

# LEVEL 3 DIPLOMA IN ADULT CARE

## Complete Learner Guide

### **T21 Services UK**

TQUK Approved Centre #36257481088

Nationally Recognized Qualification

Everything You Need to Complete Your Qualification

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# 1. WELCOME TO YOUR QUALIFICATION!

Congratulations on enrolling in the Level 3 Diploma in Adult Care! This comprehensive guide will walk you through exactly what you need to do to complete your qualification successfully.

## What You'll Get:

- Nationally recognized Level 3 qualification
- Career progression to senior care roles
- Higher salary potential (£25,000-£30,000+)
- Professional development and recognition
- TQUK certificate upon completion

Duration: 12-18 weeks (while working)

## 2. HOW IT WORKS

### You Already Have:

- ✓ 2+ years care experience
- ✓ Current care job
- ✓ Access to T21 platform
- ✓ Enrollment in the course

### What T21 Provides:

- ✓ Qualified assessor visits your workplace
- ✓ All learning materials online
- ✓ Assessment templates and guides
- ✓ Evidence tracking system
- ✓ Support throughout your journey

### 3. COURSE STRUCTURE

#### Mandatory Units (24 credits):

Unit	Name	Credits
1	Duty of Care	5
2	Equality, Diversity & Inclusion	2
3	Person-Centred Care	5
4	Safeguarding in Care Settings	3
5	Effective Communication	3
6	Health & Wellbeing	3
7	Continuous Professional Development	3

#### Optional Units (Choose 34 credits):

You need 58 credits total. After completing the 24 mandatory credits, you'll select 34 credits from optional units that match your workplace and interests.

## **4. TYPES OF EVIDENCE YOU'LL SUBMIT**

### **1. Observations**

T21 assessor watches you work and completes observation records

### **2. Witness Statements**

Your supervisor/colleagues confirm your competence in writing

### **3. Reflective Accounts**

You reflect on your practice and what you've learned

### **4. Product Evidence**

Documents you create at work (care plans, risk assessments, etc.)

### **5. Professional Discussions**

Recorded conversations with your assessor about your practice

### **6. Case Studies**

Detailed analysis of care situations you've been involved in

## 5. YOUR 12-WEEK PLAN

Week	What to Do
1-2	Read all materials, contact assessor, tell your manager
3-4	Units 1-2: Assessor visit, gather and submit evidence
5-6	Units 3-4: Assessor visit, gather and submit evidence
7-8	Units 5-7: Assessor visit, gather and submit evidence
9	Select optional units that match your workplace
10-11	Optional units: Assessor visit, gather and submit evidence
12	Final review, respond to feedback, GET YOUR CERTIFICATE!

## 6. USING THE T21 PLATFORM

### Platform URL:

<https://t21-healthcare-platform.streamlit.app>

### Key Features:

- ■ Learning Materials - Read and download all unit content
- ■ Optional Units - Select units to reach 58 credits
- ■ Assessments - Submit your evidence
- ■ Evidence Tracking - See status of all submissions
- ■ My Progress - Track your completion percentage
- ■ Certificate - Download when complete



## 7. TOP TIPS FOR SUCCESS

**Start Early:** Don't wait until the last minute to gather evidence

**Be Organized:** Keep a folder at work for evidence collection

**Ask Questions:** Your assessor is there to help - use them!

**Use Your Experience:** You already have 2 years - draw on real situations

**Be Honest:** Reflective accounts should be truthful, not perfect

**Stay in Touch:** Regular contact with your assessor keeps you on track

**Meet Deadlines:** Submit evidence promptly for faster completion

**Read Feedback:** Learn from assessor comments to improve

**Support Others:** Help colleagues doing the course - you'll learn too

**Celebrate Success:** You're improving your career - be proud!

## 8. GETTING HELP

### Technical Support:

Email: [admin@t21services.co.uk](mailto:admin@t21services.co.uk)

### Course Questions:

Contact your assigned T21 assessor

### Platform Access:

<https://t21-healthcare-platform.streamlit.app>

## YOU CAN DO THIS!

You have the experience, T21 has the support,  
and this guide has everything you need.

**Good luck with your Level 3 Diploma in Adult Care!**