GREG SZOPIAN

SALESFORCE ADMINISTRATOR / DEVELOPER

☎ 07703516445

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🌐 szopian.github.io

PROFILE

Salesforce Administrator / Developer with a strong front-end background, experienced in building high-quality Lightning Web Components and supporting robust, well-governed Salesforce platforms.

DEMO - https://post.letters-to-santa.co.uk/s/

DEMO - https://www.party.tools/s/

DEMO - https://szopiandemo-dev-ed.develop.my.site.com/s/

CERTIFICATIONS

SALESFORCE CERTIFIED PLATFORM ADMINISTRATOR II

SALESFORCE CERTIFIED PLATFORM APP BUILDER

SALESFORCE CERTIFIED ADMINISTRATOR

PLATFORM DEVELOPER I
In progress

FREECODECAMP
Responsive Web Desian
JavaScript Algorithms and Data Satructures
Front End Development Libraries

SKILLS

- APEX LWC Experience Cloud
- SOQL SFDX Apex Classes Triggers
- HTML CSS/SASS JavaScript React
- Trailhead RANGER + Superbadges
- Salesforce

HOBBIES

- Snowboard
- Football

VOLUNTEERING

KIDS COACH VOLUNTEER AT BROOMWOOD FC FOOTBALL CLUB
Sep 2021 - Present
Every Saturday morning

EXPERIENCE

SALESFORCE ADMINISTRATOR
Circet IRE & UK | Nov 2023 - Present

- Led the development, optimisation, and maintenance of a Salesforce Experience Cloud portal using LWCs and Apex, delivering scalable components and collaborating with technical leads to ensure robust architecture, clean data models, and an intuitive, accessible user experience.
- Designed and optimised Salesforce Flows to automate operational and funding-related processes, improving efficiency and reducing manual effort.
- Provided day-to-day Salesforce administration and system support, including maintenance, troubleshooting, user support, and ongoing enhancements across multiple applications.
- Translated business and user requirements into technical solutions, working closely with stakeholders to prioritise and deliver platform improvements.
- Supported Salesforce migration activities, including data validation and configuration alignment, ensuring a smooth transition.
- Configured and maintained Salesforce objects, fields, page layouts, record types, validation rules, profiles, permission sets, and permission set groups, ensuring appropriate access control, security, and consistent data capture.
- Supported Salesforce Field Service and the Field Service Mobile App, enabling effective scheduling and mobile workflows.
- Built and maintained reports and dashboards to support operational monitoring and stakeholder decision-making.
- Supported UAT and end-to-end testing for new features and enhancements.

SALESFORCE DEVELOPER
Tech Cloud Solutions LTD | Dec 2021 - Oct 2023

- Delivered Salesforce Experience Cloud solutions driving digital transformation in the automotive sector.
- Built reusable, responsive Lightning Web Components (LWCs) and styling per Figma designs using custom CSS.
- Optimised Apex Classes, Triggers, Batch Jobs, and Flows to improve automation and data efficiency.
- Implemented customised portals to enhance dealer and customer engagement.

JUNIOR SOFTWARE DEVELOPER
Freelance Feb 2021 - Dec 2021

- Built solutions using JavaScript, Node.js, TypeScript, React, Redux, GraphQL, MongoDB, and Firebase.
- Set up servers and hosting on DigitalOcean (Ubuntu, SSL, SSH).
- Proficient with Git, GitHub, and command-line tools (MacOS/Linux).
- Hands-on Salesforce experience.

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DEAR HIRING MANAGER,

I am writing to apply for this role. I am seeking a new position where I can continue delivering high-quality solutions as part of a collaborative team, contributing to the effective running and continuous improvement of a Salesforce platform.

In my current role, I work across both Salesforce administration and development, leading the development and ongoing optimisation of Salesforce solutions including Experience Cloud, Lightning Web Components, Apex, automation using Flows, reporting, and core platform configuration. I work closely with stakeholders and technical colleagues to capture requirements, translate them into scalable solutions, and ensure the platform remains secure, reliable, and aligned to business needs. Alongside this, I provide day-to-day Salesforce administration, including user and access management, troubleshooting, and ongoing system enhancements.

I enjoy working in environments where Salesforce plays a central role in supporting operational processes and decision-making. I am particularly motivated by roles that involve collaboration across teams, ownership of platform configuration and automation, and a focus on delivering reliable data and a positive user experience.

Based in London, I bring a strong background in design and web development alongside my Salesforce experience, enabling me to deliver solutions that are both technically robust and intuitive to use. I value clear communication, collaboration, and continuous improvement, and I am keen to bring these strengths to your team.

I would welcome the opportunity to discuss how my experience with Salesforce can contribute to your organisation's Salesforce platform and ongoing objectives.

Kind regards,

Greg Szopian