**CITS3200 Team 06**

**Minutes of Meeting 7 held on August 25, 2025 (with Team and Auditor)**

**Location**: Online (Teams)

**Present**: Chris Chandra, Jeet Vora, Pranav Rajput, Taku Mukwekwezeke, Takumi Iizuka, Tahjeeb Tajwar, Benjamin McFaddin

**Absentee**: None

**Meeting Started**: 4:00pm

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| * 1. **Agenda** * Discussion on the logical flow of the Front-End design regarding Taku’s current draft mock-up. The main matter of deliberation is how to intuitively and in an aesthetically pleasing way do we integrate Grants, Research Outcomes and Research Profiles? Do we use nested tabs? Or three separate categories for them side by side? How do we deal with the outputs (multiple researchers under “Climate Change”, each with multiple Grants also concerning Climate Change, each Grant with multiple outputs = dozens of outputs at minimum for a niche tag; potentially hundreds for something as broad a category as Climate Change). * Discuss the client not yet providing us the internal spreadsheets, how to expedite that process. * Back End team to make design decision on whether to use JSON or Neo4J database for the pipeline connection between the Back End and Front end.   **5.2 Summary of Discussions** | |
| * Contact Emily about API Token and Internal Datasheets (chase up about Thursday report back date). * Contact Luke for more details on the Azure Web Environment and Neo4J database – ask if he is still going to meet with Michael about the Project Deliverables; Ask about how the internal structure of the Neo4J Database – will the UWAOI Sitecore stack have access back and forth to it? Will a tool in the Azure Environment be able to access the environment of the UWAOI front end?   **5.3 Date of Next Meeting**   * Monday 1st September at 4:30pm – we will share our front end mockups and discuss which is best, any changes to be made to that, and then move forward into prototyping. * Friday 5th September – Discuss about progress of prototype, choose specific time on Monday. * Next   Meeting Closed: 4:45pm |

Minute taker: Pranav Rajput