

Takumi Minohara

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Work Experience

Sales Co-worker

IKEA, Calgary AB | October 2019 – October 2020

- ◆ Actively welcomed customers and provided assistance in a friendly manner
- ◆ Processed deliveries, in-store orders, and curb-side orders accurately
- ◆ Merchandised products accordingly to the stocks and sales value

Coffee Shop Clerk

Tim Hortons, Victoria BC | November 2018 – April 2019

- ◆ Provided the menu efficiently and flexibly to the customer's order in a fast-paced environment
- ◆ Maintained tools and inventory organized and clean in line with food safe guidelines

Grocery Stocker

Save-On-Foods, Victoria BC | November 2018 – April 2019

- ◆ Organized and stocked the merchandise

Pick-up Agent, Tour Guide, Volunteer Escorting Staff

Brand New Way (Study Abroad Agency), Victoria BC | November 2017 – April 2019

- ◆ Lead orienteering tours for new international students/workers.
- ◆ Assisted clients by providing safe pick-ups from the airport to destination.
- ◆ Interpreted client's paper work processes between Japanese and English

Kitchen Worker

Fujiya Japanese Foods, Victoria BC | January 2014 – June 2016

- ◆ Prepared and packaged food in line with provincial food safety guidelines.

Education

Computer Systems Technology Diploma

Camosun College | Victoria, BC | June 2017

High School Diploma

Lambrick Park Secondary School | Victoria, BC | June 2014

Skills

Customer Service, Food Preparation, Team Work, Time management, Problem-solving
Django (2 years), Front-end Development (4 years), Vue/React (2 years),
Windows, Mac, Linux, MS office, Japanese