

Progress Report Speech Critique Form

Speaker Anita Fox

Missing, Ineffective, Satisfactory, Good, Excellent *Notes*

Competencies	<i>Part I: Message Preparation -- Appropriate for speaker, topic, audience, occasion, and purpose</i>	M	I	S	G	E
Topic	Chooses and narrows topic; Meets general purpose				X	
	*Careful connection with audience needs/interests					X
Support/ Organization	Uses chronological organization pattern				X	
	Intro -- Uses attention-getter; identifies topic & purpose; establishes relevance & credibility; previews main points; transitions to 1 st main point			X		
	*Body -- Provides appropriate supporting material with vivid and specific details (Background; Work completed; Present status; Work remaining)				X	
	Use of transitions within the speech					X
	Presentation aid -- Design of effective PowerPoint (image based slides; blank slides)				X	
	*Conclusion -- Review of key points; memorable thought stated after Q&A				X	
Q&A	* Effective management of Q&A (Restated/rephrased question)					X
	<i>Part I: Overall</i>				X	
	<i>Part II Energetic Message Delivery -- Appropriate for audience, occasion, and purpose</i>	M	I	S	G	E
Language	*Uses appropriate language for the designated audience and connects it to audience				X	
	*Effective oral citation of sources C1 C2					x
Voice	Variety -- Uses vocal variety in volume, rate, pitch & intensity to heighten and maintain interest.			X		
	Accuracy -- Uses pronunciation, grammar, & articulation; minimizes filler words.				X	
Physical Behaviors	Manner, movement and gestures -- Appropriate for seated delivery; Sits upright, head up; Uses movement and gestures effectively			X		
	*Eye contact and Facial expression -- Uses facial expressiveness and eye contact with camera to support the message and engage with listeners					x
	Notes -- Effectively uses appropriately designed notes to support speech				X	
	*Presentation aid --Effectively presents Power-Point to enhance speech (not repeat message)				X	
Time?	<i>Part II: Overall</i>				X	

Strengths? Areas for improvement? (Include 5 comments for full credit)

Critiqued by Federico Tafur

- 1. Good images to support and give an idea of where your project occurred.**
- 2. Good facts and data to prove your point stated in the speech.**
- 3. Could add more images to help the audience understand what you are saying, lots of speech with a white slide.**
- 4. I believe wearing appropriate attire could help you in the speech**
- 5. Hand gestures could help you more**