

Executive Committee Meeting
Minutes of December 5, 2008

In attendance: Kjerfve, Nielsen-Gammon, Bednarz, Mills, Sherman, Bowman, Chapman, Kronenberg, Bohlen, Guinasso, Hiney (for Stickney)

- Information Letter #19
Paper copies of Information Letter #19 were provided.
- 3G Forms and a common evaluation period
The College needs a common 3G evaluation period; the DH's will speak to their faculty and provide responses to the Dean by 9 January.
- Update on policies (Research Faculty, Chairs/Professorships) & Environmental Bylaws
The Environmental Bylaws and the Research Faculty Policy are still being reviewed by DOF, the Endowed Chairs and Professorships Policy is being reviewed by GFAC for a third time.
- Appointment of Director of Environmental Programs in Geosciences
Dr. Andrew Millington has accepted the position as Director of Environmental Programs in Geosciences to be effective 1 January.
- Need for formal departmental teaching policies with faculty buy-in
Departments are to formulate a consistent teaching policy; the DH's will discuss with all faculty members and provide a department teaching policy to the Dean by 1 February.
- Regents scholars and pro-active student tracking
Each Department is responsible for carefully tracking the progress of all their Regents Scholars.
- Update on College of Geosciences Research Plan
The faculty participation was very good in the research roadmap process; TAMU is moving forward with white papers which are due to Provost by 12 January..
- Update on Intellectual Property
James Fajt, Office of Technology Commercialization, met with John N-G; Ethan Grossman is leading the College effort with a final draft policy ready by 1 February.
- Freshman Seminar and off-campus proposal
Funding for 491's and freshman seminars are available from the University; Departments should encourage their students to take part in study abroad for students

- Selection of university-level achievement awards
S. Bednarz oversees this process; the College nominees for various awards were determined at a recent meeting.
- College Undergraduate Scholarship Committee
We need representatives from each department; so far the nominees include D. Biggs (OCNG), B. Miller (GEPL), but we still need reps from ATMO and GEOG.
- SACS Accreditation Assessment Process
The College of Geosciences has completed its assignments 100% so far.
- New Business
Chapman reported that the Dean of Geosciences Search Committee had received 15 applications.

Several individuals voiced concerns with physical plant work; N. Guinasso is contact point person for additional comments.