

CENTRE-DEvised ASSESSMENT SUBMISSION SUMMARY

TQUK Level 3 Diploma in Adult Care (RQF)

Qualification Number: 610/0103/6

Centre: T21 Services UK

Centre Number: #36257481088

November 2025

CENTRE-DEvised ASSESSMENT (CDA) SUBMISSION SUMMARY

Submission Date: November 2025

Version: 2.0 (Complete Submission)

EXECUTIVE SUMMARY

This submission provides comprehensive Centre-Devised Assessment (CDA) materials for ALL 7 mandatory units of the TQUK Level 3 Diploma in Adult Care. Following feedback from TQUK Quality Assurance (Rachel Blood, November 2025), we have:

- ✓ Created assessment plans for ALL 7 mandatory units (previously only 3)
- ✓ Clarified assessment methodology with clear evidence generation activities
- ✓ Provided detailed GLH delivery breakdown for each unit
- ✓ Developed comprehensive assessment templates
- ✓ Implemented digital learning platform for learner support

MANDATORY UNITS COVERED

ASSESSMENT METHODOLOGY

	Title	GLH	Credit	Status
1**	Duty of Care in Health, Social Care or Children's and Young People's Settings	20	2	■ Compl
2**	Equality, Diversity and Inclusion in Health, Social Care or Children's and Young People's Settings	20	2	■ Compl
3**	Person-Centred Practice in Adult Social Care	20	2	■ Compl
4**	Safeguarding and Protection in Health and Social Care	20	2	■ Compl
5**	Communication in Health, Social Care or Children's and Young People's Settings	20	2	■ Compl
6**	Health and Safety in Health and Social Care	20	2	■ Compl
7**	Continuing Professional Development (CPD) in Health and Social Care	20	2	■ Compl
AL**	**7 Mandatory Units**	**140**	**14**	**■ Com

Our CDA materials are structured assessment tools, NOT information sheets. Each unit includes:

1. Learning Content (Study Materials)

- Comprehensive theory and knowledge
- Real-world examples and case studies
- Best practice guidance
- Regulatory framework
- Activities and exercises

2. Assessment Activities (Evidence Generation)

Each unit uses multiple assessment methods for triangulation:

3. Assessment Criteria Mapping

Assessment Method	Purpose	Evidence Generated
Professional Discussion	Assess knowledge and understanding	Discussion record, assessor notes, audio/video
Observation	Assess practical competence	Observation record with specific examples
Witness Statement	Confirm workplace competence	Statement from manager/colleague
Reflective Account	Assess reflection and learning	Written reflection (500-1000 words)
Product Evidence	Demonstrate work outputs	Care plans, risk assessments, documents
Case Study Analysis	Assess problem-solving	Written scenario responses
Practical Demonstration	Assess practical skills	Demonstration checklist, photos/video
Written Assignment	Assess in-depth knowledge	Research and written work

- Each activity mapped to specific learning outcomes
- Clear demonstration of how criteria will be met
- Multiple evidence types for robust assessment
- Quality assurance through IQA sampling

GLH DELIVERY PLAN

Blended Learning Approach:

Self-Directed Study (55-60% of GLH)

- Online learning platform access
- Comprehensive learning materials
- Interactive activities and case studies
- Video tutorials and demonstrations
- PDF resources for offline study

Workplace Assessment (30-35% of GLH)

- Direct observation by qualified assessor

- Professional discussions
- Practical demonstrations
- Evidence review and feedback
- Witness testimony collection

Tutorial Support (10% of GLH)

- One-to-one tutorials
- Group workshops
- Q&A; sessions
- Progress reviews
- Feedback and guidance

GLH BREAKDOWN BY UNIT

Unit	Self-Study	Observation	Discussion	Practical	Written	Tutorial	Total
Unit 1	10	3	2	2	2	1	20
Unit 2	10	3	2	2	2	1	20
Unit 3	9	4	2	3	0	2	20
Unit 4	10	0	3	3	3	1	20
Unit 5	8	5	2	3	1	1	20
Unit 6	8	5	2	3	1	1	20
Unit 7	8	0	2	7	2	1	20
TOTAL	**63**	**20**	**15**	**23**	**11**	**8**	**140**

Percentage Breakdown:

- Self-Study: 45%
- Observation: 14%
- Discussion: 11%
- Practical Activities: 16%
- Written Work: 8%
- Tutorial Support: 6%

DIGITAL LEARNING PLATFORM

We have developed a comprehensive online learning platform that provides:

- ✓ Structured Learning Materials - All 7 mandatory units with full content
- ✓ Progress Tracking - Dashboards showing unit completion
- ✓ Evidence Submission Portal - Upload and track assessment evidence

- ✓ Assessment Tracking - Monitor assessment progress
- ✓ PDF Download - Offline study capability
- ✓ AI-Powered Support - 24/7 learning assistance
- ✓ Mobile Responsive - Access on any device

Platform URL: <https://t21-healthcare-platform.streamlit.app>

Demo Access: Available upon request for TQUK EQA review

ASSESSMENT TEMPLATES PROVIDED

For each unit, we provide:

1. ✓ Professional Discussion Record Template
2. ✓ Observation Record Template
3. ✓ Witness Statement Template
4. ✓ Reflective Account Template
5. ✓ Case Study Scenarios & Response Template
6. ✓ Product Evidence Templates (care plans, risk assessments, etc.)
7. ✓ Practical Demonstration Checklists
8. ✓ Written Assignment Templates

Total Templates: 50+ assessment templates across all units

QUALITY ASSURANCE

Internal Quality Assurance (IQA)

- All assessments sampled by qualified IQA (Level 4 Award in IQA)
- Standardization meetings for assessors
- Regular sampling of assessment decisions
- Feedback to assessors and learners

Assessor Qualifications

- Level 3 Award in Assessing Competence in the Work Environment
- Level 3 Award in Assessing Vocationally Related Achievement
- Occupational competence in adult social care
- Minimum 2 years experience in care sector

IQA Qualifications

- Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice
- Occupational competence in adult social care
- Experience in quality assurance

STAFF QUALIFICATIONS

Assessors:

- [Name] - Level 3 Award in Assessing, 5 years care experience
- [Name] - Level 3 Award in Assessing, 3 years care experience

Internal Quality Assurer:

- [Name] - Level 4 Award in IQA, 10 years care experience

Certificates: Included in Google Drive submission

SUBMISSION CONTENTS

Google Drive Folder Structure:

- T21ServicesUK_CDA_Submission_Nov2025/
 - CDA_SUBMISSION_SUMMARY.md (this document)
 - GLH_Delivery_Schedule.xlsx
 - Assessment_Criteria_Mapping.xlsx
 - ■ Unit_Assessment_Plans/
 - ■■■ Unit_1_Assessment_Plan_Duty_of_Care.md
 - ■■■ Unit_2_Assessment_Plan_Equality_Diversity_Inclusion.md
 - ■■■ Unit_3_Assessment_Plan_Person_Centred_Practice.md
 - ■■■ Unit_4_Assessment_Plan_Safeguarding.md
 - ■■■ Unit_5_Assessment_Plan_Communication.md
 - ■■■ Unit_6_Assessment_Plan_Health_Safety.md
 - ■■■ Unit_7_Assessment_Plan_CPD.md
 - ■ Assessment_Templates/
 - ■■■ Professional_Discussion_Record_Template.docx
 - ■■■ Observation_Record_Template.docx

- ■■■■ Witness_Statement_Template.docx
- ■■■■ Reflective_Account_Template.docx
- ■■■■ Case_Study_Response_Template.docx
- ■■■■ [50+ templates]
- ■ Learning_Materials/
- ■■■■ Unit_1_Learning_Content.pdf
- ■■■■ Unit_2_Learning_Content.pdf
- ■■■■ Unit_3_Learning_Content.pdf
- ■■■■ Unit_4_Learning_Content.pdf
- ■■■■ Unit_5_Learning_Content.pdf
- ■■■■ Unit_6_Learning_Content.pdf
- ■■■■ Unit_7_Learning_Content.pdf
- ■ Staff_Qualifications/
- ■■■■ Assessor_1_Certificates.pdf
- ■■■■ Assessor_2_Certificates.pdf
- ■■■■ IQA_Certificates.pdf
- ■ Policies_Procedures/
- Assessment_Policy.pdf
- IQA_Policy.pdf
- Appeals_Policy.pdf
- Malpractice_Policy.pdf

RESPONSE TO TQUK FEEDBACK

Original Feedback (Rachel Blood, TQUK):

1. ✗ Only 3 units submitted (need all mandatory units)
2. ✗ Unclear how criteria will be met (appears to be information sheets)
3. ✗ No GLH delivery plan

Our Response:

1. ✓ All 7 mandatory units now included with comprehensive assessment plans
2. ✓ Assessment methodology clarified - materials are assessment tools with clear evidence generation activities, not information sheets

3. ✓ GLH delivery plan provided - detailed breakdown for each unit showing blended learning approach

NEXT STEPS

We believe these materials now meet TQUK's requirements for External Quality Assurer (EQA) review. We kindly request:

1. ✓ Confirmation that the submission is now complete
2. ✓ Referral to External Quality Assurer (EQA)
3. ✓ Expected timeline for EQA review
4. ✓ Any additional requirements or clarifications needed

We are available for a call or video meeting to demonstrate the platform and discuss our assessment approach if helpful.

CONTACT INFORMATION

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Prepared by: T21 Services UK Quality Assurance Team

Date: November 2025

Version: 2.0 (Complete Submission)

Review Date: November 2026

DECLARATION

I confirm that the assessment materials submitted are:

- Fit for purpose
- Meet TQUK requirements
- Mapped to qualification learning outcomes
- Quality assured internally
- Ready for EQA review

Signed: _____ (Centre Director)

Date: _____

END OF SUBMISSION SUMMARY