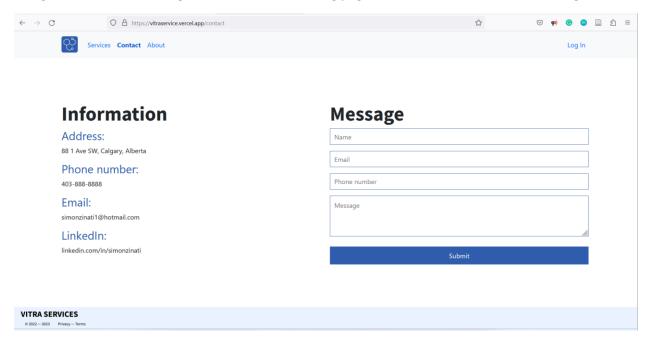
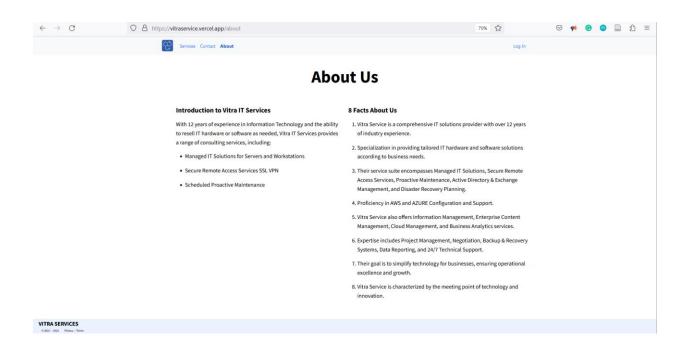
Vitra Service UI Documentation

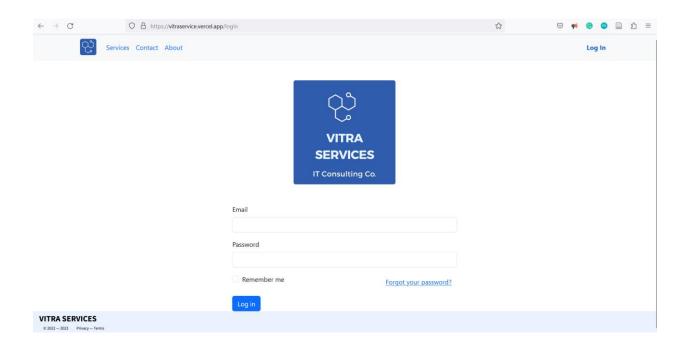
Website: Vitra Service https://vitraservice.vercel.app/

1. Landing Page and Navigation

Navigation Bar: Contains Logo (redirects to the landing page), Services, Contact, About, and Log In.





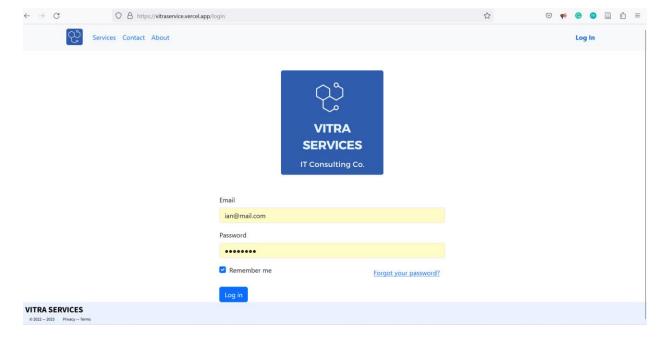


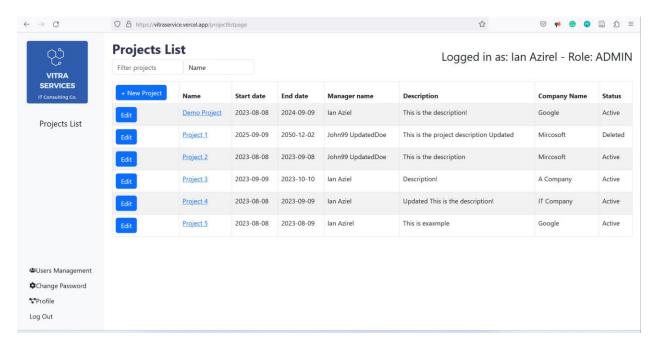
First, you can log in using the ADMIN account:

EMAIL: ian@mail.com

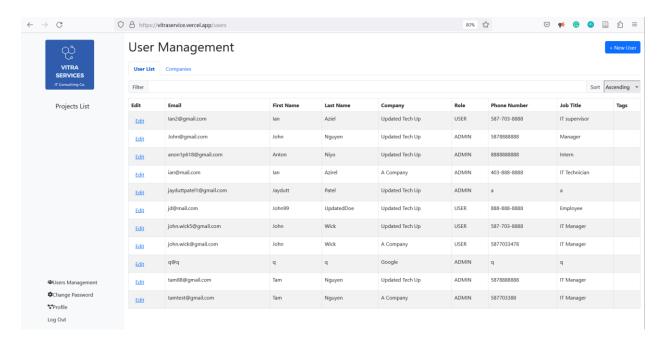
Password: password

Then hit login. It took a while to go to current Project list.





But first let's create one account to see what the process is look like.



2. User Management

2.1 Creating a New User

Click on + New User:

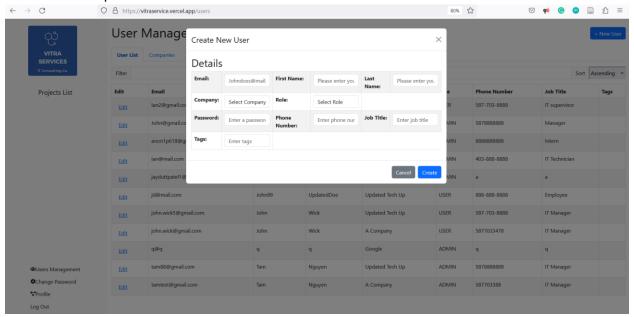
Click on + New User.

Fill out the necessary details to register the user.

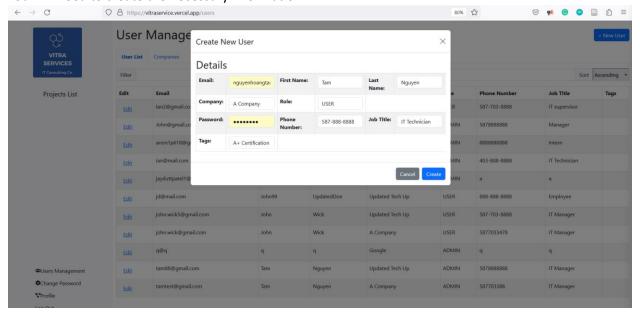
Upon successful registration, the list of users will be updated.

A temporary password will be sent to the registered email of the user.

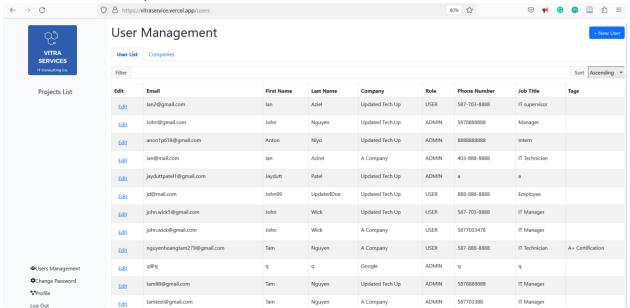
Note: Passwords are hashed for security. If users change their passwords, they are the only ones who will know the actual password.



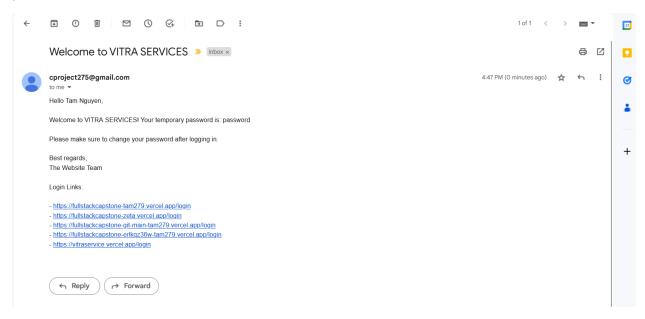
You will need to create the necessary information:



The list of user will be updated: You can also Edit the User.

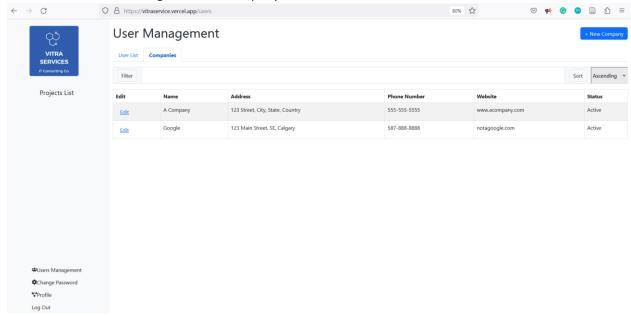


In the email of the user who just created. The system will send termporary password. But the password will be hash in the system, if the user changed the password, the user will be only one know the real password.



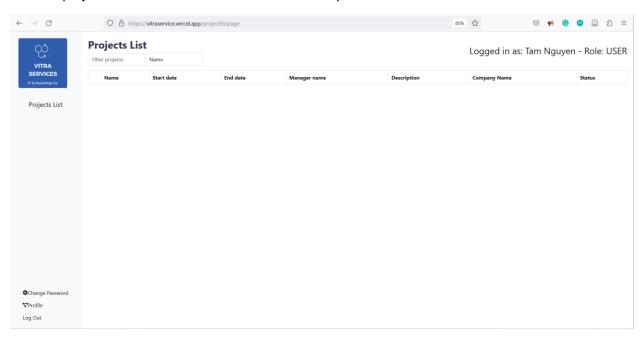
Let's log in in the new window. There is no project showing up, because the admin is not assigned any project to that yet.

You can do the same thing with new company!



2.2 Logging In with a New User

When logging in as the newly created user, you will notice there are no projects assigned yet. This is because projects have not been allocated to the user by the admin.



3. Admin Dashboard

Once logged in as an admin, the Users Management option will be visible in the sidebar. This option is hidden for regular users.

4. Project Management

4.1 Viewing and Editing Projects

Click on the desired project name, like "Project for UI", to view its tasks.

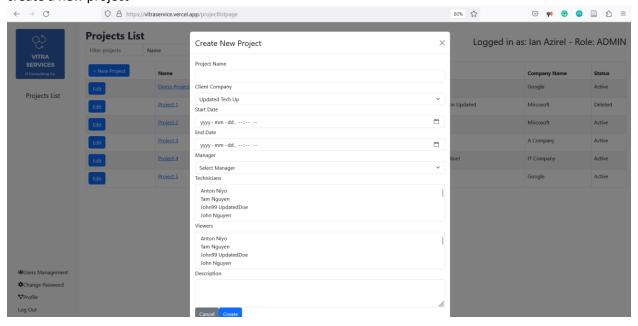
You can edit the project details by clicking on the "Edit Project" button.

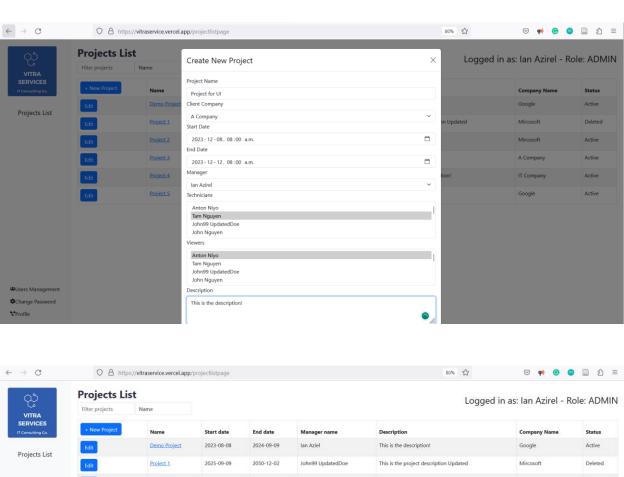
To create a new project, click on +New Project and provide all required information.

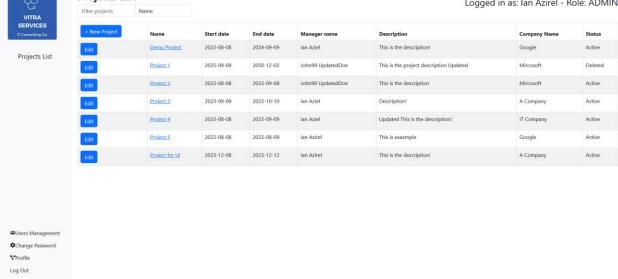
If you've assigned a project to a specific user, such as Tam Nguyen, the user will now see that project upon login.

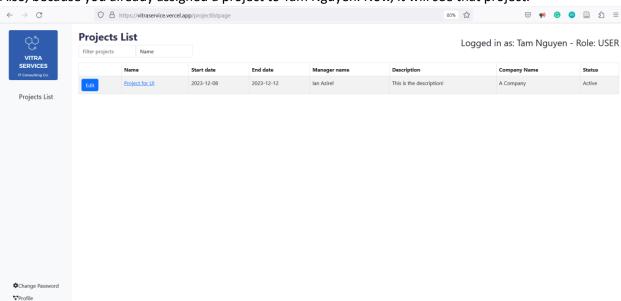
You can the in the top right corner, that's an admin account. The regular user can not see Users Managements in the Sidebar.

From here, you can click +New Project to create a new project. You need to enter all the information to create a new project



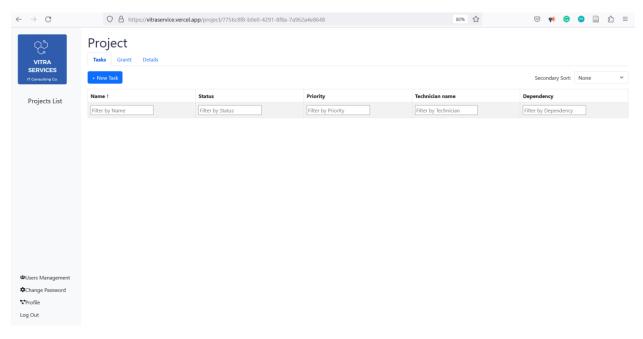






Also, because you already assigned a project to Tam Nguyen. Now, it will see that project.

You can click on Project for UI to see the list of task in the project. However, first, you can edit the project by clicking on the project button if you want to.



4.2 Task Management within a Project

Log Out

To add a task, click + New Task and fill out the necessary information.

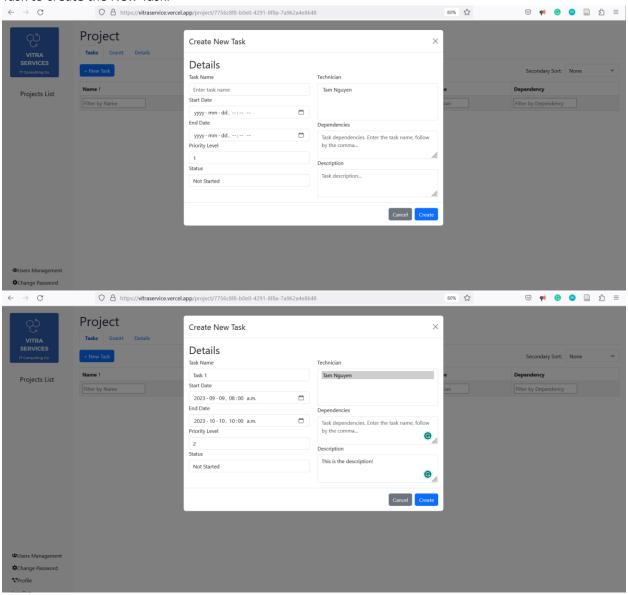
Tasks in the list are color-coded based on their priority level (1 to 5).

Demonstration: To better understand task dependencies, create a second task with set dependencies.

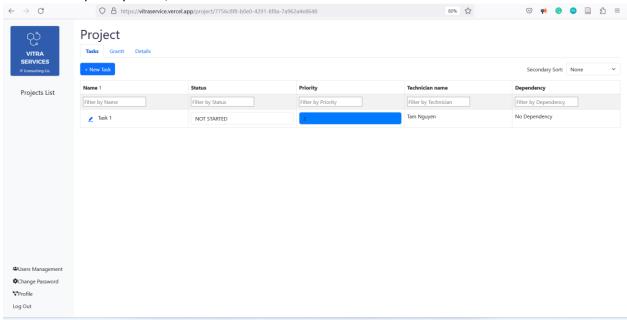
Tasks can be edited, deleted, or updated. For instance, technicians can change a task's status from "Not started" to "IN_PROCESS".

The Gantt charts visually represent tasks, including their dependencies and progress.

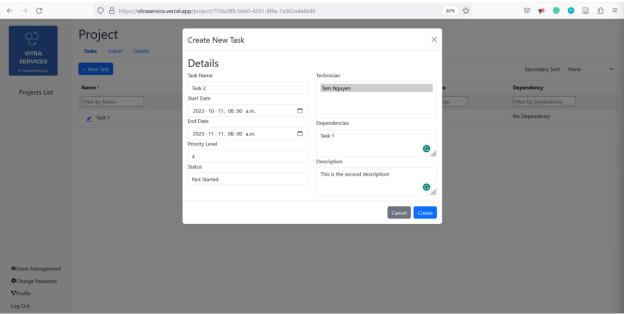
You can see there no task available yet because we just create the project. Next, you can click on + New Task to create the New Task.



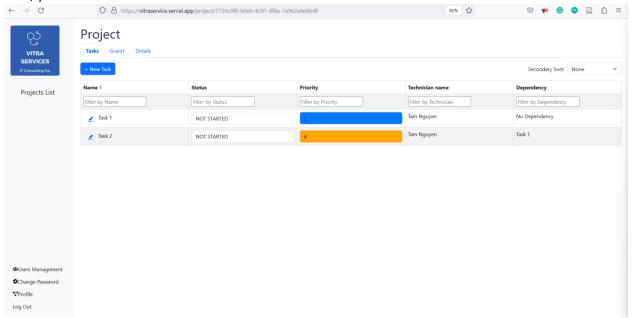
After filling necessary information, hit create to create the new task. It will redirect you to Task List. Based on the priority 1 to 5, it will show the different colours.



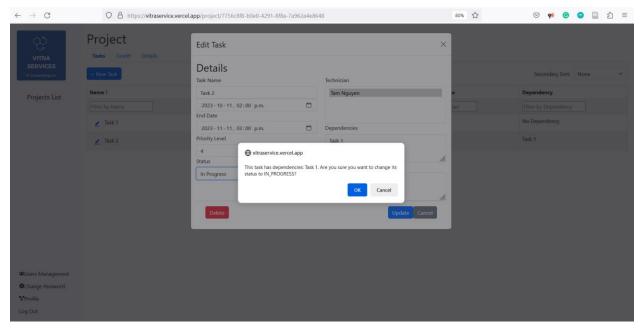
To show you a better demonstration, I will create a second task, but for this task will have the dependencies.



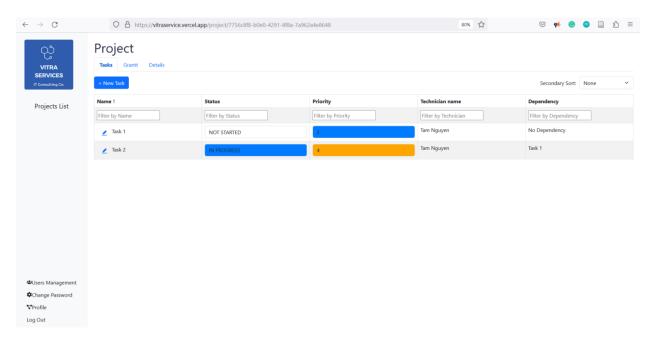
Now, you can see the task list have 2 lists:



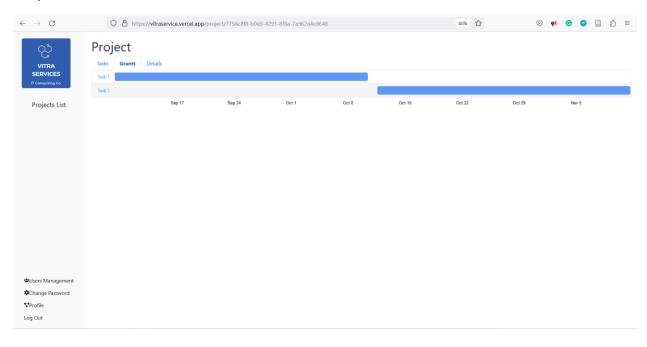
You can edit the task or delete the task. If a technician want to change the status from Not started to IN_PROCESS.

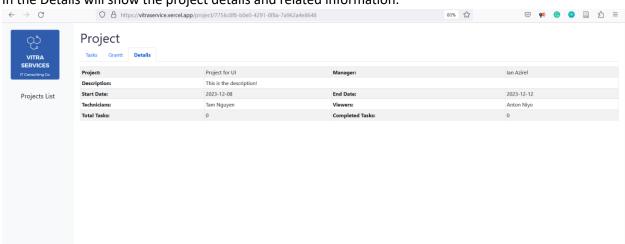


You can see the status changing here to In process.



Also, in the Grantt charts will show the task:





In the Details will show the project details and related information:

5. Task Details and File Sharing

♣Users Management

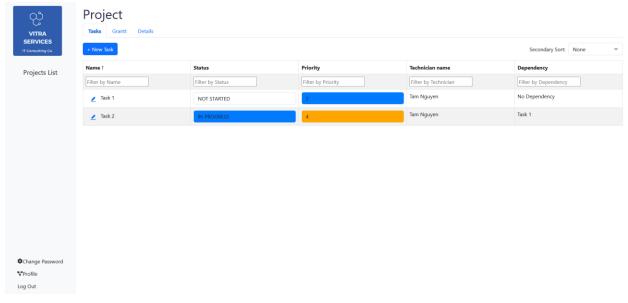
♣Change Password

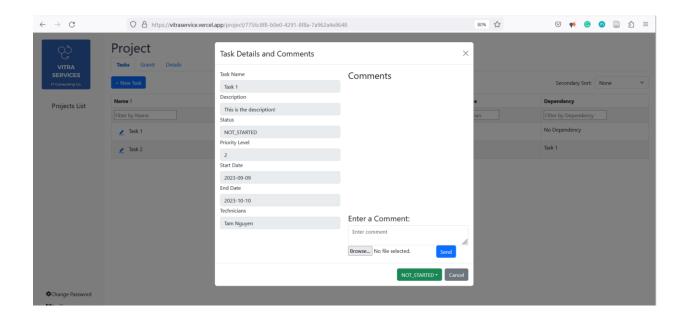
▼Profile

Click on a task (avoiding the Edit icon) to view its detailed information.

Users on different accounts can collaborate by uploading files. This facilitates seamless sharing of smaller files between accounts.

You can see the task detail by click on Task but not on the Edit icon:





The two accounts will can connect to each other and upload the small file through uploading file.

