

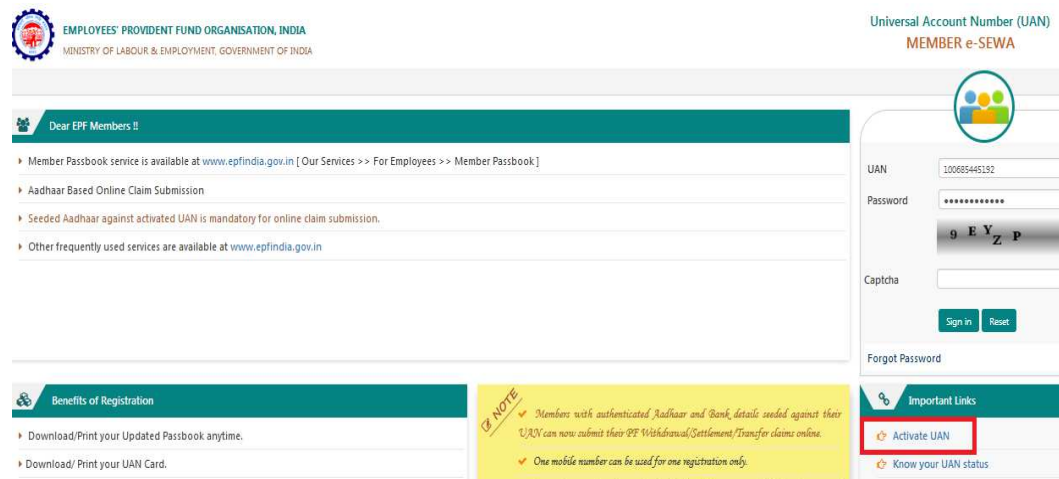
Process flow to fill Online transfer claim

EPFO introduces a new system to facilitate online submission of transfer claims by Members with an objective to make the transfer process transparent, efficient and comfortable. A member has an option to submit his claim either through his present employer or the previous one.

The employer can view all such claim requests, verify/correct member details, approve and submit the requests online through this portal.

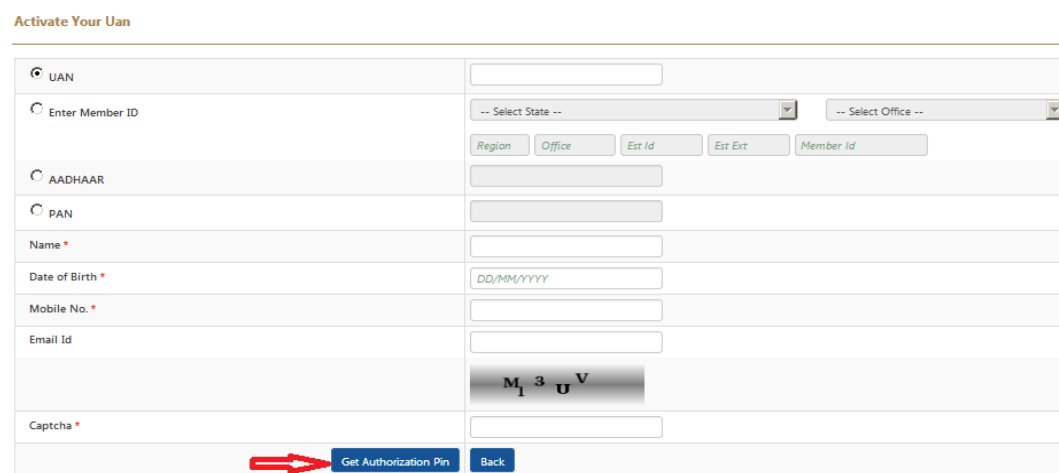
The member should be registered on the Member Portal to avail this facility. If employee not registered, employee has to click on “Activate UAN”. Follow below steps----

Step 1: Open link <https://unifiedportal-mem.epfindia.gov.in/memberinterface>



The screenshot shows the EPFO Member e-SEWA portal. On the left, there's a sidebar with links like "Dear EPF Members!!", "Member Passbook service", "Aadhaar Based Online Claim Submission", and "Benefits of Registration". The main area has a login section with fields for UAN, Password, and Captcha, along with "Sign In" and "Reset" buttons. Below the login section, there's a "Forgot Password" link. On the right, there's a "Universal Account Number (UAN) MEMBER e-SEWA" header. In the bottom right corner, under "Important Links", the "Activate UAN" link is highlighted with a red box.

Step 2: Update all details in below screen and click on Get PIN and update OTP details and Submit.



The screenshot shows the "Activate Your Uan" form. It has a left sidebar with radio buttons for "UAN", "Enter Member ID", "AADHAAR", and "PAN". The main area contains fields for "Name", "Date of Birth", "Mobile No.", "Email Id", and "Captcha". There are also dropdown menus for "Select State" and "Select Office", and buttons for "Region", "Office", "Est Id", "Est Ext", and "Member Id". At the bottom, there's a "Get Authorization Pin" button highlighted with a red arrow, and a "Back" button.

If employee has already registered, use below process to apply transfer and check the status.

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Open link <https://unifiedportal-mem.epfindia.gov.in/memberinterface/> and enter the UAN number and password to login.

a. Select Online Services Tab, Click on “TRANSFER REQUEST”

b. In below screen, Read the Instructions before you process the further. And then validate the Personal Information & Check the **Details of present account into which transfer will be affected** column before you process the transfer request.

c. If the Details are mismatch then kindly approach your employer for necessary corrections.

d. If the complete data is correct then go to **Step 1: Select details of previous accounts (which are to be transferred)** fill the details as per the below screenshot.

After the successful submission of the pf transfer request, kindly take a printout of the form 13 and submit the signed scan copy to employer for approval.