



Work Permit for Workshop Laboratory

To ensure the safety and proper use of workshop equipment's at the time of work, students need to understand the safety guidelines of the workshop and fill the following form before gaining access.

For further queries, please contact the lab instructor: mechlab@uowdubai.ac.ae
Room No: 1.49 (Manufacturing & Workshop Lab)

Note: Please read the workshop lab safety guidelines before filling this form and submit to above email ID.

By continuing this form, I agree to follow all the safety procedures both mentioned in the **lab safety guideline manual** and those mentioned by the **lab instructor** present.

Purpose of entry/access the workshop lab?

Type of work:

Individual

Group

Date of access (DD/MM/YYYY) From

to

Time Entry:

Time Exit:

Student Details (if a group will be working, please mention each member's details)

Student Name	Student ID	Email ID	Signature

Required Machine:

FDM 3D Printer

SLA 3D Printer

Manual Lathe

CNC Lathe

Milling

Drill Press

Makita Table Saw

Table Grinder

Circular Saw (Metal)

Laser cutting

Power Tools:

Cordless Drill (12V & 18V)

Impact Driver

Sanding Machine

Electric screw driver

Angle Grinder

Corded Drill (wired)

Dremel Shaping

Jig Saw

Heat Gun

Other Tools:

If other hand tools required, please specify below,



Q: Lab users who take break interim of work more than 30minutes should return the tools in respective places.

Do you agree? **Yes** **No**

Machining process:

Lathe operation:	Turning	Threading	Taper Turning	Drilling	Boring
Milling Operation:	End Milling	Contouring	Pocket Milling	Gear Cutting	
Other processes:	Crafting	Drill & Tapping	Carpentry	Sheet Metal	

Mandatory Safety Gears (tick all for machining process):

Gloves Googles Safety Shoes Lab Coat

Other Safety Accessories:

Face Mask Ear Plug Apron Helmet

Note:

Students/user who do not follow the workshop safety guidelines and not agree to the below, will be restricted to access manufacturing & workshop Laboratory.

Q: Once work has been completed or during break, students must clean their workplace and ensure that all tools used are returned to their respective place. Agree?

Yes **No**

Student Signature:

Lab In-charge Comment:

Rate the risk involved for the nature of work: **High** **Medium** **Low**

Lab In-charge Signature

Note: This form is valid for a week, resubmit a new work permit form for extension.

School of Engineering