

## **Talent Pachena/Pachenah**

32 Tygerburg, GoodWood, Cape Town, 7960

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### **Career Objective**

To secure a position with a stable and profitable organization, where I can be a member of a team and utilize my business experience to the fullest

### **Academic Details**

- Bachelor of science in Computing, University of South Africa  
58%  
2016
- Diploma in Computer studies, Chinhoyi Technical teacher's college  
62%  
2002
- Certificate in Computer studies, Chinhoyi Technical teacher's college  
65%  
2000
- Diploma in Education, Chinhoyi Technical teacher's college  
65%  
2003
- Certificate in Office administration, Zeta college  
92%  
2017

### **Work Experience**

- Sakalengwe secondary school, NorthWest, South Africa  
Educator  
May 2014 - Dec 2016  
configuring computers , installing softwares, troubleshooting computer, administer security in computer lab both in software and hardware, scanning documents, typing learners tasks, recording marks using Ms Excel, teaching doing presentations using projector and Ms Power Point, assessing learners performance on daily, weekly, monthly and termly basis, attending workshops as per subject requirement and printing as well as photocopying learner's work.
- Zeerust combined school, NorthWest, South Africa  
Educator  
Jan 2012 - Apr 2014  
configuring computers, installing softwares, trouble shooting computers, administer security in computer lab both in software and hardware, scanning, photocopying and typing learners' tasks, recording marks using MS- Excel, doing presentations using MS PowerPoint and a projector
- Mokgojwa combined school, NorthWest, South Africa  
Educator  
Apr 2009 - Dec 2011  
typing learners' tasks using MS word, printing tasks, recording marks using MS Excel, photocopying learners' work, troubleshooting computer problems
- Girls High school, Harare, Zimbabwe

Educator

Aug 2005 - Dec 2008

configuring computers, installing softwares, troubleshooting computer problems, administer security in computer lab both in software and hardware, scanning, photocopying and typing learners' tasks using MS Word, recording marks using MS Excel, emailing documents

- St Francis of Assis High school, Chivhu, Zimbabwe

Educator

Jan 2004 - Aug 2005

configuring computers, installing software, troubleshooting computers, administer security in computer lab both in software and hardware, scanning, photocopying and typing learners' work using MS Excel, teaching doing presentations using MS PowerPoint and a projector, printing learners' work

- Delta Beverages(chibuku breweries), Harare, Zimbabwe

Computer Operator

Dec 2001 - May 2002

capturing suppliers and customers information into a computer

## **Project Details**

- Developing database for a company

I started by definition of the problem, identifying scope of the problem, identifying limitations, identifying entities and their attributes, identifying primary keys for each table and relationships between tables using foreign keys, normalising tables, determining amount of disc space required for the database, create queries which were going to be used to produce reports which were going to be used to solve the identified problems using SQL

Period : 4 months      Team Size: 1

Role : Database software developer

## **Field of Interests**

- Database development
- Database administration

## **Skills**

- MS SQL, Oracle, database administration and management, capturing data,
- Typing, photocopying, scanning, emailing, configuring computers and printers, installing software
- Programming, networking, software designing, systems analysis

## **Industrial Exposure**

### ***Industrial Visit at:***

- Chibuku breweries (Delta Beverages) in Harare Zimbabwe from December 2001 to April 2002

## **Curricular Activities**

- Athletics and volleyball

## **Strength & Hobbies**

- Keeping due dates, work with minimum supervision, able to work with people of different characteristics, listening to instructions, team working
- Watching television, singing and internet surfing

## **Reference**

Mrs Jourbert

Principal

Zeerust Combined school  
0834259336

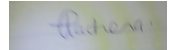
Mrs Mothlogelwa  
Subject Specialist  
Zeerust Area Office  
0839478616

### **Declaration**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Date : 15 May 2018

Place : Cape Town



(Talent Pachena/Pachenah)