IASSIST 44th Annual Business Meeting
Montréal, Québec, Canada
Thursday, 31 May 2018

The Business Meeting commenced at 12:30 pm. IASSIST President Tuomas J. Alaterä welcomed attendees and asked Administrative Committee Members and Committee Chairs to stand and be acknowledged.

Approval of Minutes from the 2017 Business Meeting
The prior year's minutes were distributed to tables. It was noted that Amber Leahey's name was misspelled. With the correction, Bill Block MOVED to approve the minutes, SECONDED by Tom Lindsay. Minutes were approved as amended.

Committee Reports

Membership Committee (Jen Doty)
Doty reviewed membership numbers. Membership has grown in every category, especially in the Academic sector and Library organizational type. There was a suggestion to add a Retiree category. The Administrative Committee will explore this.
Membership funded five outreach events to date in 2018. There will be an additional call for small proposals of up to $500 for the second half of 2018. The Committee plans to create a new member packet.

Professional Development (Amy Pienta)
IASSIST is running an active Professional Development Webinar series, with three webinars created during the past year. These are archived on the *iassistdata* YouTube channel which was created in the past year by Ryan Womack. The topics included Qualitative Data Management by Sebastian Karcher and Dessi Kirilova, Data Career Snapshot by Bobray Bordelon, and a Conference Preview prior to Montréal.
Pienta called for others to get involved. The Committee will be reviewing and refreshing the member profile feature of the website. Upcoming webinars are planned on the IASSIST Fellows Program, the 2019 Conference, and more Data Career Snapshots.

Communications Committee (Marilyn Andrews)
The Communications Committee report will be posted to the website. Andrews thanked Walter Piovesan for his work migrating IASSIST Quarterly (IQ) to the University of Alberta's Open Journal Systems (OJS) platform. Andrews also thanked Michele Hayslett for taking over as production editor, Harrison Dekker for his work on the web site, and Karsten Boye Rasmussen for his work as IQ editor. Andrews encouraged members to write articles for IQ.

Alaterä summarized the planned rebranding and migration of the website. Many issues will be rethought. If you are interested in working on the website, contact Alaterä or Dekker.

Elections Committee (Bill Block)
The year 2019 is a major election for IASSIST. Block urged members to consider running for office, and reminded them that getting elected to the Administrative Committee would be a good justification to go to the conference in Australia. In all, five regional secretaries and eleven at-large members will be elected, and the Secretary, Vice President, and President positions will be elected.

Administrative Committee membership includes monthly virtual meetings except July and August.

Alaterä noted that the listserv was migrated from Columbia University to a paid service from Electric Embers. If you are not receiving listserv mail, contact Ashley Jester to be added. Columbia University was thanked for their long-time hosting of the list.

IASSIST Fellows (Florio Arguillas)

Arguillas thanked Fellows reviewers Sara Young, (Carnegie Mellon), Stephanie Tulley (Federal Reserve Bank of Cleveland), Daniel Epee (Ghana AIDS commission), and Amber Leahey (University of Toronto). Arguillas thanked the Executive Committee for its support of the program and Bobray Bordelon for coordinating mentors for the fellows.

This year there were 43 applicants from 24 countries. The selected fellows were

- Nobubele Angel Shozi (South Africa)
- Chuluunbaat Davaasuren (Mongolia)
- Michel Aziz Labib Nahed (Egypt)
- Glenn Tshweu (South Africa)

The Fellows stood to be recognized. The next Call for Fellows applications will be linked to the Call for Proposals, and will be available later in 2018.

Program Committee (Mandy Swygart-Hobaugh, Laurence Horton, and Jay Brodeur)

Swygart-Hobaugh and Brodeur reported on the program. Horton has been tweeting and working on program even though unable to attend.

This year's program includes 283 authors from over 19 countries. The US, Canada, and Europe had many submissions, but there was also representation from Asia/Pacific and Africa.

Of the 283 authors, 205 are attending, and 112 are presenting. Authors were most numerous from IASSIST, some from ACLMA, some from both. Many had no affiliation. It was good to see a wide range of people attracted to the conference.

There are 157 total session activities over the 4 days. Top session topics include data management, data sharing, repositories, data citation, and GIS. The conference saw a 24% increase in the number of submissions, from 153 to 190.

There were 9 workshops, with 92 workshop registrants. The Committee thanked the 7 proposal reviewers, 11 session coordinators, and 35 volunteer session/panel chairs. The Local Arrangements Committee was also thanked. This is the best and biggest IASSIST ever.

Alaterä thanked Local Arrangements for taking care of all last minute changes during the week, and recognized Amber Leahey's support as regional treasurer for Canada.

Interest Group Reports

Geospatial Interest Group (Jennifer Moore)

Moore reported that this was a quiet year for GEOIG, but there will be Birds of a Feather discussion led by Amanda Tickner. The group is looking for a new chair.

Qualitative Social Science & Humanities Data Interest Group (Lynda Kellam)

A new post on the IASSIST blog describes the group's activities. A four-part blog post was done earlier in the year on qualitative social science data. The group is planning to work on a special issue on qualitative data in IASSIST Quarterly. Also a Birds of a Feather discussion is planned at the conference.

Treasurer's Report (Tom Lindsay)

Lindsay summarized the budget outlook. There was a plan to run a deficit in 2017, but the organization ended up making money. Revenues were $12,000 from the conference, $20,000 from membership dues, and only $17,000 was spent. The biggest expenses are sponsorships and the Fellows program.

In 2018, we also projected a deficit, but the Montréal conference will make money, so we will probably run a surplus again. We are increasing spending in this year's budget on the Fellows program and sponsorships. The budget is in good shape overall, and balances are going up.

Regional Reports

Alaterä announced that regional reports will be put up on the IASSIST website.

Best Paper Competition and Award

Berenica Vejvoda described the fourth year of the Paper program. This year, 11 papers were submitted. Authors consented to share them online, and they are available in the OpenConf system. Vejvoda thanked the 15 reviewers who worked on the papers. OpenConf worked well for the scoring and author upload of papers. Vejvoda described the scoring rubric.

This year, because of a virtual tie in scoring, the committee decided to award two winners, who will receive free registration.

The winners are:

- "Data Policies of Highly Ranked Social Science Journals" by Mercè Crosas, Julian Gautier, Sebastian Karcher, Gerard Otalora, Dessislava Kirilova, and Abigail Schwartz
- "Metadata Improvements on Historical Polling at the Roper Center", by Kathleen Weldon and William Block.

2019 Conference

Alaterä announced that next year's IASSIST Conference will be held in Sydney, Australia, hosted by the University of New South Wales and the Australian Data Archive. The date will likely be the last week of May.

The Local Arrangements Committee will be Steven MacEachern, Sam Spencer, and Laurence Eichorst.

Ashley Jester will be one co-chair of the Program Committee, with other members to be announced shortly.

Other Business

There was no other business.

Adjournment

Lynda Kellam MOVED to adjourn, SECONDED by Sam Spencer. The motion carried, and the meeting was adjourned at 13:14.

Respectfully submitted by Ryan Womack, IASSIST Secretary