

## Let's Go Glamping Sp'94

### Planning & Committee Formation Meeting

February 1, 2026 |

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#### Meeting Purpose

Orient everyone to the trip details, explain how and where information will be collected, answer high-level clarification questions, and form planning committees so work can move forward.

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#### Agenda

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##### 1. Welcome & Meeting Goals (5 minutes)

- Welcome and brief framing of the meeting
  - Clarify that tonight is focused on **orientation, clarification, and committee formation** not detailed planning
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##### 2. Trip Overview & Key Details (5 minutes)

- Review:
    - **Trip dates:** September 9–13, 2026
    - **Lodging locations:**
      - September 9–10: Home2 Suites by Hilton Bozeman Midtown
      - September 10–12: Under Canvas Yellowstone — North Yellowstone (Paradise Valley, MT)
      - September 12–13: Home2 Suites by Hilton Bozeman Four Corners
    - **Primary airport:** Bozeman Yellowstone International Airport (BZN)
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### 3. Clarification & Focused Q&A (10 minutes)

- Open floor for **clarifying questions only**, such as:
    - Dates and timelines
    - Where we are staying
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### 4. The Link Walkthrough (10 minutes)

- Live walkthrough of “**The Link**” and the New **Trip Dashboard**
  - Show where to (My Trip Details):
    - Submit airline information
    - Submit tent confirmation numbers
    - Suggest activities
    - Activities Interested in
      - View Trip Dashboard
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### 5. Committee Overview (10)

**See list of committees that were suggested to me**

Does anyone have any other suggestions?

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#### **Logistics Committee**

##### **Scope includes:**

- Under Canvas coordination and communications
- Tent selections, assignments, and confirmation numbers
- Hotel coordination (if applicable)
- Airline arrival/departure overview
- Rental cars, vans, and ground transportation
- Tracking missing information and follow-up

**Role:** Owns all lodging, transportation, vendor communication, and logistics timelines.

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### **Activities Committee**

**Scope includes:**

- Identifying Yellowstone and Bozeman activity options
- Reviewing feasibility, timing, and group fit
- Reviewing and encouraging activity suggestions submitted on the Trip Dashboard
- Preparing activity options for SurveyMonkey
- Discussing and recommending a budget for activities
- Coordinating with Logistics on timing and transportation

**Role:** Owns what the group does during the trip.

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### **Hospitality Committee**

**Scope includes:**

- Welcome experience and arrival touches
- Group meals, dinners, and special gatherings
- On-site social activities, games, or themes
- Enhancing group experience and cohesion
- Coordinating with Logistics as needed

**Outcome:** Everyone understands committee purpose and scope.

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### **6. Committee Interest & Participation (15 minutes)**

- Identify volunteers for committee leads
- Note any gaps to be filled

**Outcome:** Draft committee membership and leadership identified.

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## 7. Next Steps & What Happens After This Meeting (5 minutes)

- Review submission deadlines
- Explain committee kickoff process and communication
- Confirm next full-group meeting date and objectives

**Outcome:** Clear path forward with accountability.

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## Helpful Links

### Where to Submit Your Information

- **My Trip Details (flights, tent, roommate, activities):**  
<https://tamimoooo.github.io/agenda/reunion.html#mytrip-content>
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### Trip Dashboard

- **Trip Dashboard (main):**  
<https://tamimoooo.github.io/agenda/trip-dashboard.html>
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### Activity Suggestions

- **Activity Suggestions (via Trip Dashboard – Individual Activities):**  
<https://tamimoooo.github.io/agenda/trip-dashboard.html>
  - **Activities section on reunion page:**  
<https://tamimoooo.github.io/agenda/reunion.html#activities-content>
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### Lodging

- **Home2 Suites by Hilton Bozeman Midtown:**  
<https://www.hilton.com/en/hotels/bznhtht-home2-suites-bozeman-midtown/>
- **Under Canvas Yellowstone — North Yellowstone (Paradise Valley, MT):**  
<https://www.undercanvas.com/camps/north-yellowstone/>
- **Home2 Suites by Hilton Bozeman Four Corners:**  
<https://www.hilton.com/en/hotels/bznfcht-home2-suites-bozeman-four-corners/>

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## Airport

- **Bozeman Yellowstone International Airport (BZN):**  
<https://bozemanairport.com/>