

From : rohitkumar@gmail.com
To : mukeshbambani@gmail.com
Subject : Resignation letter

Respected sir,

I am writing to inform you that I am resigning from my position as a Graphic Designer at ABC Designs, with my last working day being April 25, 2023.

It has been a privilege to work with such a talented team and contribute to the creative projects we have undertaken together. However, I have decided to pursue new opportunities that will further my professional growth and development.

I am committed to ensuring a smooth transition during my remaining time here. Please let me know how I can assist in wrapping up my current projects and transferring my ongoing responsibilities.

Thank you for your understanding and support. I look forward to maintaining our professional relationship in the future.

Sincerely,

Rohit