



ALEPH PTE. LTD.
274 RIVER VALLEY ROAD
SINGAPORE 238316

13 Apr 2020



Your application is approved

Please confirm the details below

If you have any changes, send them to us
(with supporting documents) using iSubmit.
We will tell you if you need to reapply.

Dear Sir/Madam

We are pleased to inform you that BUI TAN TAI's Employment Pass has been approved for 24 months. This In-Principle Approval is valid until **10 Oct 2020**.

This letter lists the employment details for you to confirm and the next steps you need to take so that an Employment Pass card can be issued.

After your pass holder gets here, you need to get his pass issued as soon as possible. The pass must be issued before he can start work. This must be done before this IPA expires. Otherwise, we will withdraw the approval and if he is already in Singapore, you will need to send him home.

Yours sincerely

Penny Han (Mrs)
Controller of Work Passes

FOREIGN EMPLOYEE'S NAME

BUI TAN TAI

DATE OF BIRTH

13 OCT 1986

SEX

MALE

NATIONALITY

VIETNAMESE

PASSPORT NO

C3956102

FIN

G3461282Q

DATE OF APPLICATION

09 APR 2020

OCCUPATION

APPLICATION DEVELOPER

⚠ IMPORTANT

- You must comply with the conditions under the Employment of Foreign Manpower Act and conditions of the Employment Pass, as well as the Work Injury Compensation Act. Otherwise, we can cancel the Employment Pass, prosecute you and withdraw your permission to employ Employment Pass holders. You can read the rules at www.mom.gov.sg.
- This letter does not grant the pass holder's stay in Singapore. You must issue the pass before the pass holder's visit pass expires.

**What you need to do to get the Employment Pass card:****Before they arrive****Send them the pass holder's copy of the IPA letter.**

If they require a visa, the pass holder's IPA contains a pre-approved single journey visa for their use - a charge of S\$30 for a multiple journey visa (if applicable) will have to be made to MOM later.

Send them a copy of their employment contract.

This contract should state their salary and other terms of employment, such as how much home leave they are allowed and any monthly allowances and/or deductions.

After they get here

The address we have is:
154 BISHAN STREET 13
#04-20 BISHAN CRESTA
SINGAPORE 570154

Login to EP Online to ask for their Employment Pass card to be issued. This will cost S\$225.

For this step, you need to provide the pass holder's Singapore residential address. If he/she is going to rent a flat, HDB must approve the tenant registration before you can get the pass issued.

⚠ IMPORTANT

This approval does not exempt the pass holder from compliance or registration required under the respective professions, for which professional registration to practise in Singapore is a prerequisite (e.g. medicine, dentistry, pharmacy, architecture, law, etc).



Have these documents ready before you ask for their Employment Pass card to be issued. A duplicate copy is printed on the pass holder's copy for them to bring during card registration.

- This In-Principle Approval letter.
- The pass holder's original passport / travel document.
- The original and completed Declaration Form duly signed by the pass holder, local Employer / Sponsor and if applicable, the Third Party user who submitted the application on behalf of the local employer / sponsor.
- If you are the new employer / sponsor of existing Work Pass, Dependant's Pass or Long Term Visit Pass holders, they must cancel their current pass first before you can ask for their new pass to be issued.
- Ask for the Employment Pass or S Pass to be issued first, before you proceed with their Dependant's or Long Term Visit Passes.

This page has been intentionally left blank.



Declaration Form

This form must be submitted during pass issuance. If there are any discrepancies in this Declaration Form, the correct information must be provided using iSubmit at www.mom.gov.sg/isubmit before the collection of the pass. The application will be re-assessed and we will inform you of the outcome.

PART A DECLARATION BY FOREIGN EMPLOYEE

Name: BUI TAN TAI

FIN: G3461282Q

Date of Application: 09 APR 2020

Date of Birth: 13 OCT 1986

Nationality: VIETNAMESE

Educational details:

Country of Awarding Body/Institution/University: VIETNAM

Name of Awarding Body/Institution/University: DAI HOC QUOC GIA TP. HO CHI MINH - TRUONG DAI HOC KHOA HOC TU NHIEU (VIETNAM NATIONAL UNIVERSITY, HO CHI MINH CITY - UNIVERSITY OF NATURAL SCIENCES)

Main Campus or Affiliating College Attended: -

Qualification: BACHELOR'S DEGREE

Faculty: SCIENCE

Mode of study: FULL-TIME

Period of study: 01 JAN 2005 to 01 JAN 2010

Name of Employer/Sponsor: ALEPH PTE. LTD.

Occupation: APPLICATION DEVELOPER

Fixed Monthly Salary (S\$): 6,500

I declare that:

- I have never been refused entry or deported from any country.
- I have never been convicted in a court of law in any country.
- I have never been prohibited from entering Singapore.
- I have never entered Singapore using a different passport issued by a different country.
- I have never entered Singapore using a different name.
- I have never been a citizen or permanent resident of Singapore.
- I have read and understood the conditions of Employment Pass in the Employment of Foreign Manpower (Work Passes) Regulations c.91A, available at MOM counters or at www.mom.gov.sg.

Declaration Details: Nil

I declare that I have not suffered from or am not suffering from AIDS or Tuberculosis, and am not infected with HIV.



I consent, for the purpose of assessing this Application for an Employment Pass and the administration of work pass matters,

- for the Government of Singapore and statutory authorities thereof to obtain from and verify information with any person, organisation or any other source, and further,
- to the release of all information thereby obtained to the Government of Singapore, statutory authorities and their agents thereof.

I consent for the Government of Singapore and its statutory authorities to display my information on the Ministry of Manpower's work pass systems, and to disclose such information to any relevant person or organisation for the administration of matters relating to work pass and passes for dependants.

I hereby give my consent for the Comptroller of Income Tax to verify my income stated in my current and renewal applications, based on my assessment record for the current Year of Assessment, for the Controller of Work Passes. In the event my assessment record for the current Year of Assessment is not available or finalised at the point of verification, I understand the Comptroller of Income Tax will verify my income against my assessment record for the two previous Years of Assessment. I also hereby give my consent for the Comptroller of Income Tax to thereafter communicate the results of the verification to the Controller of Work Passes.

I consent to the Ministry of Manpower displaying my pass details when my card is scanned using the Ministry of Manpower's work pass mobile application.

I understand that a SingPass will help me to access Government e-services in Singapore and I give my consent to the Ministry of Manpower to share my personal details with the SingPass issuing agency. This allows me to apply for a SingPass account at a later time if I am eligible for a SingPass.

I give my consent for the Ministry of Manpower to use my contact details to contact me during emergencies and to send me messages related to my work pass and employment in Singapore. I also consent for the Ministry of Manpower to share my contact details with other Government agencies and statutory authorities for the same purposes.

I declare that the information in this Application for an Employment Pass, Declaration Form and any appeals are, to the best of my knowledge, true and correct; and that all documents submitted in support for this Application, Declaration Form and any appeals, are true copies of the originals.



Name of Foreign Employee:

Signature of Foreign Employee:

FIN:

Date

(DD-MM-YYYY)

**PART B** DECLARATION BY EMPLOYER / LOCAL SPONSOR

I declare that I have read and understood the conditions and regulatory conditions of Employment Pass in the Employment of Foreign Manpower (Work Passes) Regulations available at MOM counters or on our MOM website and I further declare that I am authorised to bind ALEPH PTE. LTD., the employer/sponsor or BUI TAN TAI to the following:

- The employer/sponsor shall keep copies of the education certificates of the foreign employee declared in this application for an Employment Pass for the duration of the foreign employee's employment with the employer/sponsor.
- Where the foreign employee has a diploma or degree from the People's Republic of China, the employer/sponsor has verified the authenticity using one of the following channels:
 - a. CHESICC - China Higher Education Student Information and Career Center (<http://job.chsi.com.cn>)
 - b. CDGDC - China Academic Degrees and Graduate Education Information (<http://www.cdgd.edu.cn>)
 - c. Dataflow - (<http://www.dataflowgroup.com>)The employer/sponsor shall keep a printout of this verification throughout the foreign employee's employment.
- The employer/sponsor has ensured that the foreign employee fully understands the contents of Part A of the Declaration Form and that it was signed by the foreign employee.

The employer/sponsor, for the foreign employee named in Part A of this Declaration Form, undertakes to:

- bear responsibility for the foreign employee's upkeep and maintenance in Singapore.
- indemnify the Singapore Government for any charges or expenses which may be incurred by the Government in respect of the repatriation of the foreign employee or any of the foreign employee's dependants.
- provide all reasonable assistance to the foreign employee to comply with any quarantine and medical surveillance imposed on the foreign employee under Regulation 8(2A) and 8(4) of the Immigration Regulations c. 133.

I consent, for the purpose of assessing this Application for an Employment Pass and the administration of work pass matters,

- for the Government of Singapore and statutory authorities thereof to obtain from and verify information with any person, organisation or any other source; and further,
- to the release of all information thereby obtained to the Government of Singapore, statutory authorities and their agents thereof.

I consent to the Ministry of Manpower displaying pass details when the pass holder's card is scanned using the Ministry of Manpower's work pass mobile application.

I declare that the information in this Application for a Employment Pass, Declaration Form and any appeals are, to the best of my knowledge, true and correct; and that all documents submitted in support for this



Application, Declaration Form and any appeals, are true copies of the originals.

Name of Authorised Representative:

NRIC:

Designation:

Signature:

Organisation Stamp:

If you do not have a stamp, please attach a letter using your company letterhead to confirm that this representative is authorised.

Date

(DD-MM-YYYY)

This page has been intentionally left blank.



BUI TAN TAI

ALEPH PTE. LTD.
274 RIVER VALLEY ROAD
SINGAPORE 238316

13 Apr 2020



Your application is approved

Dear BUI TAN TAI,

We are pleased to inform you that your Employment Pass application has been approved. We look forward to welcoming you to Singapore.

Your employer must ask for your Employment Pass to be issued by **10 Oct 2020**. Otherwise we will withdraw this approval.

Yours sincerely

Penny Han (Mrs)
Controller of Work Passes

What happens next?

Please follow these simple steps and get your Employment Pass. There are more detailed instructions on the next page(s).

CHECK YOUR DETAILS

Make sure the employment details overleaf are correct. If not, please inform your employer immediately.

COLLECT YOUR CARD

Make sure your employer arranges for your Employment Pass to be issued before 10 Oct 2020.

⚠ IMPORTANT

This letter does not grant you stay in Singapore. You need to ask for your pass to be issued before your visit pass expires.



Check your employment details before you leave.

If you find a problem, please contact your employer straight away.

YOUR NAME BUI TAN TAI	DATE OF BIRTH 13 OCT 1986	SEX MALE
NATIONALITY VIETNAMESE	PASSPORT NO. C3956102	FIN NO. G3461282Q
DATE OF APPLICATION 09 APR 2020	OCCUPATION APPLICATION DEVELOPER	MEDICAL REQUIRED Declaration
PERIOD GRANTED (MONTHS) 24	EMPLOYER ALEPH PTE. LTD.	
BASIC MONTHLY SALARY S\$6,500 +	FIXED MONTHLY ALLOWANCES S\$0 =	FIXED MONTHLY SALARY S\$6,500

About your salary:

Your employer has declared that your fixed monthly salary of S\$6,500 will not vary from month to month and shall be paid to you regardless of performance on a monthly basis. It does not include overtime, bonus or commission.

**After
you
arrive**

**Once you are in Singapore,
please get your employer to
apply for your Employment
Pass to be issued straight
away.**

**Your Employment Pass is
important because it allows you
to work and stay in Singapore. It
can also help you open a bank
account or sign lease or service
agreements.**

**Once your employer has asked
for your Employment Pass to
be issued, check the
Notification Letter to see if you
need to register your
fingerprints and photo.**

**Please book your appointment as
early as possible if you are asked
to do so.**

⚠ IMPORTANT

These steps must be completed or we will withdraw the approval and you have to leave Singapore. This approval does not exempt you from compliance or registration required under the respective professions, for which professional registration to practise in Singapore is a prerequisite (e.g. medicine, dentistry, pharmacy, architecture, law, etc).



Getting Ready

Your employer has told us that you will be working at:

274 RIVER VALLEY ROAD
SINGAPORE 238316

and living at:

154 BISHAN STREET 13
#04-20 BISHAN CRESTA
SINGAPORE 570154

Why not use the Internet to find your nearest supermarket or work out your journey to work? Singapore has safe, clean and efficient bus and commuter rail services.

Find out more at
www.publictransport.sg.

Learn about Singapore

Singapore is a vibrant, multicultural, world-leading city state.

English is the main spoken language for business, but most people speak at least one other. Crime rates are very low in Singapore and the law is enforced very strictly.

Take a look at these sites to find out more:

Immigration and customs	www.customs.gov.sg
Tourism, culture and events	www.yoursingapore.com
Moving to Singapore	www.contactsingapore.sg
Expatriate information	www.entersingapore.info

Bring this page along when you report for your card registration.

- This In-Principle Approval letter.
- The pass holder's original passport / travel document.
- The original and completed Declaration Form duly signed by the pass holder, local Employer / Sponsor and if applicable, the Third Party user who submitted the application on behalf of the local employer / sponsor.
- Ask for the Employment Pass or S Pass to be issued first, before you proceed with their Dependant's or Long Term Visit Passes.

⚠ IMPORTANT

Remember, there are rules in Singapore. You cannot work for another employer in Singapore without applying for a new Employment Pass. You must comply with the conditions under the Employment of Foreign Manpower Act. Otherwise, MOM can cancel your Work Pass and you may be prosecuted and sent home.