**CITS3200 Team 06**

**Minutes of Meeting 8 held on September 15, 2025 (with Team)**

**Location**: Online (Teams)

**Present**: Jeet Vora, Tahjeeb Tajwar, Pranav Rajput, Takumi lizuka, Chris Chandra

**Absentee**: Taku Mukwekeze (Unavoidable)

**Meeting Started**: 6:00PM

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| * 1. **Agenda** * Discuss Jeet & Back End Team’s progress or lack thereof with the API token on the back end. * Discuss deliverables / presentations to Emily by the Wed 5pm due date – presumably setup a meeting with Emily on Wednesday to present what we have by that time. * Discuss Front End / Sample Data access so progress can be made on that end. * Discuss Luke Salter’s email suggesting official Azure Web Deployment will not be made available by this time in the Semester   + Consequently, decide which one of the alternatives be it one of the ones put forward by Emily or not we will go forward with for deployment. * Decide that since the official Azure Environment is probably not going to be available on time, what DBMS we should go forward with instead of Neo4J if we prefer a different one (Postgres, MySQL, etc).   **5.2 Summary of Discussions** | |
| * We discussed API access issue with the original endpoint Pranav and others had. * Jeet and Chris found the old actual API that Kate Croaker [of UWA Library] had intended us to use, rather than the WIP RapiDoc one we found. They got this working and provided sample API data for Projects, Research Outputs and Organizational units. * We discussed the latest correspondence with Luke: he had messaged us back that his condition [personally?] had worsened; instructed us to assume normal Azure deployment from UWAIT would be unavailable for this Semester. * We discussed the two alternatives we had: Us using our Azure credit, or us asking the Client to deploy a similar VM via the UWA Library; We decided that the bridge would be crossed when we arrived there progress wise, but we leaned towards us using our own credits because of lessons learned from the significant delays waiting for proper API access. * Pranav brought up that since the official Azure deployment was to be assumed to not be going forward, that would using Neo4J specifically be the best RDBMS to go with here? Team decided that it was still the most familiar to the Back End Team and it would be too late changing it now. * We discussed Taku’s working branch as he reported, but he was unable to attend, so we moved on. * We discussed the plan for the Project Retrospective to show the client on Wednesday at the latest – we would try to get Taku’s branch merged and working before then to have a proper demo but failing that a verbal report of progress and getting everything sorted moving into Sprint 3 in Week 9 was agreed upon as the fallback. * We scheduled a meeting with Emily via Email for some time preferably on Wednesday but earlier if necessary for the retrospective. * Jeet agreed to send the auditor a Outlook link for Auditor Meeting #2 set on Sept. 26th (Friday next week).   **5.3 Date of Next Meeting**   * Tuesday 6pm and client meeting scheduled sometime on Wednesday or before that.   Meeting Closed: 6:30PM |

Minute taker: Pranav Rajput