

LIBERIA BUSINESS AWARDS 3.0 OFFICIAL NOMINATION GUIDELINES



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INTRODUCTION & OVERVIEW

The Liberia Business Awards (LBA) 3.0 celebrates excellence, innovation, and impact in Liberia's business community. This document outlines the complete nomination process, eligibility requirements, and submission guidelines for the 2026 awards cycle.



ELIGIBILITY CRITERIA

2.1 General Eligibility

- Business must be legally registered and operating in Liberia
- Minimum operational period: 12 consecutive months
- Valid business registration with relevant Liberian authorities
- Demonstrable business activities and impact in Liberia
- Compliance with Liberian tax and regulatory requirements

2.2 Business Size Categories

Startup

0-3 years in operation, 1-10 employees

SME

3-10 years in operation, 11-50 employees

Enterprise

10+ years in operation, 50+ employees

Social Enterprise

Registered entity with clear social mission

AWARD CATEGORIES

3.1 Industry Excellence

- Agriculture Business of the Year
- Manufacturing Excellence Award
- Retail Business of the Year
- Tourism & Hospitality Award
- Construction & Infrastructure Award

3.2 Innovation & Technology

- Most Innovative Business
- Technology Innovation Award
- Digital Transformation Award
- Green Innovation Award

3.3 SME & Entrepreneurship

- Startup of the Year (0-3 years)
- SME of the Year (3-10 years)
- Women-led Business Award
- Young Entrepreneur Award (Under 35)

3.4 Social Impact

- Corporate Social Responsibility Award
- Community Impact Award
- Social Enterprise of the Year
- Employee Welfare Excellence

3.5 Regional Excellence

- Montserrado Business of the Year
- Nimba Business of the Year
- Bong Business of the Year
- Grand Bassa Business of the Year
- [All 15 counties represented]

3.6 Special Recognition

- Lifetime Achievement Award
- Business Leader of the Year
- Export Excellence Award
- Business Resilience Award

NOMINATION PROCESS

4.1 Who Can Nominate

Business owners or authorized representatives

Employees of the business

Customers or clients

Business partners or suppliers

Industry associations

General public (with verifiable information)

4.2 Nomination Methods

- Online via LBA official website
- Email submission to nominations@liberiabusinessawards.com
- Physical forms available at LBA office
- Partner organization submissions

4.3 Nomination Steps



Complete nomination form with all required information

Provide detailed business description and achievements

Submit supporting documents and evidence

Accept terms and conditions

Receive confirmation email with tracking number

SUBMISSION REQUIREMENTS

5.1 Mandatory Documents

- Completed nomination form
- Business registration certificate
- Tax clearance certificate
- Business profile (max 500 words)
- Recent photograph of business premises

5.2 Supporting Evidence

- Financial statements (last 2 years)
- Customer testimonials (minimum 3)
- Employee count and structure
- Community impact projects documentation
- Innovation or unique selling points evidence
- Awards and recognition received

5.3 Additional Requirements by Category

- **Innovation Category:** Patent documents or innovation proof
- **Export Category:** Shipping documents and international clients
- **Social Impact:** CSR project reports and impact metrics
- **Regional Awards:** Proof of county operations

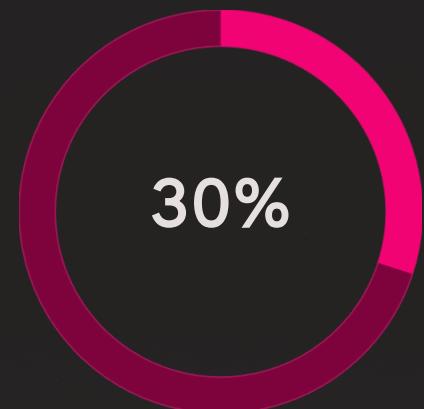


ABOUT US

The Liberia Business Awards is a premier initiative dedicated to recognizing and empowering outstanding Liberian businesses. Our mission is to create a sustainable ecosystem that accelerates business growth, innovation, and investment. By showcasing success and driving professional development, we aim to transform Liberia's business landscape and contribute to tangible economic progress.

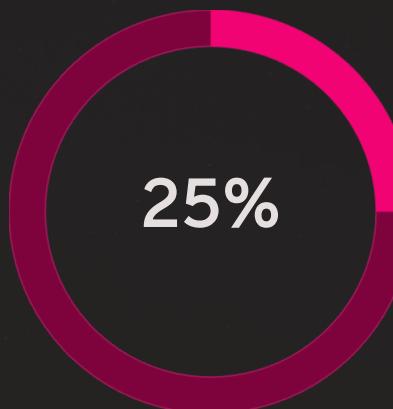


EVALUATION CRITERIA



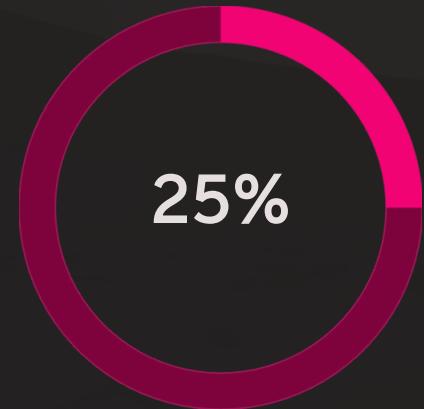
Business Excellence

- Financial performance and growth
- Operational efficiency
- Market position and competitiveness
- Sustainability practices



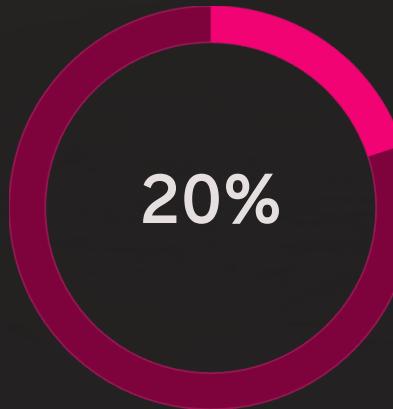
Innovation & Creativity

- Unique products/services
- Process innovations
- Technology adoption
- Creative business models



Impact & Contribution

- Job creation
- Community development
- Industry leadership
- Economic contribution to Liberia



Leadership & Governance

- Management quality
- Corporate governance
- Employee development
- Ethical business practices

TIMELINE & DEADLINES

- 1 Nominations Open
January 15, 2026
- 2 Early Bird Deadline
February 15, 2026
- 3 Final Submission Deadline
March 15, 2026
- 4 Evaluation Period
March 16 - April 30, 2026
- 5 Finalists Announcement
May 10, 2026
- 6 Awards Ceremony
May 30, 2026



FREQUENTLY ASKED QUESTIONS

Q: Can I nominate my own business?

A: Yes, self-nominations are encouraged and accepted.

Q: Is there a nomination fee?

A: No, nomination for Liberia Business Awards is completely free.

Q: Can a business enter multiple categories?

A: Yes, but separate nomination forms are required for each category.

Q: What happens after submission?

A: You'll receive confirmation and your entry will undergo evaluation by our independent judges.

Q: How are winners selected?

A: Through a rigorous evaluation process by an independent panel of industry experts.

CONTACT INFORMATION

Liberia Business Awards Secretariat Email: nominations@liberiabusinessawards.com Phone: +231 886 590 302 Address: 123 Broad Street, Monrovia, Liberia Website: www.liberiabusinessawards.com

TERMS & CONDITIONS

- All information provided must be accurate and verifiable
- LBA reserves the right to verify all submitted information
- Decisions by the judging panel are final
- Submission deadline is strictly enforced
- By submitting, you agree to LBA's terms and privacy policy

This document is subject to updates. Please check our website for the latest version.