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| 2012-2013 Class Trip  Leader Application  Due: May 20th @ Midnight |



**Please carefully read all information before completing your application. If you have any questions, please contact** [**KarenWilber2015@u.northwestern.edu**](mailto:KarenWilber2015@u.northwestern.edu) **with “ASB Class Leader Question” as the subject of the email.**

**Position Description**

* Class leaders will be paired on teams of two as co- facilitators of a Student Organized Seminar during the 2013 Winter Quarter.
* Class leaders and their students will receive academic credit through the School of Education and Social Policy.
* Class leaders will choose and research a topic, create a syllabus, and work with SESP to gain class approval.
* Class leaders will lead class participants on a Spring Break trip to a relevant site.
* Class Leaders will be responsible for selecting a site and locating housing for their trip.
* Class leaders will also coordinate the application and selection process for their class.
* Class Leaders will have complete freedom to choose their own location and class topic. Past years have included class trips to Belize, New Orleans, Guatemala, Arizona, and Texas.

**Submission Information**

###### Class Applications are due by MIDNIGHT on Sunday, May 20th. Late applications will not be accepted.

1. Email completed applications to KarenWilber2015@u.northwestern.edu with “ASB Class Leader Application” as the subject.
2. Please attach application using the a file name that includes “ASB Class Trip Application” and your first and last name. If applying in pairs please submit both applications in the same email.

**Application Process**

* All candidates must submit this application and participate in a preliminary interview.
* Select candidates may be chosen for a second (follow-up) interview if necessary.
* Applicants are highly encouraged to come prepared with ideas on what topic they’d like to teach, and at which location/site they’d like to work.

**Application**

**Please Note:**

**All applicants are strongly encouraged to apply in pairs (each person must still submit a separate application); however, applications from those applying individually will also be accepted. Preference will be given to applicants with previous experience at their proposed site location and to those who exhibit knowledge and passion for their proposed class topic.**

###### Basic Information

###### Name:

###### Gender:

###### Gradudation Year:

School:

Major(s):

2011-2012 Housing:

Phone Number:

E-mail address:

Co-Applicant’s name if applying as a pair:

**Experience**

List your experience with ASB (sites, positions if any, years) and other community service.

It’s not required that you’ve already decided on the exact topic and location for your class trip. However, it’s important that you have some ideas. Describe any ideas for a topic and location/site here, as well as any experience you have with your proposed class topic and/or site location.

Questions

Please answer the following questions regarding your interest in teaching an ASB Class. We welcome heart and humor, and above all else, encourage honesty and novelty in your responses.

1. What makes you qualified to teach an ASB Class and site lead?
2. How would you prepare a syllabus and instruction material for the course?
3. What’s your favorite color/flavor gummy bear?
4. Meeting deadlines and managing information is especially important to be an effective Class Leader. Please describe any organizational skills you possess that allow you to achieve those objectives.
5. Teaching an ASB Class is an extensive time commitment that often includes large-scale fundraising efforts in addition to preparing and teaching the course. What are your other time commitments for the coming year and how will you balance them with ASB? Please include your summer commitments as well because most planning takes place during this time. Be honest, just because you’re busy doesn’t mean you
6. If you’re applying with another person, why do you think you’ll work well with each other? If you’re applying as an individual, with what types of personalities do you work best, and why?
7. What time(s) will you be free for a 15-20 minute interview on Wednesday, May 23rd between 3pm and 9pm?