



Date of birth

November 7, 1991

Gender

Male

Phone

0396872594

Email

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Address

Hanoi, Vietnam

OBJECTIVE

Take advantages of communication skills & experience and understanding of market to become a professional Business Operation Staff and bring a lot value to the company. From that, I will contribute to development of the organizations I work for.

SKILLS

Office

Logical thinking and creative

Public Speaking

WORK EXPERIENCE

Crea iLoa Oy, Lahti, Finland

August 2016 - December 2016

Social Media Intern

Main responsibilities:

- Write and upload product advertising post via Facebook, Wordpress...
- Introduce, consult products and answer customers' queries via phone and email.
- Assist to control goods in and out
- Create content for media channels

SoMa Food Oy

April 2017 - October 2017

Sales and Customers Service Staff

- Sell goods for Foreigners and Finnish at the Shop
- Advertise products on media channels such as: Facebook , Instagram...
- Make reports of sales every day.

Achievements and skills gained:

- Be assessed positively by the Founder Mr Samu Koskinen: active, extremely adaptable...
- Observe, learn and catch customers' taste well.
- Improve Content Copywriting and Communication Skills.

Sushi + Wine Restaurant

October 2017 - December 2018

Chef/ Kitchen Staff

- Sell goods for Foreigners and Finnish at the Central Railway Station venue
- Advertise products on media channels such as: Facebook , Instagram...
- Make reports of sales every day.

Achievements and skills gained:

- Enhance Time Managements and Production Managements Skills
- Observe, learn and catch customers' taste well.
- Enjoy cooking hobby as a sushi chef***

iCCARE International Chiropractic Clinic

March 2019 - March 2020

Doctor Assistant

- Assist foreign doctor in examining and consulting patients.
- Advertise products on media channels such as: Facebook , Instagram...
- Support Sales, HRM, and Marketing departments in social media contents, internal and external communications, customer support, customer services, sales tasks, contract and business portfolio drafting.

Achievements and skills gained:

- Train the best doctor assistant team in the history of the firm.
- Observe, learn and get to understand Vietnamese decision-making and purchasing habits.
- Enhance the workflow of the clinic.

INTERESTS

Photography

Music

Cuisine

- Create the seamless purchasing experience for customers, which boost revenue from monthly 400-700 mil. VND from former quarters to monthly average 1,3 bil. VND.

EDUCATION

Lahti University of Applied Sciences

Feb 2012 - June 2017

Major: International Business

GPA: 3.6/4

University of Technology and Sciences of Ho Chi Minh City

Aug 2009 - Dec 2011

Major: Drilling and Exploiting Petroleum

GPA: 6.8/10

ACTIVITIES

TEDx Otaniemi 2017 & 2018

Jan 2014 - Feb 2014

Member of Media team

- Organize main events, network with Finnish and foreign alumni

- Create media contents for social media channel of TEDx Otaniemi

CERTIFICATIONS

Medical Interpreting and Translating in English issued
by Medical University of Hanoi

2019

IELTS of 6.5 issued by the British Council

2011

REFERENCES

Nguyen Dinh Tiep

Former Marketing Manager at iCCare

Marketing Manager at Victoria Edu Jsc.

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Doctor of Chiropractic

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Dr Kenneth John Corbett

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ADDITIONAL INFORMATION

Instagram: <https://www.instagram.com/hoanganhtranvu/>

Linkedin: [linkedin.com/in/vu-hoang-anh-tran-0a454596/](https://www.linkedin.com/in/vu-hoang-anh-tran-0a454596/)