The Business Meeting commenced at 13:28 with logistical announcements from San Cannon. Attendees were encouraged to pick up t-shirts and share conference pictures in Dropbox site. Michele Hayslett will coordinate the conference song. KU bookstore has a sale up to 90% off. Birds of a Feather has snacks available in ballroom. There is a bus to the banquet at 6 pm.

Tuomas Alaterä welcomed all IASSIST attendees.

Approval of Minutes from 2016 Business Meeting

Minutes were distributed to tables.
Wolters MOVED and Cannon SECONDED. Minutes of the Business Meeting were approved without exceptions.

Committee Reports

Membership Committee (Hailey Mooney)

Membership has grown to 439 members [8 Africa, 16 Asia/Pacific, 46 Canada, 78 Europe, 291 USA], with strong growth in the academic sector (257 in 2016 to 315 in 2017). Along the dimension of institutional type, growth was also seen in members from libraries (189 to 220) and from data archives (68 to 105)

Mooney reviewed the Organizational Sponsorship and Liaison Program – several awards were made, and there is still an opportunity for four $500 mini-grants during summer 2017. An IFLA poster session with Lynda Kellam and Spencer Acadia is upcoming.

Mooney encouraged members to consider running for positions on the Administrative Committee (next election in 2019). There are current openings for Membership Chair and Web Editor.

It is also possible to join or start an Interest Group or even the Membership Committee itself. IASSIST is a 100% membership organization run on a volunteer basis by all of us, so please step up.

Professional Development (Amy Pienta)

Professional Development is also looking for volunteers (Arne Wolters has joined the committee). Professional Development will run a bimonthly webinar series. Interest Groups should consider presentations for the webinar series. Anyone can propose an idea. The committee will also interview IASSIST members about their career path/development.

Communications Committee (Robin Rice)

Committee Chair Marilyn Andrews could not attend IASSIST this year. Karsten Rasmussen, IQ Editor, has made a report on the IASSIST Quarterly which will be available on the website. Rice encouraged presenters at this year's IASSIST to submit to IQ. There is no formal call for papers, but individuals can propose special issue ideas, possibly grouped around session themes here. Rasmussen can issue a call around such special topics, if requested.

Rice reported on the web site changes. The site is ready for a refresh, and a new Web Editor could bring their vision for the look and feel of the website to this process.

Carol Perry is bringing the conference archive up-to-date. The Drupal upgrade and migration to OJS (at the University of Alberta) for IQ are ongoing.

Harrison Dekker reported that migration is ongoing to Pantheon for industry-grade hosting. The Web Editor has the support of the Webmaster with technical issues, so deep technical knowledge is not necessary for someone in this position. Some familiarity with or interest in Drupal would be helpful. Data migration for OJS will occur over the next month. Upcoming IQ issues should be published there soon.

Elections (Bill Block)

Block Announced the results of the 2017 Election. The following were elected:

President	Tuomas J Alaterä	2017-2019
Vice president	Jen Green	2017-2019
Treasurer*	Thomas Lindsay	2017-2021
Regional secretary – Africa*	Lynne Woolfrey	2017-2019
Regional secretary – Asia/Pacific*	Sam Spencer	2017-2019
Regional secretary – Canada*	Carol Perry	2017-2019
Regional secretary – Europe*	David Schiller	2017-2019
Regional secretary – USA*	Stephanie Tulley†	2017-2019
Member at large – Canada*	Amber Leahey†	2017-2021
Member at large – Europe*	Laurence Horton	2017-2021
Member at large – USA*	Harrison Dekker	2017-2021
Member at large – USA*	Lynda Kellam	2017-2021
Member at large – USA*	Amy Pienta	2017-2021

Block encouraged members to get involved in committees and to run in future elections.

Alaterä congratulated San Cannon and Marilyn Andrews for their work on the AC in the previous years.

Executive Committee (Tuomas J. Alaterä)

Alaterä reviewed the issues undertaken by the Executive Committee and the Administrative Committee during the year.

Migration of IASSIST Quarterly to the Open Journal Systems (OJS) platform was an important task.

IASSIST drafted and issued a statement in response to US President Trump's Executive Order on Visas and Immigration, outlining the concerns of IASSIST as an organization for international cooperation.

The Data Visualization and Open Source Interest Groups were not renewed.

The Program Planning Manual Action Group (PPMAG) has completed its work and created guidelines on the web for creating a conference program.

IASSIST Fellows (Alaterä on behalf of co-chairs Stuart Macdonald and Florio Arguillas)

This year's Fellows were introduced and congratulated. They are Josefina O. Mar, Philip Ndhlovu, Amber N. Sherman, and Meryl Brodsky.

Alaterä announced that the winners of the IASSIST Paper Competition were Oliver Hopt, Claus-Peter Klas, and Alexander Mühlbauer for their paper on "Flexible DDI Storage".

Alaterä gave special thanks to the 2017 <u>Program Committee & Local Arrangements Committee</u>
  o Samantha Guss & Michele Hayslett (Co-Chairs)
  o Jenny Muilenburg & Andy Rutkowski (Workshop Co-Coordinators)
  o Barry Hayes, who took over for Christie Peters as Plenary Coordinator
  o Paul Bern (Sessions Coordinator)
  o Mandy Swygart-Hobaugh (Poster Session Coordinator)
  o Jennifer Doty (Pecha Kucha Coordinator)
  o Berenica Vejvoda (Papers Coordinator)
  o Laurence Horton & Jen Darragh (BoF Co-Coordinators)
  o Bobray Bordelon (Mentoring Program Coordinator)
  o All reviewers and members at-large.
  o Larry Hoyle, Jamene Brooks-Kieffer, and San Cannon for local arrangements

Interest Group Reports

<u>Qualitative Social Science and Humanities Data Interest Group (Lynda Kellam & Mandy Swygart-Hobaugh) [QSSHDIG]</u>

Kellam and Swygart-Hobaugh reported that many members are being asked about these topics. In response, QSSHDIG has developed sessions, a presentation and Birds of a Feather discussion at the conference. QSSHDIG will do a webinar in October too.

<u>Geospatial Interest Group (Jennifer Moore) [GEOIG]</u>

Moore reported that, based on last year's discussion, GEOIG developed a list of resources, available from the blog. They also organization a Birds of a Feather discussion this year.

Treasurer's Report (Tom Lindsay)

Lindsay summarized the Treasury Report. In brief, the financial condition of the organization is good. IASSIST underspent the budget last year, will try again this year to spend out.
Regional account balances fluctuate due to exchange rates, but the overall trend in account balances is up.

Regional reports

Alaterä announced that regional reports will be made available on the website for Africa and Canada.

Future Conferences

Alaterä announced information about the 2018 conference, to be held in collaboration with CARTO. CARTO is the meeting of the Association of Canadian Map Libraries and Archives. This will lead to more GIS emphasis next year.

- Conference dates: May 28 – June 1, 2018, Montreál, Canada (IASSIST/CARTO)
  - McGill University, Concordia University, and Université de Montréal in association with the Association of Canadian Map Libraries and Archives | Association des cartothèques et archives cartographiques du Canada (ACMLA-ACACC).
  - 2018 Programme Chairs: Laurence Horton, Mandy Swygart-Hobaugh, and Jay Brodeur
  - Local arrangements: Berenica Vejvoda, and Alex Guindon, Jane Burpee, Deena Yanofsky, Caroline Patenaude
- 2019 and beyond...expressions of interest for hosting in 2019 and beyond are welcome.

Other Business

Mooney announced that IASSIST pens are available at the registration table and ballroom tables.

Lindsay has extra t-shirts from the 2015 Minneapolis conference to give away.

Arne Wolters is seeking to create an interest group on Health Data. Please contact him if interested.

Laine Ruus reported that the IASSIST Alumni Birds of a Feather is discussing activities for data professionals once they retire from their positions. How can their experience be shared?

San Cannon asked the first time IASSIST attendees to stay behind for a group photo.

Adjournment
MOVED by Block. SECONDED by Lindsay
Meeting adjourned at 14:23.

Respectfully submitted by Ryan Womack, IASSIST Secretary