# BGF-AMS Training Feedback Surveys

## Comprehensive Feedback Collection Forms

# PRE-TRAINING SURVEY

**Purpose:** Establish baseline understanding and expectations before training begins

**When to Complete:** 1 week before training

## Participant Information

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School/Farm:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Role/Position:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Current Experience

**1. How do you currently manage farm records?** (Check all that apply) - ☐ Paper notebooks/ledgers - ☐ Excel spreadsheets - ☐ Other computer software (specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) - ☐ Mobile apps - ☐ No formal record keeping - ☐ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2. How many years of experience do you have in farm management?** - ☐ Less than 1 year - ☐ 1-3 years - ☐ 4-7 years - ☐ 8-15 years - ☐ More than 15 years

**3. How would you rate your comfort level with computers?** (1-5 scale) ☐ 1 - Not comfortable ☐ 2 - Slightly comfortable ☐ 3 - Moderately comfortable ☐ 4 - Very comfortable ☐ 5 - Extremely comfortable

**4. Have you used any farm management software before?** - ☐ Yes (please describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ - ☐ No

**5. How often do you use a computer for work?** - ☐ Daily - ☐ Several times per week - ☐ Once per week - ☐ Rarely - ☐ Never

## Current Challenges

**6. What are your biggest challenges in managing farm records?** (Check all that apply) - ☐ Keeping records organized - ☐ Finding information when needed - ☐ Generating reports - ☐ Sharing information with others - ☐ Tracking progress over time - ☐ Data accuracy - ☐ Time consuming - ☐ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**7. What farm management tasks take the most time?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**8. What information is hardest to track or manage?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Expectations

**9. What do you hope to learn from this training?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**10. What features are most important to you in a farm management system?** (Rank 1-5, where 1 = most important) - \_\_\_ Tillage program tracking - \_\_\_ Field and crop management - \_\_\_ Reporting and analytics - \_\_\_ Easy data entry - \_\_\_ Mobile access

**11. What concerns do you have about using a new system?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**12. How much time can you dedicate to learning the new system?** - ☐ 1 day (training only) - ☐ 1 day + occasional practice - ☐ Willing to practice regularly - ☐ As much time as needed

## Specific Needs

**13. What specific reports do you need to generate?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**14. Who else in your organization will use this system?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**15. Do you have reliable internet access at your farm?** - ☐ Yes, always - ☐ Yes, most of the time - ☐ Sometimes - ☐ Rarely - ☐ No

**16. What device will you primarily use to access the system?** - ☐ Desktop computer - ☐ Laptop - ☐ Tablet - ☐ Mobile phone - ☐ Multiple devices

## Additional Comments

**17. Is there anything else we should know to make your training more effective?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thank you for completing this survey!**

# POST-TRAINING FEEDBACK SURVEY

**Purpose:** Comprehensive assessment of training effectiveness and system usability

**When to Complete:** End of training day, before leaving

## Participant Information

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School/Farm:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Training Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Trainer Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Section 1: System Usability

**Rate each item on a scale of 1-5:** - **1** = Very Difficult/Poor - **2** = Difficult/Below Average - **3** = Moderate/Average - **4** = Easy/Good - **5** = Very Easy/Excellent

### Navigation & Interface

| Item | Rating (1-5) | Comments |
| --- | --- | --- |
| Overall system navigation | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Finding needed features | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Understanding menu structure | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Dashboard clarity | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Visual design and layout | ☐1 ☐2 ☐3 ☐4 ☐5 |  |

### Farm Management

| Item | Rating (1-5) | Comments |
| --- | --- | --- |
| Viewing farm information | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Understanding farm data | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Locating farms on map | ☐1 ☐2 ☐3 ☐4 ☐5 |  |

### Field Management

| Item | Rating (1-5) | Comments |
| --- | --- | --- |
| Creating new fields | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Editing field information | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Understanding field attributes | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| GPS boundary definition | ☐1 ☐2 ☐3 ☐4 ☐5 |  |

### Tillage Program Management

| Item | Rating (1-5) | Comments |
| --- | --- | --- |
| Creating tillage programs | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Recording tillage services | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Tracking program progress | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Understanding tillage dashboard | ☐1 ☐2 ☐3 ☐4 ☐5 |  |

### Crop Management

| Item | Rating (1-5) | Comments |
| --- | --- | --- |
| Assigning crops to fields | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Recording planting information | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Tracking crop status | ☐1 ☐2 ☐3 ☐4 ☐5 |  |

### Reporting & Analytics

| Item | Rating (1-5) | Comments |
| --- | --- | --- |
| Generating reports | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Exporting to Excel | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Understanding statistics | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Dashboard usefulness | ☐1 ☐2 ☐3 ☐4 ☐5 |  |

## Section 2: System Performance

**Rate each item on a scale of 1-5:** - **1** = Very Slow/Poor - **2** = Slow/Below Average - **3** = Acceptable/Average - **4** = Fast/Good - **5** = Very Fast/Excellent

| Item | Rating (1-5) | Comments |
| --- | --- | --- |
| System load time | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Page navigation speed | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Form submission speed | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Report generation speed | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Data search speed | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Overall system performance | ☐1 ☐2 ☐3 ☐4 ☐5 |  |

**Did you experience any technical issues during training?** ☐ No ☐ Yes (please describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Section 3: Feature Relevance

**Rate how useful each feature is for your work (1-5):** - **1** = Not Useful - **2** = Slightly Useful - **3** = Moderately Useful - **4** = Very Useful - **5** = Extremely Useful

| Feature | Rating (1-5) | Comments |
| --- | --- | --- |
| Farm management features | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Field management features | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Tillage program features | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Crop tracking features | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Reporting features | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Dashboard features | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Map features | ☐1 ☐2 ☐3 ☐4 ☐5 |  |

## Section 4: Training Assessment

**Rate each aspect of the training (1-5):** - **1** = Poor - **2** = Below Average - **3** = Average - **4** = Good - **5** = Excellent

| Aspect | Rating (1-5) | Comments |
| --- | --- | --- |
| Training content quality | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Trainer knowledge | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Trainer presentation skills | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Hands-on exercise effectiveness | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Training materials quality | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Training pace | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Time allocated for practice | ☐1 ☐2 ☐3 ☐4 ☐5 |  |
| Overall training experience | ☐1 ☐2 ☐3 ☐4 ☐5 |  |

**Was the training duration appropriate?** - ☐ Too short - ☐ Just right - ☐ Too long

**What was the most valuable part of the training?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**What could be improved about the training?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Section 5: Confidence Assessment

**Rate your confidence level (1-5) in performing each task independently:** - **1** = Not Confident - **2** = Slightly Confident - **3** = Moderately Confident - **4** = Very Confident - **5** = Extremely Confident

| Task | Rating (1-5) |
| --- | --- |
| Logging in and navigating the system | ☐1 ☐2 ☐3 ☐4 ☐5 |
| Managing farm information | ☐1 ☐2 ☐3 ☐4 ☐5 |
| Creating and managing fields | ☐1 ☐2 ☐3 ☐4 ☐5 |
| Creating tillage programs | ☐1 ☐2 ☐3 ☐4 ☐5 |
| Recording tillage services | ☐1 ☐2 ☐3 ☐4 ☐5 |
| Assigning crops to fields | ☐1 ☐2 ☐3 ☐4 ☐5 |
| Generating reports | ☐1 ☐2 ☐3 ☐4 ☐5 |
| Using the system independently | ☐1 ☐2 ☐3 ☐4 ☐5 |

## Section 6: Open-Ended Feedback

**1. What features did you find most useful?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2. What features did you find most confusing or difficult?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3. What features are missing that you need for your work?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4. What specific challenges did you encounter during training?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**5. What would you change about the system to make it better?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**6. What additional training or support would be helpful?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**7. How likely are you to use this system regularly?** ☐ Very unlikely ☐ Unlikely ☐ Neutral ☐ Likely ☐ Very likely

**Why?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**8. Any other comments or suggestions?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Section 7: Overall Assessment

**Overall system satisfaction (1-5):** ☐ 1 - Very Dissatisfied ☐ 2 - Dissatisfied ☐ 3 - Neutral ☐ 4 - Satisfied ☐ 5 - Very Satisfied

**Would you recommend this system to other schools/farms?** ☐ Definitely not ☐ Probably not ☐ Maybe ☐ Probably yes ☐ Definitely yes

**Are you ready to use this system for your farm operations?** ☐ Yes, ready to start immediately ☐ Yes, but need some additional practice ☐ Not yet, need more training ☐ No, not ready

**If not ready, what do you need?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thank you for your valuable feedback!**

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# ONE-WEEK FOLLOW-UP SURVEY

**Purpose:** Assess retention, real-world usage, and ongoing needs

**When to Complete:** 1 week after training

## Participant Information

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School/Farm:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Training Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Today’s Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## System Usage

**1. Have you logged into the system since training?** ☐ Yes ☐ No (please explain why): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2. How many times have you used the system in the past week?** ☐ Not at all ☐ 1-2 times ☐ 3-5 times ☐ 6-10 times ☐ More than 10 times

**3. What tasks have you performed?** (Check all that apply) ☐ Viewed farm/field information ☐ Created/edited fields ☐ Created tillage program ☐ Recorded tillage services ☐ Assigned crops to fields ☐ Generated reports ☐ Exported data ☐ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4. Which features have you NOT used yet?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**5. Why haven’t you used those features?** ☐ Don’t need them ☐ Not sure how to use them ☐ Haven’t had time ☐ Forgot how from training ☐ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Challenges & Support

**6. What challenges have you encountered while using the system?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**7. Were you able to resolve these challenges?** ☐ Yes, on my own ☐ Yes, with help from colleague ☐ Yes, with support from help desk ☐ No, still unresolved

**8. Have you contacted the help desk?** ☐ No, haven’t needed to ☐ No, but should have ☐ Yes

**If yes, were you satisfied with the support received?** ☐ Very satisfied ☐ Satisfied ☐ Neutral ☐ Dissatisfied ☐ Very dissatisfied

**Comments:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**9. What additional training would be helpful?** ☐ Refresher on all topics ☐ Specific features (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ☐ Advanced features training ☐ Video tutorials ☐ One-on-one coaching ☐ None needed

## Confidence & Satisfaction

**10. Rate your current confidence using the system (1-5):** ☐ 1 - Not confident ☐ 2 ☐ 3 ☐ 4 ☐ 5 - Very confident

**11. Has your confidence increased, decreased, or stayed the same since training?** ☐ Increased ☐ Stayed the same ☐ Decreased

**12. Overall satisfaction with BGF-AMS (1-5):** ☐ 1 - Very Dissatisfied ☐ 2 ☐ 3 ☐ 4 ☐ 5 - Very Satisfied

**13. Is the system meeting your expectations?** ☐ Exceeding expectations ☐ Meeting expectations ☐ Below expectations

**Please explain:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Impact & Benefits

**14. Has the system saved you time compared to your previous method?** ☐ Yes, significant time savings ☐ Yes, some time savings ☐ About the same ☐ No, takes more time ☐ Too early to tell

**15. What benefits have you experienced from using BGF-AMS?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**16. Are you able to find information faster than before?** ☐ Yes ☐ No ☐ About the same ☐ Too early to tell

**17. Has data accuracy improved?** ☐ Yes ☐ No ☐ About the same ☐ Too early to tell

## Future Use

**18. Do you plan to continue using the system?** ☐ Definitely yes ☐ Probably yes ☐ Unsure ☐ Probably not ☐ Definitely not

**If not, why?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**19. What would make you more likely to use the system regularly?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**20. Have you recommended the system to colleagues?** ☐ Yes ☐ No ☐ Not yet, but plan to

## Additional Comments

**21. What’s working well?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**22. What needs improvement?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**23. Any other feedback or suggestions?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thank you for completing this follow-up survey!**

Your feedback helps us improve the system and support services.

# SURVEY ADMINISTRATION GUIDE

## Pre-Training Survey

**Distribution Method:** - Email link 1 week before training - Reminder email 3 days before training - Paper copy available at training if not completed online

**Collection:** - Online submissions compile automatically - Paper copies entered into spreadsheet - All responses anonymized for analysis

**Follow-up:** - Contact non-responders 2 days before training - Review responses before training to identify special needs

## Post-Training Survey

**Distribution Method:** - Paper copy distributed at end of training day - Complete before leaving - Trainer collects completed surveys

**Alternative:** - Online link emailed same evening - 2-day deadline for submission - Follow-up reminder if not completed

**Collection:** - Trainer submits all surveys to coordinator - Data entered into analysis spreadsheet - Individual school reports generated

## One-Week Follow-Up Survey

**Distribution Method:** - Email link exactly 7 days after training - SMS reminder if no response in 2 days - Phone call if no response in 5 days

**Collection:** - Online submissions preferred - Phone interview option for non-responders - All responses tracked by school

**Follow-up:** - Address any reported issues immediately - Schedule additional support if needed - Track long-term usage patterns

## Data Analysis

### Quantitative Analysis

* Calculate average ratings for each item
* Identify items scoring below 3.5 (need improvement)
* Compare results across schools
* Track changes from pre to post training

### Qualitative Analysis

* Categorize open-ended responses
* Identify common themes
* Highlight specific user quotes
* Document unique insights

### Reporting

* Individual school reports
* Consolidated pilot program report
* Executive summary for stakeholders
* Recommendations for improvements

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