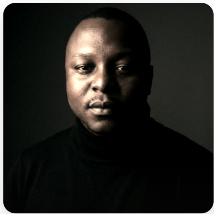


# Takunda Maswi

SENIOR IT MANAGER • SPECIALIST SYSTEMS CONSULTANT

Harare, Zimbabwe  
+263 78 395 2522

takmaswi@gmail.com  
linkedin.com/in/takunda-maswi



## SUMMARY

Versatile **Senior IT Manager** and Systems Consultant with 4+ years of experience delivering robust business solutions within a leading Chartered Accounting firm. A proactive "jack of all trades" professional with a broad skillset spanning IT operations, compliance, marketing, and data analysis. Proven track record in leading system migrations, managing firm-wide digital strategy, and directing internal controls. Focused on delivering secure, data-driven, and efficient digital operations while mentoring teams for continuous growth.

## PROFESSIONAL EXPERIENCE

<b>Fairvalue Chartered Accountants</b> <i>Senior IT Manager &amp; Specialist Consultant</i>	June 2021 – Present Harare, Zimbabwe
→ <b>IT &amp; Support Management:</b> Directed firm-wide digital strategy and system migrations, decreasing operational delays by 20%. Managed the IT ticketing system and daily technical support for the entire team.	
→ <b>AML Compliance Officer (2022 – Present):</b> Appointed to lead Anti-Money Laundering compliance; developed internal protocols and delivered key training modules for all staff.	
→ <b>Data Analysis:</b> Executed complex data analysis for firm audits and internal operations, utilizing financial modeling and trend analysis to improve decision-making accuracy.	
→ <b>Digital Marketing:</b> Managed the firm's brand presence and marketing strategy, coordinating digital outreach through localized SEO to increase client engagement and inbound leads.	
→ <b>Systems Development:</b> Developed and maintained critical internal tools including a localized payroll engine (Taku-Payroll) and automation scripts saving 6+ hours of manual work monthly.	
→ <b>Internal Controls:</b> Assessed and optimized IT controls for clients in Manufacturing and Finance, identifies system risks and leading remediation projects.	

## SKILLS & SYSTEMS

MANAGEMENT & OPERATIONS	BUSINESS SOFTWARE	TECHNICAL IMPLEMENTATION
IT Management, AML Compliance, Data Analysis, Staff Training, IT Ticketing Systems, Risk Assessment.	Advanced MS Office Suite, QuickBooks, Slack, Digital Marketing, SEO Strategy, Content Management.	TypeScript, React, Node.js, Python, SQL (PostgreSQL), Process Automation, Cybersecurity Essentials.

## EDUCATION & CREDENTIALS

<b>B.Sc. Computer Information Systems (Honours)</b> Near East University, Cyprus   <b>GPA: 3.25/4.0</b> ISACA Member (Harare Chapter) • CISA Candidate • TEFL Certified • ICDL Certified	June 2020
--	-----------

## PERSONAL INFORMATION

<b>Interests:</b> Squash, Chess, Technology Trends, Podcasts	<b>Service:</b> Active in service projects and helping the needy.
--	---