

Employment Application | Scribe/Reader & Courier

Test and Exam Services | University of Toronto | Downtown Campus

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Test and Exam Services is the department responsible for coordinating test and examination accommodations for students with documented disabilities enrolled in courses at the University of Toronto, Downtown Campus

Applicant's Last Name	Position ID Number ("Job ID") & Description
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Applicant's First Name	Street Address
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University of Toronto Student #	City
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University-Issued E-mail Address	Province
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Cell Phone #	Postal Code
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Home Phone # (if applicable)	UTORid
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	Anticipated Month & Year of Convocation
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Student Status at UofT as of September 2018

Undergraduate

SGS

Other

Undergraduate: Working toward a Bachelor's Degree, does not have a Bachelor's Degree (or equivalent) in the discipline.

SGS: Enrolled in a Master's or PhD program, does not have a Master's or PhD degree (or equivalent).

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AVAILABILITY

The Test/Exam Centre operates from 7:30 AM to 11:00 PM, Monday through Friday, on an as needed basis, 12 months of the year. The number of shifts available vary from week to week with significant increases in available shifts during midterm periods in October and February and exam periods in December and April.

Considering your academic and personal obligations, below please indicate the days and times you will (generally) be available. Check all that apply. NOTE: a minimum number of shifts and/or hours is not guaranteed.

Mondays

Mornings (7:00 AM - 1:00 PM)
Afternoons (12:00 PM - 6:00 PM)
Evenings (5:00 PM - 11:00 PM)
No Availability

Thursdays

Mornings (7:00 AM - 1:00 PM)
Afternoons (12:00 PM - 6:00 PM)
Evenings (5:00 PM - 11:00 PM)
No Availability

Tuesdays

Mornings (7:00 AM - 1:00 PM)
Afternoons (12:00 PM - 6:00 PM)
Evenings (5:00 PM - 11:00 PM)
No Availability

Fridays

Mornings (7:00 AM - 1:00 PM)
Afternoons (12:00 PM - 6:00 PM)
Evenings (5:00 PM - 11:00 PM)
No Availability

Wednesdays

Mornings (7:00 AM - 1:00 PM)
Afternoons (12:00 PM - 6:00 PM)
Evenings (5:00 PM - 11:00 PM)
No Availability

I will be available to attend the mandatory training session:

Reader/Scribe: Thursday September 20, 2018 (1:00 PM - 2:00 PM)
Courier: Thursday September 20, 2018 (2:30 PM - 3:30 PM)

I will be available to cover shifts throughout the December 2018 exam period (December 7th through 21st).

Yes
No
Unsure

I will be available to cover shifts throughout the April 2019 exam period (April 6th through 30th).

Yes
No
Unsure

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COURSE LIST

Attach a copy of your course list exactly as it appears on ACORN for the Fall 2018 session (September through December) and the Winter 2019 session (January through April).

I have attached a copy of my course list.

Yes

No

REFERENCES

Reference #1

Reference #2

Name

Name

Job Title / Position

Job Title / Position

Company / Institution / Organization

Company / Institution / Organization

Telephone #

Telephone #

E-mail Address

E-mail Address

APPLICANT'S STATEMENT

I hereby certify that the information contained in this Employment Application is true and correct to the best of my knowledge.

Applicant's Name (First and Last)

Date (DD/MM/YYYY)