# FORM C ‘MONTHLY PROGRESS REPORT’

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Session** | |  | | | | | | | | | **School Name** | |  | | | | | | | | |
| **Report Date (dd-mm-yy)** | | **0** | **4** | **-** | **0** | **8** | | **-** | **1** | **5** | **Reporting Period (dates)** | **FROM** | **01-10-15** | | | **TO** | | | **31-10-15** | | |
| **Class Name** | |  | | | | | | | | | **Shift** | | Morning  Evening | | | | | | | | |
| **Section** | | 01 | | | | | | | | | **Gender** | | Male |  | Female | | |  | | Both |  |
| **Address of School** | | | | | | | | | | | | | | | | | | | | | |
| **House Number,** | |  | | | | | | | | | **Street/Mohallah** | |  | | | | | | | | |
| **Mauza/Town** | |  | | | | | | | | | **Tehsil** | |  | | | | | | | | |
| **District** | |  | | | | | | | | | | | | | | | | | | | |
| **Name of Principal** | |  | | | | | | | | | **Principal Mobile No** | | **0333-6314100** | | | | | | | | |
| **Name of Teacher (1)** | |  | | | | | | | | | **Attendance Standard Met[[1]](#footnote-1)** | | Yes | | | | No | | | | |
| **Instructor Name (2)** | |  | | | | | | | | | **Attendance Standard Met[[2]](#footnote-2)** | | Yes | | | | No | | | | |
| **Lesson Delivery** | **Theoretical** | Yes | | | | | No | | | | **If ‘No’ give reasons** | |  | | | | | | | | |
| **Practical** | Yes | | | | | No | | | |

|  |  |
| --- | --- |
| **Certification** | |
| **I certify that the information provided in the monthly Progress Report including Trainee attendance is correct and true. I understand that any misreporting can result in fine or cancellation of contract as per the Business Rules** | |
| **Name of Authorised Person** |  |
| **Signatures of Authorised Person** |  |
| **Date** | **31-07-2015** |
| **Mobile/Contact Number** | **0333-6314100** |

| **S #** | **Roll #** | **Trainee Name** | **Gender**  (M/F) | **CNIC or Form B Number** | | | | | | | | | | | | | | | **Attendance Standard Met[[3]](#footnote-3)** | **If no, give reason for Non-Compliance[[4]](#footnote-4)** | **% of class test** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 01 | ADEEL KHAWAR | M | 3 | 1 | 1 | 0 | 4 | - | 5 | 4 | 5 | 1 | 2 | 5 | 8 | - | 5 | Yes No |  |  |
|  | 02 | MOHAMMAD KAMRAN | M | 3 | 1 | 1 | 0 | 2 | - | 6 | 9 | 3 | 4 | 7 | 3 | 8 | - | 5 | Yes No |  |  |
|  | 03 | MUHAMMAD MUDASSAR RIAZ | M | 3 | 1 | 1 | 0 | 4 | - | 1 | 9 | 2 | 2 | 2 | 5 | 7 | - | 1 | Yes No | Drop Out |  |
|  | 04 | MUHAMMAD MOHSIN | M | 3 | 1 | 1 | 0 | 4 | - | 3 | 4 | 7 | 0 | 2 | 0 | 6 | - | 1 | Yes No |  |  |
|  | 05 | MUHAMMAD WAQAS | M | 3 | 1 | 1 | 0 | 1 | - | 5 | 8 | 1 | 4 | 8 | 0 | 2 | - | 5 | Yes No |  |  |
|  | 06 | ZILL-E-HASSAN | M | 3 | 1 | 1 | 0 | 4 | - | 1 | 0 | 0 | 7 | 1 | 9 | 6 | - | 9 | Yes No | 69.6 % |  |
|  | 07 | MUHAMMAD KHURRAM SHAHZAD | M | 3 | 1 | 1 | 0 | 4 | - | 8 | 5 | 2 | 1 | 9 | 1 | 1 | - | 7 | Yes No | 39.1 % |  |
|  | 08 | MUHAMMAD AMIR | M | 3 | 1 | 1 | 0 | 4 | - | 4 | 7 | 2 | 8 | 9 | 7 | 9 | - | 9 | Yes No | 39.1% |  |
|  | 09 | EHSAN AHMAD | M | 3 | 1 | 1 | 0 | 4 | - | 9 | 7 | 7 | 5 | 7 | 5 | 0 | - | 1 | Yes No | Drop Out |  |
|  | 10 | MUHAMMAD HAMZA ZAHID | M | 3 | 1 | 1 | 0 | 3 | - | 7 | 8 | 3 | 9 | 1 | 0 | 1 | - | 1 | Yes No | 17.39 % |  |
|  | 11 | ALI RAZA | M | 3 | 1 | 1 | 0 | 4 | - | 2 | 8 | 5 | 4 | 8 | 8 | 2 | - | 7 | Yes No | 65.21 % |  |
|  | 12 | AMIR MUKHTAR | M | 3 | 1 | 1 | 0 | 2 | - | 0 | 7 | 0 | 7 | 7 | 5 | 4 | - | 3 | Yes No | Drop Out |  |
|  | 13 | ZEESHAN GHAURI | M | 3 | 1 | 1 | 0 | 2 | - | 5 | 4 | 4 | 5 | 6 | 5 | 0 | - | 9 | Yes No | 65.21 % |  |
|  | 14 | MUHAMMAD IRFAN | M | 3 | 1 | 1 | 0 | 2 | - | 3 | 9 | 8 | 3 | 6 | 9 | 1 | - | 9 | Yes No | Drop out |  |
|  | 15 | MUHMMAD ALI SARWAR | M | 3 | 1 | 1 | 0 | 4 | - | 6 | 6 | 7 | 1 | 7 | 8 | 8 | - | 1 | Yes No | Drop out |  |
|  | 16 | ALI RAZA | M | 3 | 1 | 1 | 0 | 4 | - | 4 | 8 | 1 | 5 | 1 | 4 | 9 | - | 5 | Yes No |  |  |
|  | 17 | TALIB HUSSAIN | M | 3 | 1 | 1 | 0 | 1 | - | 0 | 4 | 8 | 2 | 9 | 1 | 7 | - | 1 | Yes No |  |  |
|  | 18 | REHMAT ALI | M | 3 | 1 | 1 | 0 | 1 | - | 1 | 8 | 3 | 7 | 4 | 7 | 2 | - | 9 | Yes No | Drop out |  |
|  | 19 | ORANGZAIB | M | 3 | 1 | 1 | 0 | 4 | - | 1 | 5 | 9 | 7 | 5 | 3 | 2 | - | 3 | Yes No | 73.91 % |  |
|  | 20 | JUNAID AHMAD | M | 3 | 1 | 1 | 0 | 1 | - | 1 | 5 | 4 | 4 | 2 | 9 | 3 | - | 5 | Yes No |  |  |
|  | 21 | MUHAMMAD HAMZA MASOOD | M | 3 | 1 | 1 | 0 | 4 | - | 0 | 3 | 8 | 6 | 4 | 2 | 7 | - | 9 | Yes No | 69.5 % |  |
|  | 22 | SAIF ULLAH | M | 3 | 1 | 1 | 0 | 4 | - | 7 | 5 | 8 | 5 | 8 | 7 | 7 | - | 1 | Yes No |  |  |
|  | 23 | ANS ALI | M | 3 | 1 | 1 | 0 | 4 | - | 3 | 3 | 4 | 5 | 3 | 6 | 3 | - | 3 | Yes No | 34.7 % |  |
|  | 24 | MUHAMMAD ASIF SHEIKH | M | 3 | 1 | 1 | 0 | 4 | - | 5 | 5 | 4 | 9 | 4 | 2 | 3 | - | 5 | Yes No | 39.13 % |  |
|  | 25 | HAROON RASHEED | M | 3 | 1 | 1 | 0 | 4 | - | 4 | 7 | 7 | 1 | 8 | 4 | 9 | - | 7 | Yes No | Drop Out |  |
|  | 26 | AHMAD TASHFEEN | M | 3 | 3 | 1 | 0 | 6 | - | 8 | 7 | 3 | 6 | 1 | 3 | 6 | - | 9 | Yes No |  |  |
|  | 27 | MUHAMMAD IFTIKHAR | M | 3 | 1 | 1 | 0 | 4 | - | 7 | 6 | 9 | 3 | 5 | 1 | 5 | - | 9 | Yes No | 69.5% |  |
|  | 28 | MUHAMMAD IMRAN | M | 3 | 1 | 1 | 0 | 4 | - | 5 | 9 | 5 | 8 | 0 | 5 | 3 | - | 7 | Yes No | 0 % |  |

Add Additional Rows (If Required)

1. Instructor or Substitute of Equivalent Qualification Attended 100% of classes [↑](#footnote-ref-1)
2. Instructor or Substitute of Equivalent Qualification Attended 100% of classes [↑](#footnote-ref-2)
3. Attended 80% of the classes- [↑](#footnote-ref-3)
4. Dropped Out, Leave under certain reason (sick, accident, marriage, visit etc.) [↑](#footnote-ref-4)