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The Amy Vanderbilt Complete Book of Etiquette is the most authoritative book of its kind. Filled with practical advice for every occasion, business and pleasure, this book ensures that all of your social interactions will be handled with grace and confidence. This classic guide, first published in 1952, has been fully updated to reflect the concerns of the modern reader. The advice that has made Amy Vanderbilt the first name in etiquette remains pertinent today. Here is the final word on buying and using stationery, responding to dinner invitations, hosting a party, and attending religious ceremonies. The chapter of the most enduring popularity is, of course, the one on weddings. From addressing invitations to sending thank you notes, everything a bride needs to plan the perfect wedding is easily accessible. In addition to the time-honored guidance that has made this book a treasured reference, this updated edition contains information that addresses modern concerns of every kind. Here is advice on answering cellular phone calls in public, behaving courteously at the gym, and speaking at business meetings. Whether you need to compose an invitation, write a letter of condolence, address your senator, set a dinner table, or buy a gift for a foreign business associate, you will find The Amy Vanderbilt Complete Book of Etiquette practical, down-to-earth, and always

reliable.Updated and revised by former White House Staff Coordinator Nancy Tuckerman and respected businesswoman Nancy Dunnan, this trusted book remains the most complete and authoritative guide to living well.From the Hardcover edition.

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