

Taj Institute of Information Technology (Private) Limited.

ONLINE DIT Batch May 2024 – May 2025

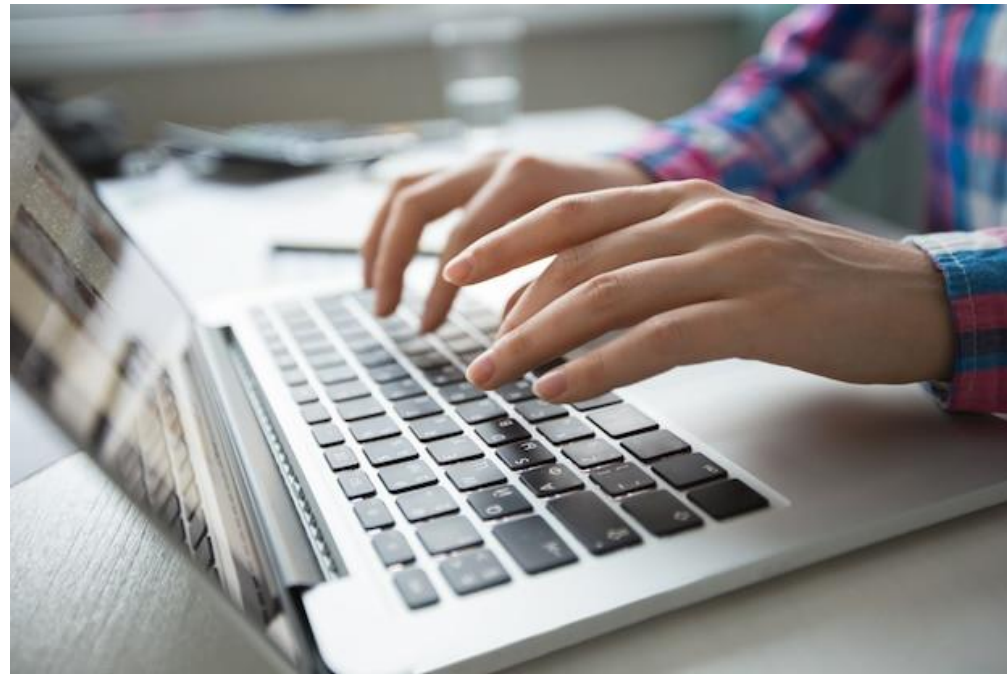
Established in 2008



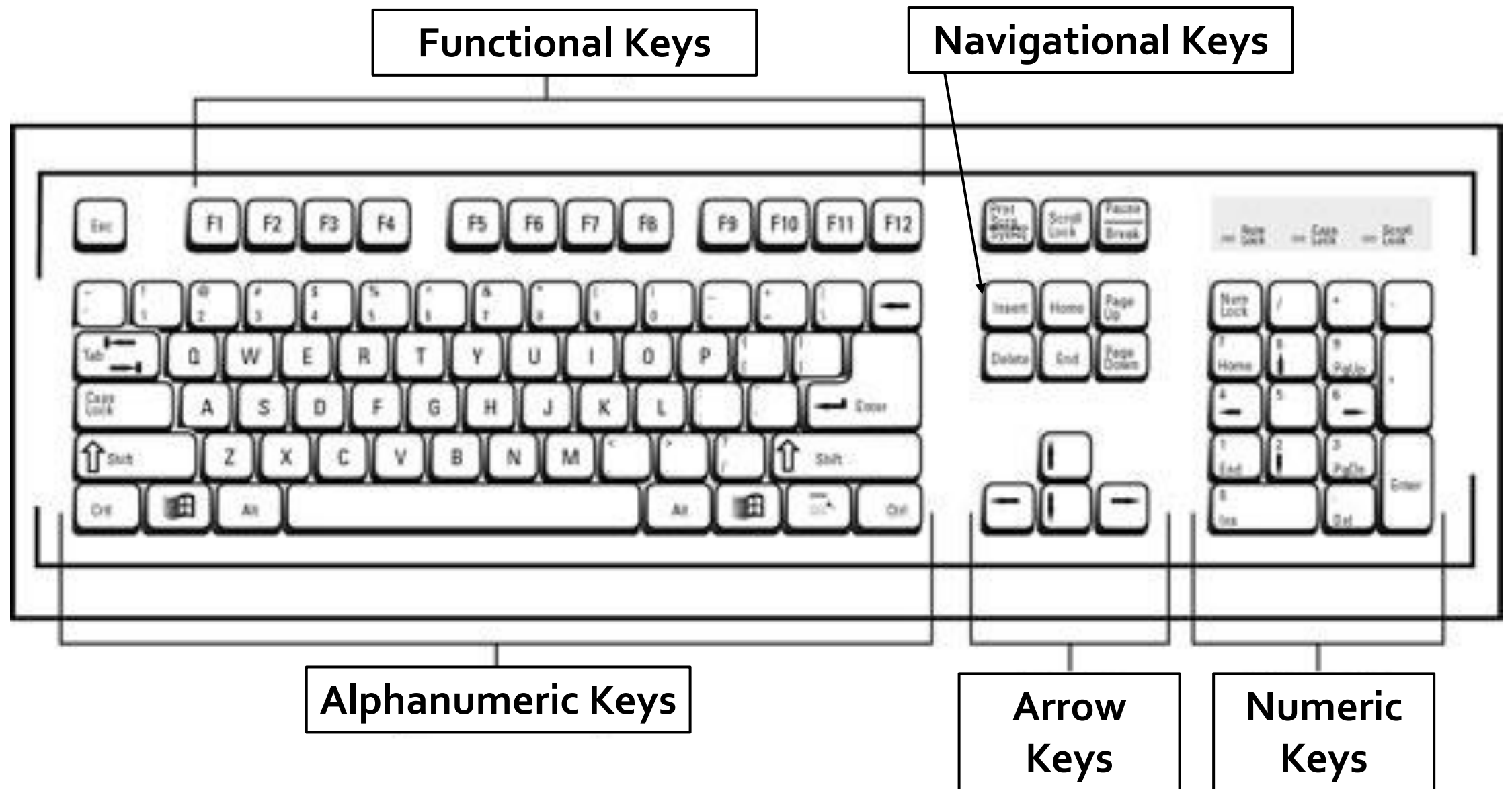
Why Typing's important?

Lecture no. 04 – Introduction to Typing

Essentially, typing skills boost your cognitive efficiency. With great typing skills you can significantly boost your professional status. A person who touch types with ease and speed appears much more confident and knowledgeable.



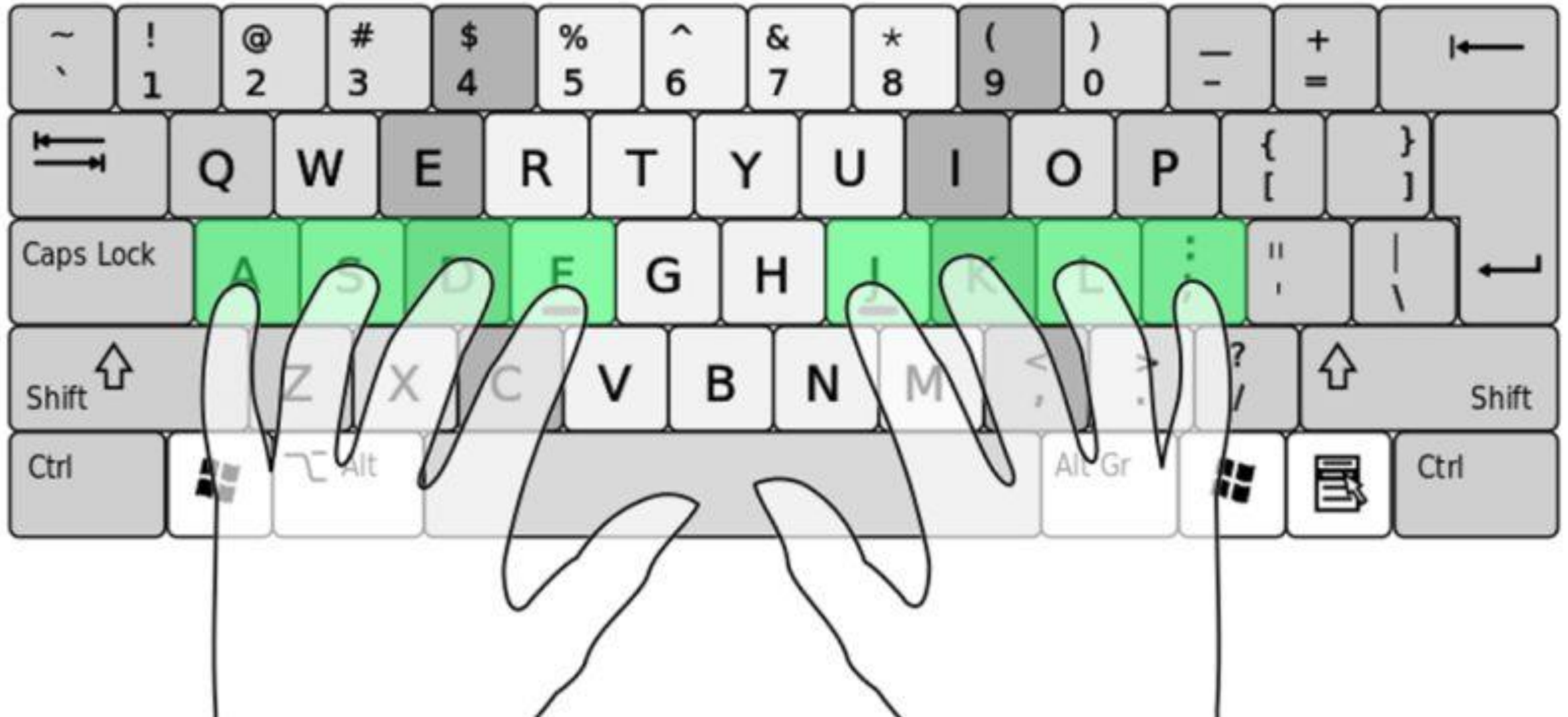
Keyboard Block Diagram - Introduction



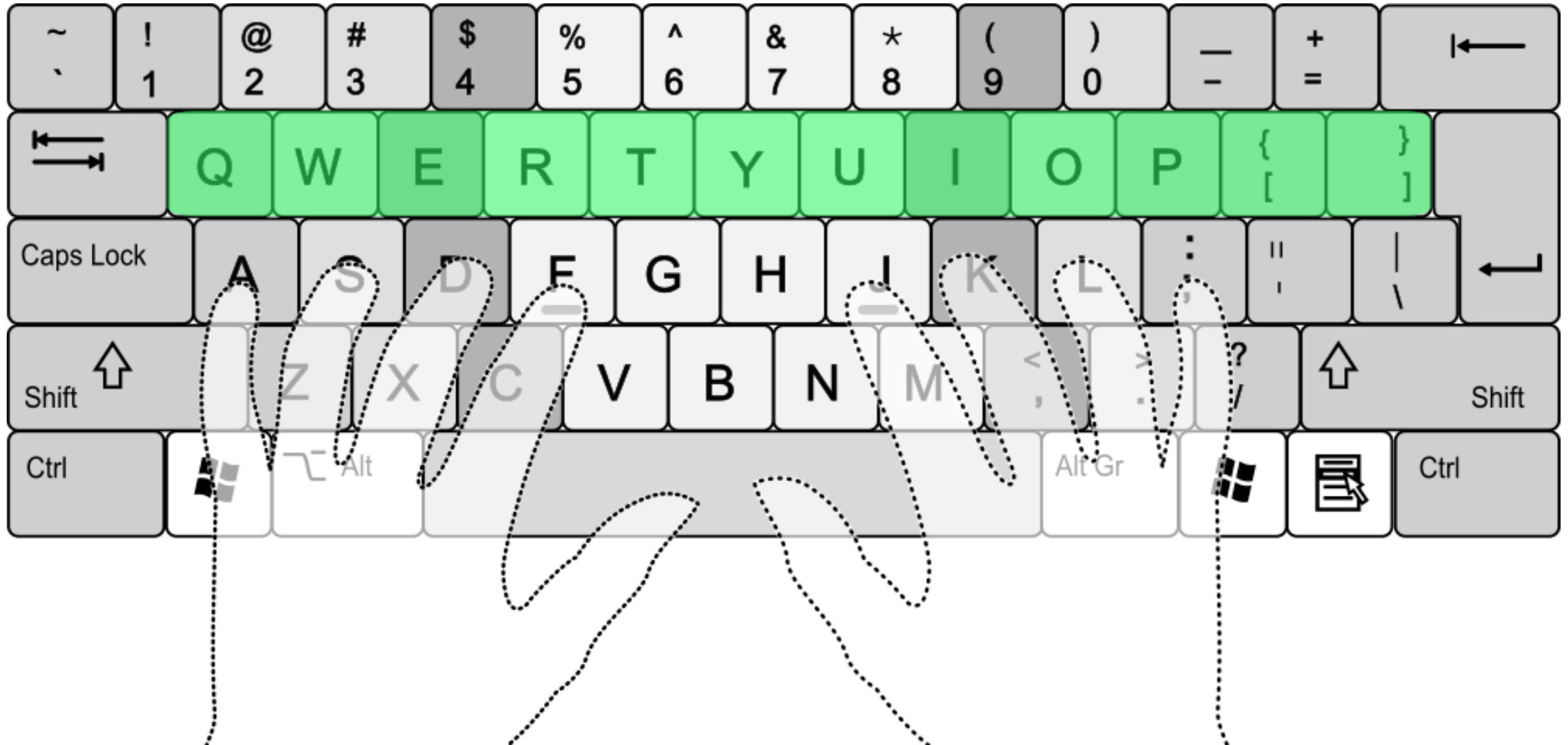
Standard Keyboard



Typing Line # 1



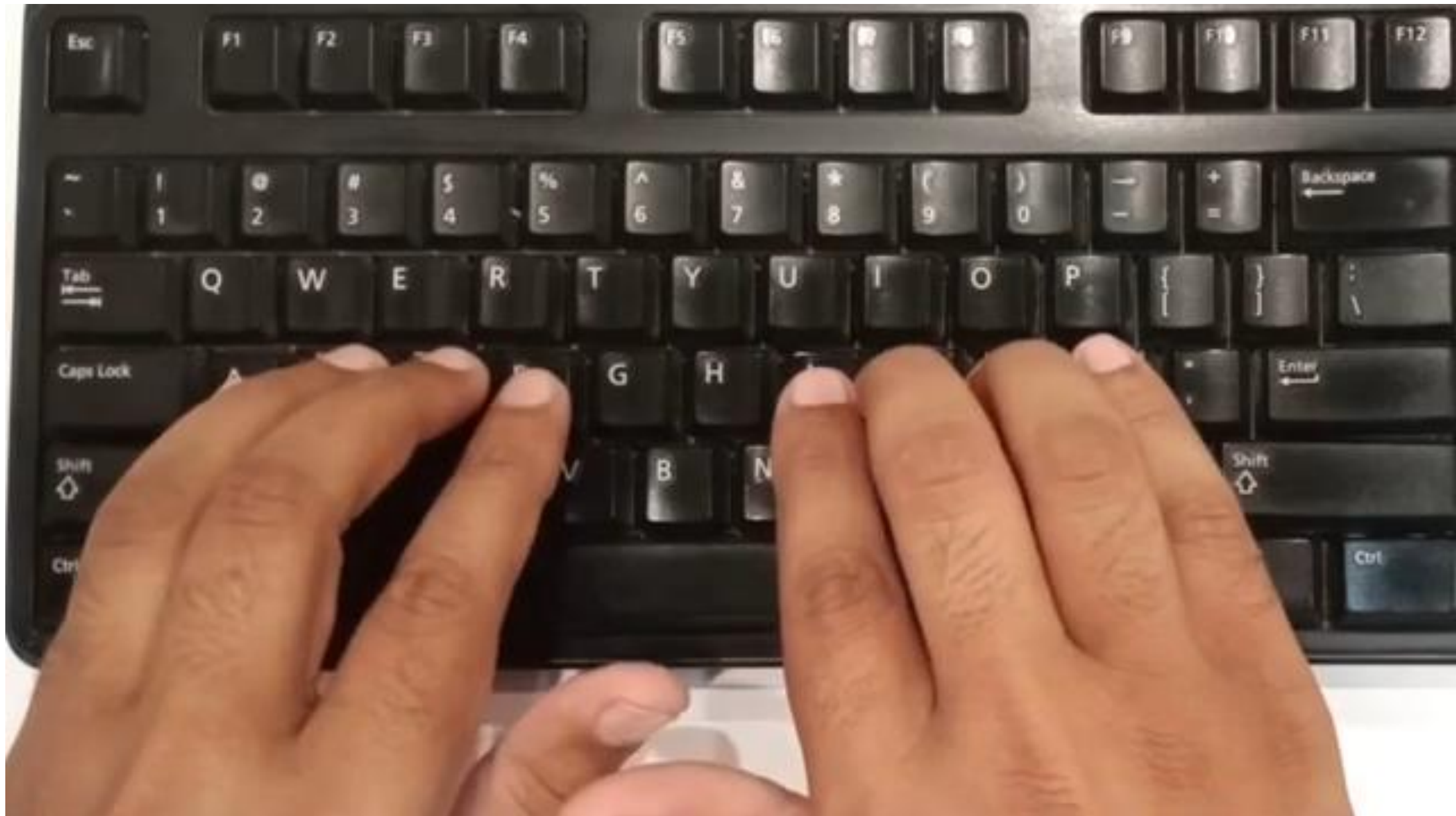
Typing Line # 2



Typing Line # 3



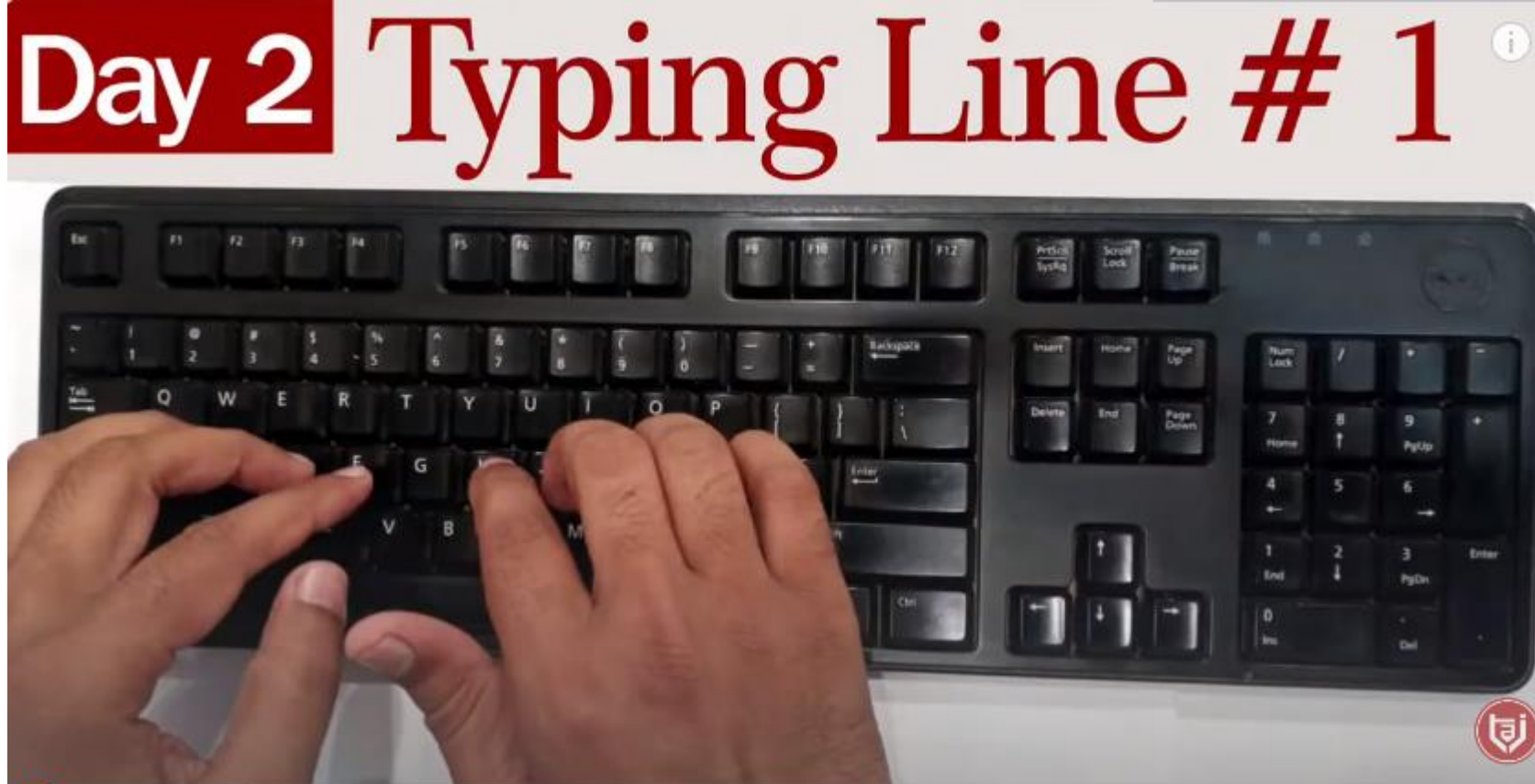
For Today: Practice LINE # 1 of TYPING



For Today: Practice LINE # 1 of TYPING

For better self-learning & for practicing, access our Typing Playlist on YouTube:

Typing Line no. 01: <https://www.youtube.com/watch?v=o6-ZbRFS6do&list=PLSOBY9Q4SU5ldW-HrvYzhc8KdOs4KZiKy&index=2>



For Today: Practice LINE # 1 of TYPING

آپ جب کہ ٹائپنگ کی پہلی لائن سمجھ چکے ہیں کہ ہم نے کیسے کرنی ہے تو نیچے دیئے گئے پہلی لائن کے حروف کو زیادہ سے زیادہ ٹائپ کر کے اس کی پریکٹس گروپ میں شیئر کریں۔

Firstly you guys Type in this below Sequence

A S D F | J K L ;

When you got full Command on above line, then add two more characters i.e, G and H

A S D F G | H J K L ;