

Aiman Zahoor

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Skills & Expertise

Objective

I am looking for an opportunity that would help me in building up my skills and enjoy my growth. I am confident that I will be able to fulfill my duties in conformity to the requirements of your esteemed organization. It will be a great honor for me to serve and to being a part in success of your organization.

Education

Bachelors in Business Administration University of Wah (UW)

Specialization in **Finance**

CGPA: 3.92

Core Subjects that I've studied

- Principles of Management, Accounting & Marketing
- Financial Accounting, Financial Management
- Organizational Behavior, Consumer Behavior, Entrepreneurship
- Managerial Accounting, Financial Market Institutions
- Business Ethics, Marketing Management, International Business
- Business Law, IR, Money and Banking, MIS, Corporate Finance
- Introduction to Business Finance & Research Methods of Business Current

Experience

- Finance Internee at the Central Budget section of Pakistan Ordnance factory (POF) from August to October 2023.
- 3 Months experience as Social Media Manager with a local company.
- Working as a Graphic Designer with ZAYOSHE (based in UAE) from Feb 2024.

Achievements

- Got Merit based Scholarship in each semester.
- I have been selected to organize the event of Pakistan Stock Exchange PSX/PMEX Trading Learn & Earn!

Awards & Certifications

- Got **Certificate of Appreciation** in recognition of organizing three-day training on PSX Online trading: **Learn and Earn!** From ORIC and Department of Management Sciences at 24,25 & 30 August.
- **Certificate of Merit** for having high CGPA in consecutive semesters by Faculty of Management Sciences, University of Wah

Computer Skills

- MS Office (Word, Power Point, Excel)

System Software

Microsoft Windows (10, 7)

Digital Design Expertise

UI/UX Graphic Designer

Adobe XD

Adobe Photoshop

Adobe Illustrator

Rd Works

Inkspace

Figma

Strong grip on Canva!

Soft Skills

Service Oriented

Team Player

Excellent Listener

Problem Solver

Ready to help

Google

Analytical Skills

-Google Office
(Forms, Sheets,
Cloud and Docs)

- Got **Award** for Outstanding Academic Excellence as **Dean's Roll of Honor** by Faculty of Management Sciences
- Got **Certificate of Appreciation** for Participating in Management Career Expo June 01, 2022
- **Got Certificate of Participation** in National Business Development Program – Entrepreneurship as Viable Career Option at Sep 08, 2022, Organized by SMEDA and University of Wah, Wah Cantt

Languages

- English
- Sindhi
- Pushto
- Urdu