

The Knowledge Academy



TOGAF Level1 & Level2 course introduction

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Your training starts here!

Many thanks for choosing to study with The Knowledge Academy. As one of the largest commercial training providers in the UK we understand that it is necessary to prepare for any course of study and have thus created these notes to get you started on your journey into TOGAF

This guide has been written to help you understand the teaching framework which we as a company offer so that you arrive on your first day relaxed and prepared.

In particular we will cover:

- The preparation you will need to perform before the first day
- What is provided for you
- What you should bring
- A brief introduction to the subject
- And a brief introduction to the exams

IMPORTANT POINT *Please make sure you complete all the pre-course work. The course is intensive and you will need an understanding of the topics mentioned here to allow you to gain the most from your investment*

Documents included in your pre-course study

This Workbook forms part of a set of material which you will need to efficiently prepare for the course. All of the documents should have been attached to the e-mail that included this file. Make sure you have them all:

Document	What it is
1 Pre-course guide	This document
2 Intro to EA	A PDF version of short PowerPoint presentation introducing Enterprise Architecture, TOGAF and the Exam framework This is included in the same zipped file as this document
3 Personal PDF Edition of TOGAF	This is the full description of the TOGAF method that forms the basis for the course and the exams. In the Level 2 exam you are provided with electronic access to this document. The document is also available to purchase pre-printed (available from online booksellers). You need to familiarise yourself with the layout of the document particularly sections 34, 35 and 36 You need to bring a copy (electronic or paper) with you for the final two days of the course NOTE: <i>The Personal Edition of TOGAF is provided by a separate link on your confirmation e-mail. It is not included in the zipped file that contained this document</i>
4 TOGAF delegate handout	The TOGAF document is about 700 pages; it is complex and has been written by several different teams. So you will probably wish to start with something a little shorter! This summary is a tenth of that and makes a useful starting point This is included in the same zipped file as this document TIP: <i>Another really good summary is the TOGAF Pocket Guide. This is available from the same sources who can provide the full manual</i>

Note: *The titles of the files mentioned above also includes version numbers. We have omitted them in the above list for clarity.*

Important information on how to prepare for the course

- Bring everything you need on the first day, this will typically include:
 - ◇ Pens & Pencils
 - ◇ Highlighters
 - ◇ Page Tabs
 - ◇ Note paper
 - ◇ Any other stationary
- Arrive on time: We start promptly and the intensive nature of the course means that if you miss something you may not have the time to catch up; also if you come in late you will distract other students. Please make sure you are in the class on time both at the start of the day and returning after breaks. Our courses start at 09:00 promptly on the first day, please be on the premises by 08:45 so that you have time to get yourself settled in.
- Unless you have been specifically informed otherwise we do not provide lunch at our venues (we do provide tea, coffee and chilled water) however there are always food and drink outlets close by. You may wish to bring in a cold lunch rather than purchase on the day.

Pre-course preparation

We suggest that the following short preparation will optimise your time on the course

1. Study the Preparation for TOGAF presentation
2. Read the TOGAF delegate handout as this provides a summary of the key points of the subject
3. Download or purchase the TOGAF document, familiarise yourself with the contents paying particular attention to sections 34, 35 and 36