

Hyuntae Jung

7653 Stage Rd. Apt. 41 Buena Park, CA 90621

hjung031@ucr.edu | (562) 846-2938 | <https://handsomesquid.com>

EDUCATION

University of California, Riverside —Riverside, CA
Bachelor of Science in *Computational Mathematics*

September 2017 – June 2021

INTERNSHIP EXPERIENCE

Intern

October 2018 – December 2018

Human Resources *Talent Acquisition and Diversity Outreach* —University of California, Riverside

- Reviewed resumes and inputted the data into excel and word
 - Designed the job flyers, attended meetings and collaborated with others while demonstrating professionalism
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WORK EXPERIENCE

Manager

January 2017 – July 2020

Yuchun —Buena Park, CA

- Created and designed the restaurant's website, banners, promotion posters, and social media pages.
- Managed restaurant's detailed finances and end reports
- Effectively communicated with non-English speakers via their preferred language

Waiter

July 2019 – October 2019

Saemaeul Restaurant—Buena Park, CA

- Delivered effective and fast service with enthusiasm and organized duties
- Provided excellent customer service and managed relations with manager and customers

Service

May 2018 – September 2018

Sul and Beans —Buena Park, CA

- Efficiently learned to manage time and work habits with coworkers
 - Learned culinary skills and proper food handling
 - Adapted quickly to the new fast paced environment
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ACTIVITIES

Founder, DigitalAge©

July 2020 – Present

Korean-fashion online store, Los Angeles, CA

Developer, UnivPlan

December 2019 – March 2020

University Course Planner, Buena Park, CA

Participant, Career Readiness Program, Career Center

September 2018 – December 2018

The Butterfly Project, University of California, Riverside

SKILLS

- Proficient in C++ programing and Swift, published *UNIVPLAN* on the AppStore
- Proficient in Microsoft Word, PowerPoint, Excel, and Access
- Proficient in JavaScript, HTML, CSS programming; published <https://digitalagestore.com>
- Developed/developing multiple personal projects through Adobe Photoshop, Illustrator, and InDesign
- Language: Fluent in English and Korean
- Certified in First Aid/CPR/AED and Food Handlers