

CHRISTINE TAMKICAN

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SKILLS & ABILITIES

Summary:

- Hardworking and reliable
- Organized and responsible
- Quick learner and adapts well in fast pace-environments
- Good listener with strong ability to follow instructions
- Pays attention to small details
- Good at working with hands

Communication Skills:

- Ability to work well independently and in a team
- Fluent in oral English, French and Chinese (Mandarin Dialect)
- Fluent in writing English and French

Technological Skills:

- Highly versed in technology
- Strong background UX & UI Design skills
- Minor background in Graphic Design
- Proficient in using a wide variety of computer software programs such as:
 - Adobe (Photoshop, Illustrator, Flash, etc.)
 - Microsoft Office (Word, Excel, PowerPoint, etc.)
- Knowledge in coding with:
 - HTML
 - CSS / SCSS / SASS
 - JavaScript
 - Java

EDUCATION

ALGONQUIN COLLEGE, 1385 WOODROFFE AVE, OTTAWA, ON K2G 1V8

GRADUATED WITH ONTARIO COLLEGE DIPLOMA

Mobile Application Design & Development Program, Sept 2016 – Present

Completed Level 3

Dean's Honours List, Fall 2016 Term – Winter 2017 Term

In recognition of outstanding academic performance.

MERIVALE HIGH SCHOOL, 1755 MERIVALE RD, NEPEAN, ON K2G 1E2

GRADUATED AS ONTARIO SCHOLAR

Honour Roll (80% or above average), 2016

Faculty Award for the Department of Art, 2015 - 2016

French Immersion Certificate, 2012 - 2016

DEL F B1 Certificate, 2016

International Bilingual Certification in French

Standard First Aid & CPR, April 8 2016 - April 8 2019

With AED in accordance with and approved by the Workplace Safety & Insurance Board

NOTRE DAME HIGH SCHOOL, 710 BROADVIEW AV, OTTAWA, ON K2A 2M2

GRADUATE OF CAPITAL CHINESE SCHOOL

Certificate of Graduation, 2012

Completed the course studies and passed the examination equivalent to the Ontario School Standard of level VIII in Chinese (Mandarin)

EMPLOYMENT HISTORY

GROUVERNMENT OF CANADA – DEPARTMENT OF FISHERIES AND OCEANS PRESENT 140 O'CONNOR STREET, OTTAWA, ON K1A 0R5

- Web Developer working with HTML, CSS, JavaScript
- Creating new GCpedia webpage; streamlining information from old intranet.

IMC – INFORMATION MEDIARY CORP SUMMER JOB, JULY 2017 2259 GLADWIN CRES, OTTAWA, ON K1B 4K9

- Worked in the production of Med-ic packages in a GMP environment that is applicable to Class 1 Medical Devices.
- Received training in: GMP for production, ESD safety and package assembly
- Performed visual QA of printed circuits (grids).
- Assembled programmed PCBs to the grids.
- Performed QA of the connected assembly with custom software.
- Heat-sealed with 15TM series ZED Heat Sealer.
- Packaged and shipped the products in compliance with DOT and IATA regulations.

CHINESE ACCUPUNCTURE & HERBS CENTER SUMMER JOB, 2014 - 2016 615 SOMERSET ST W, OTTAWA, ON K1R 5K3

Assisted in making herbal remedies and packaging, worked behind the counter as cashier, and helped with organization of shelved medications and stocking.

VOLUNTEER HISTORY

ALGONQUIN COLLEGE AC DAY 1, SEPT 2014 – JUNE 2016 ALGONQUIN COLLEGE EVENT

- *Set-up*: helped set-up equipment & general environments for the campus wide event
- *Program Orientation Assistant*: took attendance of students; aided professor with specific tasks during orientation
- *Way Finder*: guided students across campus and answered general questions about the campus.

TOOLS WITH IMPACT, SEPT 2014 – JUNE 2016 MERIVALE HIGH SCHOOL

Conducted door-to-door solicitation to raise money and awareness for underprivileged children in underdeveloped countries.

MULTICULTURAL SHOW, 2013 - 2016 MERIVALE HIGH SCHOOL

Took charge of backstage activities and assisted in organization of the event for all 3 years, as well as catering to the VIP visitors in the audience. I participated in a few performances, and in my final year, I was in charge of choreographing one of the dances.

MERIVALE ART SHOW, 2012 - 2016 MERIVALE HIGH SCHOOL

Helped with set up and clean up for event. Such as organization, set up for displays of art works, technical set of computers, and heavy lifting.

ACTIVITIES

Extracurricular school activities:

- ***Musical Set Design***, 2015 – 2016
- ***Multicultural Show Choreography***, 2015 – 2016
- ***Member of Yearbook Committee***, 2015 – 2016
- ***Musical Department Council Member***, 2013 – 2016
- ***Environmental Club Member***, 2012 – 2016
- ***Repertoire Band Member***, 2008 – 2016

REFERENCES | AVAILABLE UPON REQUEST.

AVAILABILITY | MONDAY, FRIDAY, SATURDAY & SUNDAY – ALL DAY