



Harare
Institute of
Technology

success through innovation

HARARE INSTITUTE OF TECHNOLOGY

UNDERGRADUATE ADMISSION APPLICATION FORM

AUGUST INTAKE

YEAR _____

SECTION 1

1. PERSONAL DATA

1.1 SURNAME:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
1.2 TITLE: e.g Mr/Mrs/Miss/Dr/Ms/Rev/Sr																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.3 FORENAMES: (As on birth certificate)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
1.4 PREVIOUS SURNAME:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
1.5 MARITAL STATUS: e.g. Married (M) Single (S) Divorced (D) Widowed (W)																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.6 SEX: Male (M), Female (F)																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.7 NATIONALITY:																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.8 CITIZENSHIP:																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.9 ARE YOU A PERMANENT RESIDENT OF ZIMBABWE? Yes (Y), No (N)																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
IF NOT: What permit do you hold?																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
PERIOD OF RESIDENCE IN ZIMBABWE:																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.10 DATE OF BIRTH: e.g. Day (15) Month (04) Year (08)																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.11 PLACE OF BIRTH:																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.12 DO YOU SUFFER FROM ANY PHYSICAL OR OTHER DISABILITIES FOR WHICH SPECIAL ARRANGEMENTS AT INSTITUTE WOULD BE NECESSARY? YES (Y), NO (N)																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
IF YES PLEASE GIVE DETAILS																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.13 NATIONAL I.D NO.:																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
PASSPORT NO.:																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.14 WOULD YOU REQUIRE ACCOMMODATION AT THE INSTITUTE? Yes (Y), No (N)																<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

2. ADDRESS (PERMANENT)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3. TELEPHONE NUMBERS

Cell Phone:.....

Home:.....

E-Mail:.....

Office or other contact number:

4. NEXT OF KIN

Name and Surname.....

Contact mobile number:.....

Relationship with next of kin.....

Contact Address of next of kin.....

Email Address of next of kin

.....

.....

N.B: All correspondence will be forwarded to the permanent address.

SECTION 2

FOR OFFICIAL USE ONLY

CERTIFICATES RECEIVED/VERIFIED

Birth ☐
Marriage ☐
ND ☐
HND ☐

Receipt ☐
Acknowledge ☐
Prev ☐
Ref Asked ☐

'O' Level ☐
'A' Level ☐
School ☐
University ☐

School ☐
College ☐
Other ☐

App No. ☐
Normal ☐
Special ☐
Mature ☐
Repeat ☐

Registration Documents: Issued ☐
Date ☐

Refs Received ☐
School ☐
College ☐
Other ☐
Coded ☐
Letter (R, NQ) ☐
P/A ☐

SECTION 3

3. Notes to all applicants

- 3.1 All applicants must complete all sections of the application form carefully and legibly. If the Institute discovers that any information submitted by the applicant is false, the Institute will reject that application and may refer the matter for legal action.
- 3.2 All applicants must endorse at the bottom of this page that they have understood the notes given below and that they agree to their application being considered under the conditions outlined below.
- 3.3 Applicants should submit this form to the Senior Assistant Registrar, Admissions, HIT, P O Box BE 277, Belvedere, Harare, Zimbabwe.
- 3.4 All applicants MUST submit with this form, photocopies (not originals) of all qualifications/certificates referred to in the application, including birth certificates. The copies of the certificates must be verified by a Commissioner of Oaths or Head/Principal of the Institute at which the examinations were taken.

- 3.5 Applicants must give careful thought to their choice of degree programme in relation to the entry requirements for that programme and their own subject passes.
- 3.6 It is important for applicants to understand that admission will be made, as far as possible, in accordance with the degree preference made by the applicants. Therefore the first preference should be what the candidate genuinely wants to pursue.
- 3.7 Applicants will be considered for their stated alternatives only if their first choice is unsuccessful and only if places on the alternative degree programme are available. In the event of a candidate not being selected for any of their preferences, an offer may be made which is not in accordance to his/.her preference, should the candidate meet the required entry qualifications.
- 3.8 Applicants who are in doubt regarding the selection or preference should seek advice from the Admissions Office before completing their forms (at the Campus, Tel: 263-24-741426 – 33).
- 3.9 Details of the courses on offer, entry requirements and guidelines have been outlined in section 4 of this application form.
- 3.10 All Special Entry applicants will be limited to their first preference only.

3.11 Finance

- 3.11.1 Applicants must ensure that they have the necessary finance to pay on registration. It is the student's responsibility to secure sponsorship, if this is needed.
- 3.11.2 Decisions on applications for admission to the Institute will NOT be made until the results of all qualifying examinations are known.

3.12 Accommodation

THERE IS LIMITED ACCOMMODATION ON CAMPUS FOR WHICH ADMITTED STUDENTS MUST APPLY TO THE DEAN OF STUDENTS. STUDENTS MAY BE ABLE TO FIND RENTED ACCOMMODATION IN HARARE.

3.13 The decision of the Admissions Committee is final.

SIGNATURE OF APPLICANT:

DATE:

3.14 ENTRY REQUIREMENTS

3.14.1 GENERAL REQUIREMENTS

Normal Entry

For normal entry candidates should:-

- a) Have satisfied the general requirements as prescribed below; and
- b) Have satisfied the special requirements for entry into the particular Programme chosen; and
- c) Have passed English Language and Mathematics at Ordinary Level or approved equivalents.

Special Entry – This admission is considered through non- Zimbabwean Qualifications.

General Requirements

- 1) For all programmes, candidates must have 5 'O' level passes at Grade 'C' or better with passes in English Language and Mathematics.
- 2) Passes at National Diploma or Higher National Diploma for admission at approved levels in the appropriate field of study.

The following are acceptable to the Institute:-

Ordinary Level Pass or Equivalent

Zimbabwe Schools Examinations Council (ZIMSEC) Certificate, Higher Education Examinations Council (HEXCO) Certificate, Ordinary Level of the Associated Examining Board's General Certificate of Education; Credit Standard of Cambridge Overseas Higher School Certificate; Ordinary Level of the University of London's General Certificate of Education and Advanced Standard of the Cambridge Overseas Higher School Certificate.

General Subject Provisions

Subjects must have been chosen from the approved list below and restrictions against the combination of overlapping subjects must have been observed.

Approved subjects for admission purposes are listed in the appendix.

3.15 DURATION OF STUDY

Duration of study indicated in section 4 includes (30 thirty weeks of INTERNSHIP during the third year.

3.16 TYPE OF ENTRY (ADMISSION)

Indicate the type of entry (admission) preferred with a tick in the relevant box below.

☐

Normal Entry

☐

Special Entry through other non-Zimbabwean Qualifications

SECTION 4

4.1 SCHOOL/CENTRE AND DEGREE/DIPLOMA PROGRAMME CHOICE

Listed below are the Schools and Programmes available and the abbreviations used by the Institute to indicate these. Select carefully the School and Degree programmes of your first preference, and enter them in the spaces provided in 4.4 using the relevant abbreviations for the School and Degree programmes shown below. If you wish to be considered for alternative Schools and Degree programmes, in the event of your first choice being unsuccessful, you should also indicate these in the spaces provided.

NB: All Special Entry applications will be limited to one preference only.

4.2 DEGREE PROGRAMMES OFFERED:

SCHOOL OF BUSINESS AND MANAGEMENT SCIENCES (BMS)		
PROGRAMME CODE	PROGRAMME NAME	DURATION OF STUDY
HBEC	B Tech Honours Degree in Electronic Commerce	4 years Full Time
HBFE	B Tech Honours Degree in Financial Engineering	4 years Full Time
HBFA	B Tech Honours Degree in Forensic Accounting and Auditing	4 years Full Time
SCHOOL OF ENGINEERING AND TECHNOLOGY (ET)		
HECP	B Tech Honours Degree in Chemical and Process Systems Engineering	4 years Full Time
HEEE	B Tech Honours Degree in Electronic Engineering	4 years Full Time
HEIM	B Tech Honours Degree in Industrial and Manufacturing Engineering	4 years Full Time
HEPT	B Tech Honours Degree in Polymer Technology and Engineering	4 years Full Time
HEMT	B Tech Honours Degree in Materials Technology and Engineering	4 years Full Time
HEBE	B Tech Honours Degree in Biomedical Engineering	5 years Full Time
SCHOOL OF INDUSTRIAL SCIENCES AND TECHNOLOGY (ST)		
HSBT	B Tech Honours Degree in Biotechnology	4 years Full Time
HSFP	B Tech Honours Degree in Food Processing Technology	4 years Full Time

SCHOOL OF ALLIED HEALTH SCIENCES (AHS)		
HSPT	Bachelor of Pharmacy	4 years Full Time
HADR	Bachelor of Science Honours Degree in Diagnostic Radiography	4 years Full Time
HATR	Bachelor of Science Honours Degree in Therapeutic Radiography	4 years Full Time
SCHOOL OF INFORMATION SCIENCE AND TECHNOLOGY (IST)		
HICS	B Tech Honours Degree in Computer Science	4 years Full Time
HIIT	B Tech Honours Degree in Information Technology	4 years Full Time
HISA	B Tech Honours Degree in Information Security & Assurance	4 years Full Time
HISE	B Tech Honours Degree in Software Engineering	4 years Full Time

4.3 PREFERRED MODE OF STUDY:

Indicate the preferred mode of study with a tick in the relevant box below.

☐

Full Time

☐

Part-time

☐

Block Release

4.4 SCHOOL AND PROGRAMME CHOICES

Refer to preceding table, then complete the following sections.

N.B: Use the abbreviations shown to indicate the School and Degree programme preferred.

PREFERENCES	PROGRAMME	SCHOOL
1		
2		
3		
4		

5. INSTITUTION ATTENDED: (College or Polytechnic at which school-leaving examinations were taken)

5.1 LAST EDUCATIONAL INSTITUTION ATTENDED:

(If out of Zimbabwe, give address).....

PROVINCE

PERIOD OF ATTENDANCE: Starting Year (e.g. 07)

Ending Year (e.g. 08)

6. SCHOOL EXAMINATIONS FOR WHICH RESULTS ARE KNOWN

Attach your certified copies of O-Level, A-Level or equivalent.

7. TECHNICAL/POLYTECHNIC COLLEGE EXAMINATIONS FOR RESULTS WHICH ARE KNOWN

Attach your certified copies of Diploma Transcript or equivalent

DIPLOMA QUALIFICATION COMPLETED: Yes (Y) No (N)

☐

8. UNIVERSITY ATTENDED

8.1 HARARE INSTITUTE OF TECHNOLOGY

Have you ever registered with the Harare Institute of Technology? Yes (Y)/No (N)

☐

IF YES: PERIOD OF ATTENDANCE: Starting Year (e.g. 07)

--	--

Ending Year (e.g. 10)

--	--

PROGRAMME OF STUDY: (e.g./B. Tech, M. Tech)

--	--	--	--	--	--

MAJOR SUBJECTS AND GRADES:

--	--	--	--	--	--

.....

--	--	--	--	--	--

.....

--	--	--	--	--	--

QUALIFICATION COMPLETED: Yes (Y) No (N)

☐

DATE OF AWARD (e.g. Month (06) Year (00))

--	--	--	--	--	--

OVERALL GRADE/CLASSIFICATION (if applicable).....

--	--	--	--	--	--

.....

8.2 OTHER UNIVERSITIES

8.2.1 Have you ever registered with other universities? Yes (Y)/No (N)

☐

If yes: Name and Address of University attended

.....

.....

PERIOD OF ATTENDANCE: Starting Year (e.g. 96)

--	--

Ending Year (e.g. 99)

--	--

PROGRAMME OF STUDY.....

--	--	--	--	--	--

MAJOR SUBJECTS AND GRADES.....

--	--	--	--	--	--

.....

--	--	--	--	--	--

.....

--	--	--	--	--	--

QUALIFICATION COMPLETED: Yes (Y) No (N)

☐

DATE OF AWARD: (month and year)

--	--	--	--	--	--

OVERALL GRADE/CLASSIFICATION: (if applicable).....

8.3 ANY OTHER POST SCHOOL LEAVER STUDIES

Have you ever registered with any other College/Institution? Yes (Y) No (N)

☐

IF YES: Name and Address of Institution attended

.....

.....

PERIOD OF ATTENDANCE: Starting Year (e.g. 07)

Ending Year (e.g. 09)

PROGRAMME OF STUDY:

MAJOR SUBJECTS AND GRADES:

.....

.....

QUALIFICATIONS COMPLETED: Yes (Y) No (N)

☐

DATE OF AWARD: (month and year)

OVERALL GRADE/CLASSIFICATION: (if applicable).....

.....

9. FURTHER RELEVANT INFORMATION/REMARKS

9.1 WORK EXPERIENCE/EMPLOYMENT

DATE				OCCUPATION	NAME AND ADDRESS OF EMPLOYER
FROM		TO			
MONTH	YEAR	MONTH	YEAR		

9.2 NAMES AND ADDRESSES OF TWO REFEREES

1.

2.

.....

.....

.....

.....

.....

.....

10. PROSPECTIVE SPONSORS

(e.g. self, Government or other organization)

--	--	--	--	--	--	--	--	--	--

ARE YOU A HIT STAFF DEPENDENT? Yes (Y)/No (N)

☐

ARE YOU A HIT STAFF MEMBER? Yes (Y)/No (N)

☐

11. INDICATE HOW YOU HEARD ABOUT HARARE INSTITUTE OF TECHNOLOGY:

☐

NEWSPAPERS ADVERTS

☐

PAMPHLET/BROCHURES

☐

FRIEND/FAMILY

☐

ALUMINI

☐

EXIBITION/OUTREACH PROGRAMMES

☐

SOCIAL MEDIA

☐

WEBSITE

☐

OTHER (SPECIFY):

12. I DECLARE THAT THE INFORMATION I HAVE GIVEN IS CORRECT, AND THAT SHOULD IT BE FOUND TO BE FALSE MY APPLICATION WILL BE DISQUALIFIED AND I WILL FACE POSSIBLE LEGAL ACTION.

N.B: BEFORE YOU SIGN AND DATE THIS FORM, PLEASE CHECK THAT YOU HAVE COMPLETED EACH RELEVANT SECTION AND THAT THE INFORMATION IS CORRECT.

SIGNATURE OF APPLICANT:

DATE:

The completed form should be accompanied with certified copies of the following:

- (a) Relevant academic and or professional certificates, results slips or transcript
- (b) National Identity Card or page/s with personal details of the candidate's passport
- (c) Birth Certificate
- (d) Proof of paid application fee