

## Contact

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## Education

B.A. University of Haifa:  
Multi-Disciplinary Studies, Human  
Resources specialization

Wingate Institution:  
Rehabilitative Pilates Teacher

## Skill

- Project Management & Execution
- Event Planning and Coordination
- Learning and development program coordination
- Stakeholder Engagement and Relationship Building
- Operation and Budget management
- Vendor Negotiation
- Innovation and Business Development
- AI Tools and Digital Learning Technologies
- Proficient in MS Office and Google Apps

## Languages

Fluent in Hebrew and English, with daily professional use in global teams.

# Tal Eshkol

## Project & Event Management | Innovation & Learning Program Manager

specializing in large-scale event execution, stakeholder engagement, and operational efficiency. Skilled in leading corporate meetups, managing multi-stakeholder collaborations, and developing impactful learning programs. Strong background in executive support, calendar management, and vendor coordination, ensuring seamless execution of events and business operations.

## Work Experience

### (2023 – Present) Intel

#### Project & Event Management | Innovation & Learning

- Led large-scale corporate events, including industry meetups, leadership summits, and strategic offsites, overseeing planning, logistics, and execution.
- Managed multi-stakeholder collaborations, aligning external partners, internal teams, and vendors to ensure successful program implementation.
- Developed and launched learning programs, designing content, coordinating facilitators, and ensuring alignment with business goals.
- Directed all operational aspects of event production, including budget tracking, contract negotiations, and venue selection.
- Organized and executed employee engagement initiatives, promoting knowledge-sharing and innovation.
- Oversaw high-profile networking events, ensuring seamless execution, participant coordination, and post-event analysis.

### (2022 – 2023) Intel

#### Learning and Development Specialist

- Managed operational aspects of training programs, including scheduling, vendor coordination, and budget management.
- Managed stakeholder coordination, overseeing calendar scheduling, meeting planning, and ensuring participation alignment.
- Documented meeting summaries, action items, and next steps to maintain clarity and accountability.
- Led briefing document preparation, summarizing key discussion points and action items for leadership teams.
- Oversaw venue selection, contract negotiations, and resource allocation for training sessions and corporate events.
- Collaborated with HR and external partners to refine training offerings and align with company goals.
- Tracked learning engagement and program effectiveness using data insights to enhance training strategies.

### (2014–2022) – Self Employed

#### Pilates Studio Owner and Instructor

- Managed all aspects of business operations, including client relations, scheduling, and financial oversight.
- Designed and delivered customized training programs, focusing on skill development and well-being.

### (2015–2016) – Maozim Initiative and Production Ltd

#### Production and Operation Manager for Business Events

- Planned and executed corporate events, overseeing logistics, budget tracking, and supplier management.
- Managed vendor contracts, budgets, and on-site operations to ensure smooth event delivery.
- Coordinated scheduling and resource allocation for seamless event execution.