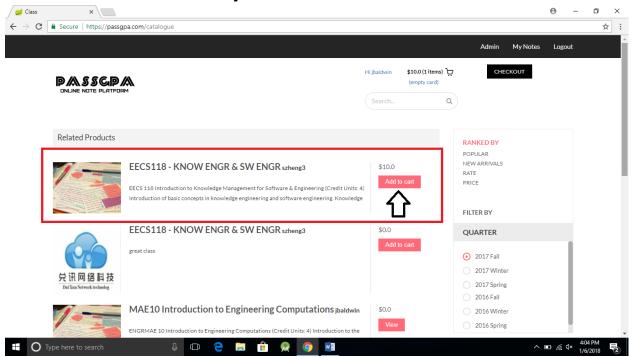
To delete a class click the red "Delete Class" button. Or to delete specific course files, click "Delete" next to each file.



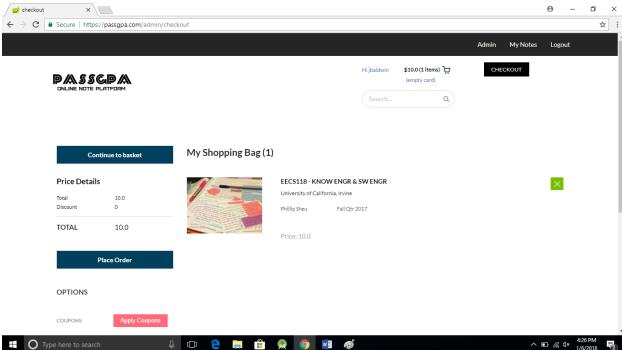
Remove "admin" from the URL to get back to the homepage. Then click any of the links in the pictures to take you to the buy/sell page.



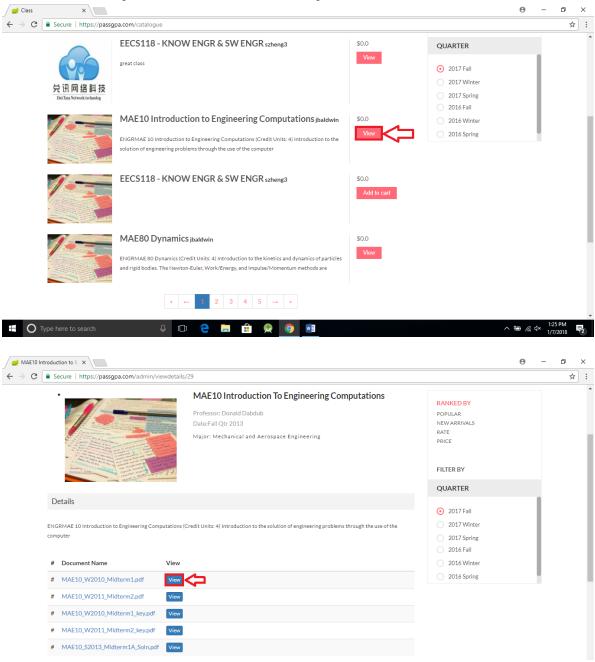
The course that you upload will appear as shown with an "add to cart" option for student "buyers" to purchase your course.



When a student wants to buy your course, they will click "Add to cart" and be taken to the checkout page where they may purchase your course. Our payment system is still being developed but will be ready very soon (Please be patient with us!!)



If you wish to view your own course, go back to the previous page and click "View" as shown. This will take you to your course page. Click on "View" next to any of your course files to preview them.



Frequently Asked Questions

Q: Why won't anything happen when I click "Submit" after moving my PDF files into the drag drop upload box?

A: Try refreshing and logging in again. Our server will time out relatively quickly (working on it!!)

Q: Why can't I preview my files when I click "View" on my course page? It just says "Missing PDF File".

A: Again, try a refresh and log in again. When our server times out, it also prevents the user from being able to view files.

Q: When will I start making money?

A: We are starting out by having student "sellers" as our very first users. Once you've uploaded all of the material for your class for the entire quarter, we will then begin advertising for "buyers" to join our site and purchase the courses you helped us create! This is why we love our interns! (3) The cool thing is you'll be able to sell your courses as many times as you like, to as people as you want!

Q: How will buyers become interested in purchasing my course?

A: We have developed a rating system (much like eBay) so as long as you provide good quality course material, your profile rating should stay high! This will encourage more student "buyers" to become interested in purchasing your course! Just remember: good quality material = good rating. And that means more money in your pocket!

Q: I have more questions! Who do I contact for more information?

A: Our company officers are ready to assist you at any time. Fastest way is through call/text at (858)344-4165. My name is Josh Baldwin and I will be sure to get back to you as soon as I can. You can also reach me on facebook at https://www.facebook.com/joshua.baldwin.18. Or if you prefer email, you may send a message to either jbaldwin@passgpa.com or szheng3@passgpa.com.