



KNOW YOUR CUSTOMER FORM

Individual

Please complete this form in BLOCK CAPITALS and send it to Fleetxchange (Pty) Ltd.

Form Last Completed on

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Important Information

In terms of the Financial Intelligence Act, Fleetxchange (Pty) Ltd is required to ascertain and verify the identities of all customers.

Information that is required to be ascertained by Fleetxchange

1. IDENTITY INFORMATION

Title		Initials	
Full Names			
Surname			
Date of Birth			
Identity Card number / Passport Number			
Nationality			
Employer			
Occupation			

2. ADDRESS AND CONTACT DETAILS

Physical Address	
Postal Address	
Telephone(Work)	
Telephone (Home)	
Mobile Number	
Email Address	

3. BANKING DETAILS

Bank Name		Branch	
Account Number			
Account Type			
Source of Funds			

4. ANTI-MONEY LAUNDERING AND COUNTER TERRORIST FINANCING REQUIREMENTS

In accordance with the Financial Intelligence Regulations the following documents should be provided for verification:

- Identification document** e.g. Certified copy of ID/Passport & worker's permit for foreigners
- Proof of address** e.g. Latest utility bill/lease agreement, affidavit or tribal letter or letter from employer.
- Source of funds** e.g. Payslip or employer's confirmation letter.
- If acting on behalf of another**, the ID card of that other person and authority to act on behalf of the other person.

5. PROMINENT INFLUENTIAL PERSON SELF-DECLARATION

In terms of Section 2 of the FI Act a Prominent Influential Person (PIP) is defined as a person who is or has been entrusted with prominent public function, domestically and or internationally. Please tick the appropriate box to indicate the position you hold or have held in the past.

President/Vice President		Senior Executive of a Private Entity (Turnover of P1million/or the equivalent in a foreign currency and above per annum) Position held:	
Cabinet Minister/Speaker & Deputy Speaker of National Assembly/Member of National Assembly		Senior Executive of an international organization operating in Botswana Position held:	
Senior Government Official		Kgosi as defined under the Bogosi Act	
Senior Executive of a Political Party		Senior Executive of a Public Body Position Held:	

*Please be advised that all individuals identified as Prominent Influential Persons (PIPs), as defined under the FI Act, are to submit proof of source funds/income as follows: Confirmation of employment letter (stipulating income)/ payslip/stamped three months bank statement (most recent).

6. DECLARATION

I hereby declare that the details provided above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes immediately.

In case any of the above information is found to be false/untrue/misleading/misrepresenting I understand that I may be held liable for it.

Full Name

Date

Signature