



# DANISH REHMAN

Medical Billing Executive

## PROFESSIONAL SUMMARY

Detail-oriented and motivated Medical Billing Executive with 1.3 years of experience in medical billing, EOB posting, charge entry, and claims processing. Adept at working with cross-functional teams, problem-solving, and ensuring accuracy in billing processes. Strong knowledge of HIPAA regulations and proficiency in billing software. Looking to contribute my expertise to a dynamic healthcare organization.

## CONTACT

PHONE: 03098064934

EMAIL: danishrehman393@gmail.com

## HOBBIES

Book Reading  
Travelling  
Cricket

## CERTIFICATIONS

HIPAA Compliance Certification  
Medical Billing & Coding Fundamentals  
Research Assistant Training

## SOFTWARES

eCW (eClinicalWorks)  
PracticeSuite  
Advanced MD  
Care Cloud  
e-med

## EDUCATION

### University of Education

2021 - 2023

MS Physics (Material Science)

### University of Education

2017 - 2021

BS Physics (Computational Physics)

## WORK EXPERIENCE

### PRG Medical Billing Executive

Jan 2024–Present

- Handling medical billing processes, including charge entry, EOB posting, and claim creation.
- Performing daily billing updates and managing accurate claim submissions.
- Conducting follow-ups on outstanding claims and resolving discrepancies.
- Processing denial management and re-submissions to optimize revenue cycle efficiency.
- Coordinating with insurance providers and clients for smooth claim processing.
- Ensuring compliance with HIPAA regulations and maintaining confidentiality of patient records.
- Utilizing advanced MD claims processing software for efficient workflow management.

## SKILLS

- **Medical Billing & Coding:** EOB Posting, Charge Entry, Denial Management, CPT & ICD-10 Coding
- **Regulatory Compliance:** HIPAA Guidelines & Medical Coding Standards
- **Technical Skills:** MS Office Suite, Data Entry, Claim Processing, Revenue Cycle Management
- **Soft Skills:** Team Collaboration, Problem-Solving, Time Management, Attention to Detail, Communication

**REFERENCES:** Will be provided on demand.