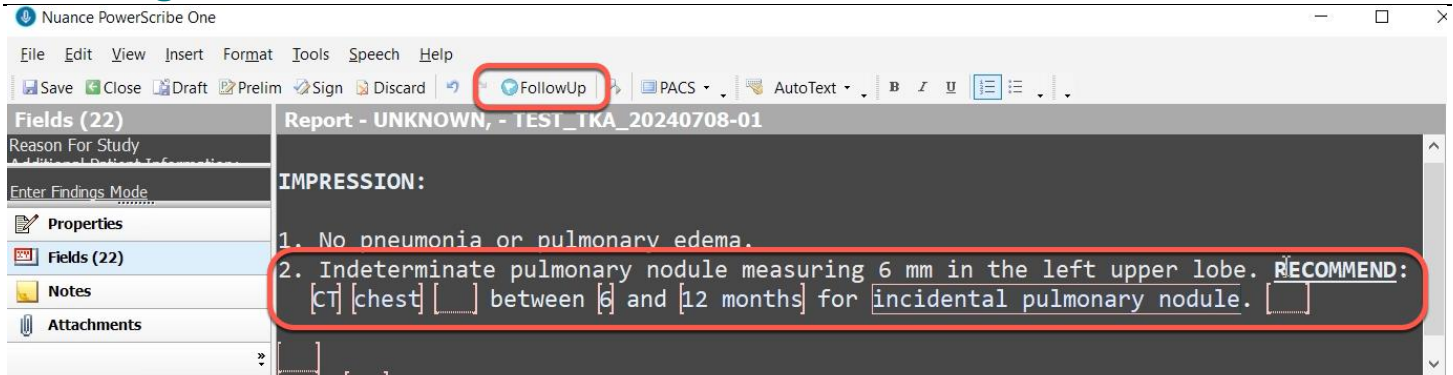
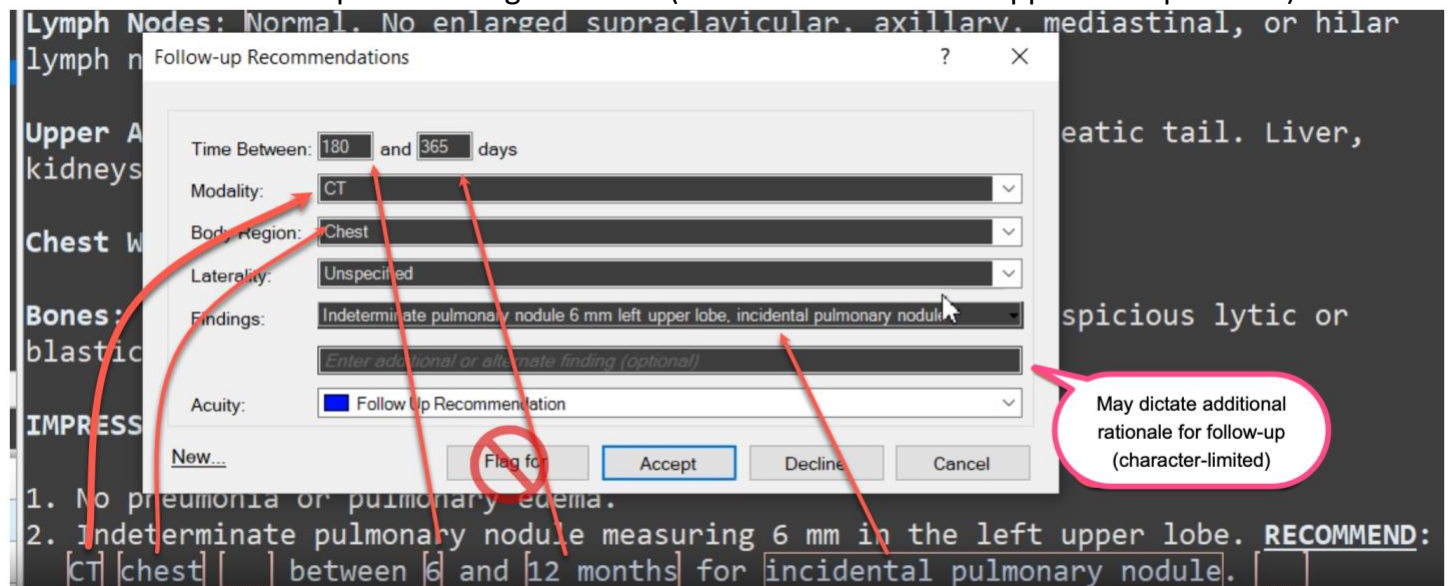


## Radiologist: How to Create an Actionable Recommendation



1. Dictate the recommendation into report. (May use "Macro: Recommendation" as a template.)
2. **At Final Signing Only:** Open the **Follow-up Recommendations** tool (dictate "Launch Follow-up Recommendations" or use the toolbar button). Tool will pre-populate from the report text. Correct and complete missing elements (not all elements must appear in report text).



3. Make sure **all fields** are correctly filled out:
  - Start and end days (cannot be equal)
  - End days **greater** than start
  - Modality and body region
  - Laterality if required
  - Select appropriate auto-detected findings or dictate into free-text field below
4. Press "Accept" to send recommendation to Epic  
*Do NOT press the "Flag for Review" button!*
5. Insert "Macro: Communicated" at end of report
6. Confirm recommendation by viewing the report in the patient's chart in Epic.

### Key Points

- Only activate the tool at final signing time (attendings only)
- Ensure **all fields** are filled in, including both start days and end days (greater than start)
- Do **NOT** click the "Flag for Review" button
- If multiple recommendations, make sure to Accept/Decline every one

**!! If you submit a recommendation without all required elements, where start/end date are the same, or press "Flag for Review" you will be asked to addend!**

Full Guide online at  
<https://www.csr-action-guide.org>