# **Employment Application**

Test and Exam Services - University of Toronto - St. George Campus

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Test and Exam Services is the department responsible for coordinating test and exam accommodations for students with documented disabilities at the University of Toronto, St. George Campus.

Applicant's Last Name	Position Identification # ('Job ID')
Applicant's First Name	Street Address
University-Issued E-mail Address	City
University of Toronto Student #	Province
UTORid	Postal Code
Student Status at UofT as of September 2016 Undergraduate SGS I SGS II SGS III	Anticipated Month & Year of Convocation

**Undergraduate:** Working toward a Bachelor's degree, does not have a Bachelor's degree (or equivalent) in the discipline

**SGS I:** Working toward a Master's degree, completed fewer than two (2) years of full-time graduate study, does not have a Master's degree (or equivalent) in the discipline

**SGS II:** Working toward a Master's degree, completed two (2) or more years of full-time graduate study, does not have a Master's degree (or equivalent) in the discipline

**SGS III:** Enrolled in a PhD program

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# AVAILABILITY

Invigilating shifts are typically arranged into three scheduling blocks each day: mornings, afternoons, and evenings. Considering your academic and personal obligations, below, please indicate the days and times that you will (generally) be available to cover invigilating shifts. Check all that apply. (Note: A minimum number of invigilating shifts and/or hours is not guaranteed.)

# **Mondays**

Mornings (7:30 AM - 1:00 PM)

Afternoons (12:00 PM - 6:00 PM)

Evenings (5:00pm - 11:00 PM)

**No Availability** 

### **Tuesdays**

Mornings (7:30 AM - 1:00 PM)

Afternoons (12:00 PM - 6:00 PM)

Evenings (5:00 PM - 11:00 PM)

No Availability

## **Wednesdays**

Mornings (7:30 AM - 1:00 PM)

Afternoons (12:00 PM - 6:00 PM)

Evenings (5:00 PM - 11:00 PM)

No Availability

# <u>Thursdays</u>

Mornings (7:30 AM - 1:00 PM)

Afternoons (12:00 PM - 6:00 PM)

Evenings (5:00 PM - 11:00 PM)

**No Availability** 

# **Fridays**

Mornings (7:30 AM - 1:00 PM)

Afternoons (12:00 PM - 6:00 PM)

Evenings (5:00 PM - 11:00 PM)

**No Availability** 

## **Mandatory Training Session(s)**

Thurs. Sept. 1, 2016 (10 AM - 1 PM)

Fri. Sept. 2, 2016 (10 AM - 1 PM)

Wed. Sept. 7, 2016 (10 AM - 4 PM)

I will be available to cover invigilating shifts throughout the December 2016 exam period (December 8th through 20th).

Yes

No

**Unsure** 

I will be available to cover invigilating shifts throughout the April 2017 exam period (April 6th through 28th).

Yes

No

Unsure

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# **COURSE LIST**

Attach a copy of your course list exactly as it appears on ACORN for the Fall 2016 session (September through December) and the Winter 2017 session (January through April).

# REFERENCES Reference #1 Name Name Name Job Title / Position Company / Organization / Institution Telephone # E-mail Address E-mail Address

## APPLICANT'S STATEMENT

I hereby certify that the information contained in this Employment Application is true and correct to the best of my knowledge.

Applicant's Name (First and Last)	Date (MM/DD/YYYY)