

# Progress Report Speech Outline: Completed Project-Taco Bell Employee App

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Message: The development of a comprehensive app for Taco Bell to streamline the employee hiring process

Audience: Taco Bell corporate executives, managers, and HR personnel.

Purpose: to inform the audience about the successful completion of the Taco Bell Employee App, its background, the work accomplished, project wrap-up, reflections, and its overall impact on the hiring process

Introduction:

1. Attention Getter:
  - a. Explain a hiring process for the fast food company, Taco Bell, and it's quick and easy method for employing.
  - b. Share statis or brief personal/known anecdote about the challenges in the fast-food hiring process.
2. Topic and Purpose:
  - a. Present the Taco Bell Employee app, which intention is to revolutionize the hiring process, in this case in Latin America, starting in Costa Rica.
  - b. The purpose is to inform the Taco Bell leadership about the successful completion of the app and its potential benefits.
3. Motivation/Relevance
  - a. Highlight the increasing demand for fast and efficient hiring solutions in the competitive fast-food industry.
  - b. Emphasize the relevance of the app for Taco Bell's Hiring process, saving time and resources for the company.
4. Credibility
  - a. Share your experience and expertise in app development and previous successful projects, where/who have I learned from.
  - b. Mention any collaborations or endorsements from Taco Bell during the project.
5. Thesis
  - a. "Today, I am excited to present with you, after months of hard work, the completion of the Taco Bell employee app, a groundbreaking tool that will revolutionize how Taco Bell recruits and employs its staff. I will provide insight into the background, work completed, project wrap-up, and personal reflections on this transformative journey."
  - b. Transition:
    - i. "Let us delve into the background of the Taco Bell Employee App and understand its purpose."

Body

1. Background of Project
  - a. The need for an efficient Hiring process in the fast-food industry
    - i. Discuss the challenges faced by Taco Bell in the traditional hiring process.
    - ii. Emphasize the need for a technological solution to streamline hiring.
  - b. The features and capabilities of the Taco Bell Employee App
    - i. Detailed description of features such as application tracking, automated interviews, and integrated background checks
    - ii. Highlight the user-friendly interface for both applicants and hiring managers.
  - c. Transition:
    - i. "Now that we understand the background, let us explore the work that has been completed."
2. Work Completed
  - a. Executive of the initial project plan
    - i. Overview of the development stages and milestones achieved throughout the way.
    - ii. Address any deviations from the initial plan and reasons for adjustments.
  - b. Testing and refinement of the Taco Bell Employee App
    - i. Discuss the testing process, feedback received, and improvements made.
    - ii. Evaluate how well the final product aligns with the original vision.
  - c. Transition
    - i. "With the development complete, let us move on to the project wrap-up and any unexpected challenges we face."
3. Project Wrap-Up
  - a. Timely completion of the Taco Bell Employee App.
    - i. Overview of the project timeline and adherence to deadlines.
    - ii. Address any unexpected challenges faced and how they were overcome.
  - b. Evaluation of the project's overall success.
    - i. Discuss any unexpected delays, expenses, or challenges faced.
    - ii. Highlight the overall impact and success of the Taco Bell Employee App.
  - c. Transition:
    - i. "Now that we have wrapped up the project, let us reflect on the journey and the lessons learned."
4. Reflection
  - a. Personal reflections on the project.
    - i. Lessons learned during the development process.
    - ii. Any aspects you would have approached differently.
  - b. Advice for those replicating the project.
    - i. Critical takeaways for future app development projects.
    - ii. Recommendations for organizations looking to implement similar solutions.
  - c. Transition
    - i. "In conclusion, let us summarize the effectiveness of the Taco Bell Employee App and open the floor for questions."
5. Conclusion
  - a. Restate your thesis in a different way than in the introduction.

- i. "Today, we have explored the successful completion of the Taco Bell Employee App, a groundbreaking tool poised to revolutionize Taco Bell's hiring process."
- b. Ask Questions
  - i. Invite questions from the audience to address any inquiries or concerns.
- c. Memorable thought, closing statement, etc.
  - i. "As we move forward, let us embrace technology to enhance efficiency and create a workforce as dynamic as Taco Bell's menu. Thank you for your time and attention."