Configuring CIRCABC

Step by step

<table>
<tr><td colspan="3">Create the Alfresco and CIRCABC category headers
via
http://servername:portnumber/circabc/faces/jsp/login.jsp</td></tr>
<tr><td>Logged as</td><td>Action</td><td>Detailed action</td></tr>
<tr>
<td>Alfresco administrator</td>
<td>Create Alfresco category header</td>
<td>a) Click on "Administration" console
b) Click on "Category management"
c) Click on "Add Category"
d) Fill in the properties:
   • <u>Name:</u> CircaBCHeader
   • <u>Description</u>: CircaBCHeader
e) Click on "New Category" button</td>
</tr>
<tr>
<td></td>
<td>Create CIRCABC category headers</td>
<td>a) Click on "Administration" console
b) Click on "Category management"
c) Click on " CircaBCHeader"
d) Click on "Add Category"
e) Fill in the properties:
   • <u>Name:</u> Others[*]
   • <u>Description</u>: Others[*]
f) Click on "New Category" button

(*) This is a name of your choice.</td>
</tr>
</table>

<table>
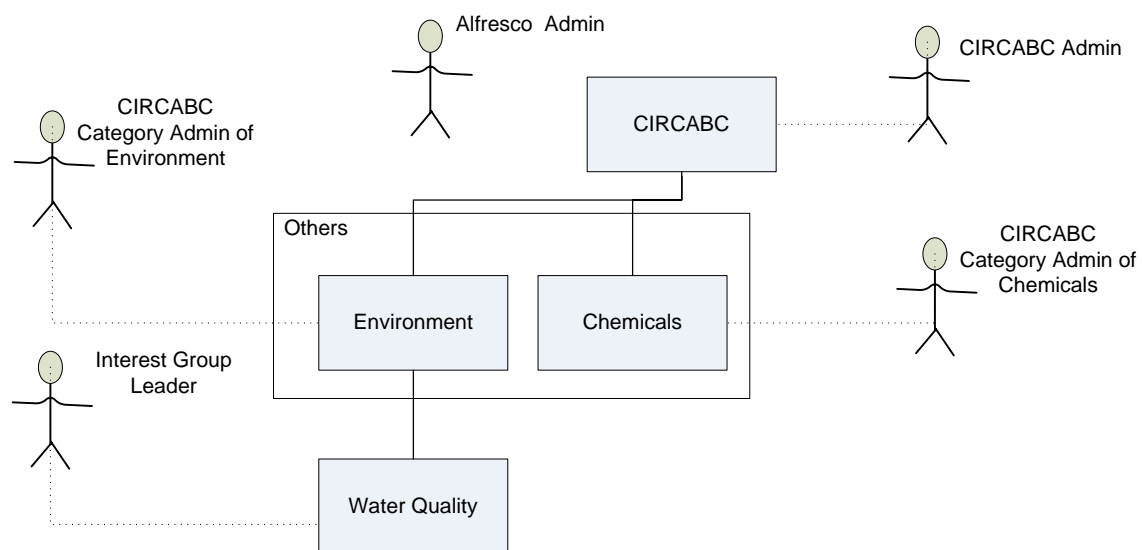<tr><td colspan="3">Create the CIRCABC root and CIRCABC Administrator
via
http://servername:portnumber/circabc/faces/jsp/login.jsp</td></tr>
<tr><td>Logged as</td><td>Action</td><td>Detailed action</td></tr>
<tr>
<td>Alfresco administrator</td>
<td>Create the CIRCABC root space</td>
<td>a) Move to "Company Home"
b) Click on "Create>Create CIRCABC"
c) Click on "Finish" button

(*) The name and description for the CIRCABC root cannot be changed.</td>
</tr>
<tr>
<td></td>
<td>Create the "CIRCABC administrator" user</td>
<td>a) Move to "CircaBC" space
b) Click on "more actions>create a new CIRCABC user"
c) Fill in the
   • Person properties form and click on "next"
   • User properties form and click on "next"
   • Click on "Finish" button</td>
</tr>
</table>

	Invite the "CIRCABC administrator" user	a) Click on "more actions>Invite new user to CIRCABC" b) Search the user created in the previous step c) Assign him/her profile "CircaBC Admin" (the one and only available at this step) and click on "next" d) Click on "Finish" e) Click on "Logout"

Create the CIRCABC Category administrators and CIRCABC Categories via http://server name: port number/circabc/faces/jsp/extension/welcome.jsp		
Logged as	*Action*	*Detailed action*
CIRCABC administrator	Create a "CIRCABC Category Administrator" user	a) Click on "Administration" (Main menu) b) Click on "more actions>create a new CIRCABC user" c) Fill in the • Person properties form and click on "next" • User properties form and click on "next" • Click on "Finish"
	Create a CIRCABC Category	a) Click on "Create>create Category" b) Fill in the properties: • Name: Environment$^{(*)}$ • Title: The Environment $^{(*)}$ • ... c) Click on "Next" d) Select among the Category Headers you have created at the beginning. Later click on "Next". e) Select the Category administrator: • Search the user created in the previous step • Click on "Add to List" • Click on "Next" • Click on "Finish" f) Click on Logout (*) This is a name of your choice.

Create an Interest Group via http://server name: port number/circabc/faces/jsp/extension/welcome.jsp		
Logged as	*Action*	*Detailed action*
CIRCABC category administrator	Create an "Interest Group Leader" user	a) Click on the Category Headers "Others" b) Click on the Category "Environment" c) Click on "Administration" (Main menu) d) Click on "more actions>create a new CIRCABC user" e) Fill in the • Person properties form and click on "next" • User properties form and click on "next" • Click on "Finish"
	Create an Interest Group	a) Click on "Create>Create Interest Group" b) Fill in the properties: • Name: Water Quality$^{(*)}$ • Title: The IG about the water $^{(*)}$ • ...

		c) Click on "Next"
		d) Select the IG Leader:
		   • Search the user created in the previous step
		   • Click on "Add to List"
		   • Click on "Next"
		   • Click on "Finish"
		f) Click on Logout

Figure 1Example for the Final structure of CIRCABC