

**STOP > THINK > IDENTIFY > PLAN > PROCEED**

Date: 18.01.2021

Time: 10.00

AM/PM

Job Location: DENDRO

Name(s): THOMAS DOYLE

**STOP - WHAT TASK AM I ABOUT TO CONDUCT**

OFFICE DUTIES

**THINK**Am I competent and authorised to  
conduct the task? **YES** **NO**Has an equipment pre-use check  
been completed? **YES** **NO** N/ADo I need to isolate? **YES** **NO**Do I have the correct permit? **YES** **NO** N/AFor any **RED** answer, ensure that action is taken to rectify or complete.

Where is my escape route/lifeline/assembly point?

**IDENTIFY - WHAT CAN GO WRONG - Identify the hazards associated to the task****PLAN - WHAT WILL I IMPLEMENT TO CONTROL THE RISKS - Implement controls****PROCEED - HAVE I CONTROLLED THE RISKS**☐ **YES - PROCEED**☐ **NO - REVIEW****STOP THE JOB IF THE HAZARDS CANNOT BE ADEQUATELY CONTROLLED  
AND CONTACT YOUR SUPERVISOR.**