**CITS3200 Team 06**

**Minutes of Meeting 5 held on August 22, 2025 (with Team)**

**Location**: Online (Teams)

**Present**: Chris Chandra, Jeet Vora, Pranav Rajput, Taku Mukwekwezeke, Takumi Iizuka, Tahjeeb Tajwar

**Absentee**: Jeet Vora

**Meeting Started**: 3:00pm

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| * 1. **Agenda** * Send email to Luke Salter (UWA Cyber) for access to the Azure Dev environment other groups were using. * Choose the next PM for Sprint 2. * Agree on initial actions to begin developing goals as per Sprint 2, and the to-be updated Scope of Work. * Split work to be done amongst team.   **5.2 Summary of Discussions** | |
| * Email to Luke Salter was sent. * Pranav Rajput was to be the Project Manager for Sprint 2. * All agreed to study Java/.NET/Sitecore SXA by Monday. * Tahjeeb Tahwar agreed to update Scope of Work / Skills and Resources Audit to account for switch to Java/.NET for the Project from Python   **5.3 Date of Next Meeting**   * Monday 25th August (Team Meeting)   Meeting Closed: 3:45pm |

Minute taker: Pranav Rajput